

**GLOUCESTER COUNTY UTILITIES AUTHORITY**

**REORGANIZATION MEETING  
PUBLIC BOARD MEETING MINUTES**

**FEBRUARY 13, 2013**

**CALL TO ORDER**

The Public Meeting of the Gloucester County Utilities Authority was called to order at 6:00 PM in the large conference room of the Administration Building, 2 Paradise Road, West Deptford, New Jersey.

Ted Bamford stated for the record that the date, place and time of this meeting were published in the Gloucester County Times, Courier Post and on our web site as required by the Open Public Meetings Act.

**PLEDGE OF ALLEGIANCE**

**SWEARING IN OF NEW MEMBER**

Michael Angelini swore in for a new five year term Howard Bruner. (Thomas Bianco had been previously sworn in)

**ROLL CALL**

T. Bamford took roll:

Present were: L. Bercute, W. Berglund, J. Bilbow, T. Bianco; H. Bruner, S. Fogarino, H. Garrison, G. Reitz, J. Sabetta

Absent was: no one

Also present: J. Vinci, T. Bamford, T. Sholders

Others present: M. Angelini, Esquire; D. Yoder - Remington & Vernick:

**REORGANIZATION**

**Election of Officers**

**Chairman**

Ted Bamford asked for nominations for Chairman. G. Reitz nominated H. Bruner for Chairman. Motion was seconded by T. Bianco. J. Bilbow made a motion to close the nominations, seconded by S. Fogarino. Motion unanimously approved by voice vote. Motion to appoint H. Bruner as Chairman of the Gloucester County Utilities Authority was unanimously approved by voice vote.

The gavel was then turned over to the newly appointed Chairman.

**Vice Chairman**

Chairman Bruner opened the nominations for the office of Vice Chairman. W. Berglund nominated G. Reitz for Vice Chairman. Motion was seconded by H. Garrison. T. Bianco made a motion to close the nominations, seconded by J. Bilbow. Motion unanimously approved by voice vote. Motion to appoint G. Reitz as Vice Chairman of the Gloucester County Utilities Authority was unanimously approved by voice vote.

**Secretary**

Chairman Bruner opened the nominations for the office of Secretary. G. Reitz nominated H. Berglund for

**Reorganization/Public Meeting Minutes**  
**February 13, 2013**  
**Page Two**

Secretary. J. Bilbow seconded the motion. J. Sabetta made a motion to close the nominations, seconded by L. Bercute. Motion unanimously approved by voice vote. Motion to appoint H. Berglund as Secretary of the Gloucester County Utilities Authority was unanimously approved by voice vote.

**Treasurer**

Chairman Bruner opened the nominations for the office of Treasurer. W. Berglund nominated S. Fogarino for Treasurer. Motion was seconded by H. Garrison. J. Bilbow made a motion to close the nominations, seconded by J. Sabetta. Motion unanimously approved by voice vote. Motion to appoint S. Fogarino as Treasurer of the Gloucester County Utilities Authority was unanimously approved by voice vote.

**Establishment of Committees, Appointment of Professionals, and Other Reorganization Matters**

Resolution No. 2013-033 Resolution and Notice of Regular Meetings of the Gloucester County  
Utilities Authority

Resolution No. 2013-034 Resolution Designating the Depository of Funds for the Gloucester County Utilities  
Authority

Resolution No. 2013-035 Resolution Designating the Official Publications of the Gloucester County Utilities  
Authority

Resolution No. 2013-036 Resolution Appointing Members to the Committees of the Gloucester County  
Utilities Authority

Resolution No. 2013-037 Resolution Appointing Counsel for the Gloucester County Utilities Authority for Legal  
Services Related to the Creation of a new Regional Utilities Authority  
(Florio Perrucci Steinhardt & Fader)

Resolution No. 2013-038 Resolution Appointing Counsel for the Gloucester County Utilities  
Authority for Legal Services Related to the Creation of a new Regional  
Utilities Authority (Parker McCay)

Resolution No. 2013-039 Resolution Appointing Financial Advisor for Services Related to the Creation of a  
new Regional Utilities Authority (NW Financial)

Resolution No. 2013-040 Resolution Appointing Nick L Petroni, CPA as Auditor for the Gloucester County  
Utilities Authority

Resolution No. 2013-041 Resolution Appointing a Bond Counsel for the Gloucester County Utilities Authority  
– Parker McCay

