

**GLOUCESTER COUNTY UTILITIES AUTHORITY**

**PUBLIC BOARD MEETING MINUTES**

**January 13, 2016**

**CALL TO ORDER**

The Public Meeting of the Gloucester County Utilities Authority was called to order at 6:00 PM by Vice Chairman George Reitz in the large conference room of the Administration Building, 2 Paradise Road, West Deptford, New Jersey.

Ted Bamford stated for the record that the date, place and time of this meeting were published in the Gloucester County Times, Courier Post and on our web site as required by the Open Public Meetings Act.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The Secretary took roll:

Present were: L. Bercute, W. Berglund, J. Bilbow, T. Bianco, S. Fogarino; R. Giuliani; G. Reitz; J. Sabetta

Absent was: H. Bruner

Also present: J. Vinci, T. Bamford and D. Hilbmann

Others present: Michael Angelini, Esquire – Angelini, Viniar & Freedman; D. Yoder - Remington & Vernick Engineers.

**APPROVAL OF MINUTES**

Motion was made by S. Fogarino, seconded by W. Berglund to approve the minutes of the December 9, 2015 Regular Public Board Meeting. There were no questions on the motion. Motion was unanimously approved by a voice vote.

**PUBLIC HEARING: ADOPTION OF RATE SCHEDULE FOR FISCAL YEAR 2016.**

Vice Chairman Reitz announced that there was a