Resolution No. 2013-042 Resolution Appointing a Consulting Engineer for the Gloucester County Utilities  
Authority – Remington & Vernick

Resolution No. 2013-043 Resolution Appointing a Consulting Engineer for the Gloucester County Utilities  
Authority – CME Associates

Resolution No. 2013-044 Resolution Appointing a Consulting Engineer for the Gloucester County Utilities  
Authority – Churchill Associates

Resolution No. 2013-045 Resolution Appointing a Consulting Engineer for the Gloucester County Utilities

Authority – Bach Associates

**Reorganization/Public Meeting Minutes**

**February 13, 2013**

**Page Three**

Resolution No. 2013-046 Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority – Sickles and Associates

Resolution No. 2013-047 Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority – Federici & Akin

Resolution No. 2013-048 Resolution Appointing a General Counsel for the Gloucester County Utilities Authority – Michael Angelini

Resolution No. 2013-049 Resolution Appointing a Financial Advisor for the Gloucester County Utilities Authority – NW Financial

Resolution No. 2013-050 Resolution Appointing a Labor Attorney for the Gloucester County Utilities Authority – Archer & Greiner

Resolution No. 2013-051 Resolution Appointing a Special Engineer for the Gloucester County Utilities Authority – CME Associates

Resolution No. 2013-052 Resolution Appointing Arbitrage Calculation Services for the Gloucester County Utilities Authority – Bowman and Company

Resolution No. 2013-053 Resolution Appointing Special Litigation Counsel for the Gloucester County Utilities Authority – Brown and Connery

Resolution No. 2013-054 Resolution Appointing Special Litigation Counsel for the Gloucester County Utilities Authority – Parker McCay

A motion was made by J. Bilbow to approve the above listed Resolutions 2013-033 through and including 2013-054. This motion was seconded by T. Bianco. The motion was approved by a unanimous voice vote

**The Reorganization part of the meeting was now concluded and the regular public Board meeting started.**

**APPROVAL OF MINUTES**

Motion was made by H. Garrison, seconded by L. Bercute to approve the minutes of the January 9, 2013 Public Board Meeting Minutes and the January 9, 2013 Special Closed Board Meeting Minutes. There were no questions on the motion. Motion was unanimously approved by voice vote.

**SOLICITOR=S REPORT**

- 1) Resolution No. 2013-055 Resolution of the Gloucester County Utilities Authority Constituting a Supplemental Resolution to the Bond Resolution of Said Authority Adopted August 8, 1978, as Heretofore Amended and Supplemented, Authorizing the Issuance of Two Series of Its Sewer Revenue Bonds, Series 2013, in the Combined Aggregate Principal Amount of up to \$4,175,984.00 Pursuant to the New Jersey Environmental Infrastructure Financing Program, and Taking Related Actions

A motion was made by T. Bianco to approve Resolution No. 2013-055. This motion was seconded by H. Garrison. A roll call vote was taken: L. Bercute – Aye; W. Berglund – Aye; T. Bianco – Aye; J. Bilbow – Aye; H. Bruner – Aye; S. Fogarino – Aye; H. Garrison – Aye; G. Reitz – Aye; and J. Sabetta – Aye. Motion was approved with a unanimous vote.

- 2) Resolution No. 2013-056 Resolution Certifying Review of Annual Audit Report for Fiscal Year 2012

A motion was made by J. Sabetta to approve Resolution No. 2013-056. This motion was seconded by S. Fogarino. A roll call vote was taken: L. Bercute – Aye; W. Berglund – Aye; T. Bianco – Aye; J. Bilbow – Aye; H. Bruner – Aye; S. Fogarino – Aye; H. Garrison – Aye; G. Reitz – Aye; and J. Sabetta – Aye. Motion was approved with a unanimous vote

- 3) Resolution No. 2013-057 Resolution Authorizing the Awarding of a Contract to T&W Construction, LLC in the Amount of \$327,170.00 for the Warren Street Pump Station Force Main Air Relief Valve Modifications
- 4) Resolution No. 2013-058 Resolution Authorizing the Awarding of a Contract to BR Welding, Inc. in the Amount of \$455,741.00 for the Belt Filter Press System Rebuilt & System Upgrades
- 5) Resolution No. 2013-059 Resolution Authorizing the Awarding of a Contract to Tri State Grouting, LLC in the Amount of \$226,937.00 for the Porches Branch Interceptor Project
- 6) Resolution No. 2013-060 Resolution of the Gloucester County Utilities Authority Authorizing Participation in the Gloucester County Insurance Commission.
- 7) Resolution No. 2013-061 Resolution of the Gloucester County Utilities Authority Adopting a Facial Hair Policy for Employees of the Gloucester County Utilities Authority
- 8) Resolution No. 2013-062 Resolution of the Gloucester County Utilities Authority Amending the Interagency Agreement Between the Gloucester County Utilities Authority and the Camden County MUA for Sludge Disposal Services.
- 9) Resolution No. 2013-063 Resolution of the Gloucester County Utilities Authority Authorizing the Execution of an Employment Agreement with John J. Vinci Sr.
- 10) Resolution No. 2013-064 Resolution Endorsing an Application of the Borough of Clayton for an Allocation of Capacity of 450 GPD for the Project Known as Aberdeen (Academy Walk), NJDEP Permit #03-0432.

- 11) Resolution No. 2013-065 Resolution Endorsing an Application of the Deptford Township MUA for an Allocation of Capacity of 900 GPD for the Project Known as Heritage IV, NJDEP Permit #06-0395.
- 12) Resolution No. 2013-066 Resolution Endorsing an Application of the Borough of Glassboro for an Allocation of Capacity of 510 GPD for the Project Known as Camelot, Phase I, NJDEP Permit #04-0133
- 13) Resolution No. 2013-067 Resolution Endorsing an Application of the Monroe Township MUA for an Allocation of Capacity of 1,500 GPD for the Project Known as Brookside Estates (Carriage Glen), NJDEP Permit #03-0376.
- 14) Resolution No. 2013-068 Resolution Establishing Salary Ranges and Compensation of the Various Authority Offices and Employees.
- 15) Resolution No. 2013-069 Resolution of the Gloucester County Utilities Authority Endorsing an Application of the Monroe Township MUA for an NJDEP Treatment Works Approval for the Project Known as Smithfield Estates Subdivision.

Motion was made by J. Sabetta, seconded by W. Berglund to adopt Resolutions No. 2013-057 through and including No. 2013-069. There were no questions on the motion. Motion was unanimously approved by voice vote.

**EXECUTIVE DIRECTOR=S REPORT:** Report submitted before meeting. John also thanked the Board for his reappointment and thanked Tom and Ted for their continued commitment to the Authority. John also commented on the fact that the audit had no recommendations showing the excellent job being done by GCUA staff. John also noted that the GCUA for the first time in many years did not increase rates this year.

**MANAGER OF OPERATIONS REPORT:** No Report

#### **ENGINEER=S REPORTS**

Remington & Vernick: Submitted with packet

#### **COMMITTEE REPORTS**

**Finance** – Chairman Bruner asked Ted Bamford to comment on reports from NW Financial and Petroni and Associates. Ted informed the Board that the auditor's report stated that all files were complete and in order and that all procedures exceeded those required by the State. NW's report indicated that due to excellent controls in place at the GCUA expenditures have decreased over the past three years.

#### **PAYMENT OF BILLS**

Motion was made by J. Sabetta seconded by L. Bercute for payment of bills. There were no questions on the motion. Motion was unanimously approved by voice vote.

#### **ADJOURNMENT**

There being no further business to discuss, H. Garrison made a motion to adjourn the meeting. The motion was seconded by LT. Bianco and was unanimously approved by voice vote.

Respectfully submitted,

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Ted Bamford  
Recording Secretary

ATTEST:

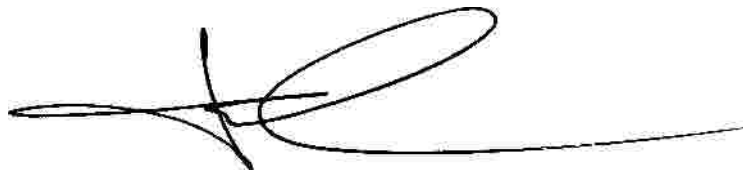
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(ACTING) SECRETARY

Approved by the GCUA Board of Commissioners at a Regular Public Meeting held on March 13, 2013

**CERTIFICATION**

I hereby certify that the Minutes of the Gloucester County Utilities Authority Meeting dated on February 13, 2013 as submitted are true and accurate. I personally took the minutes and recorded the same. It is to be noted that these minutes have not been adopted by our Board of Commissioners and will not be adopted until March 13, 2013.

A handwritten signature in black ink, appearing to be 'Ted Bamford', with a long horizontal flourish extending to the right.

TED BAMFORD  
RECORDING SECRETARY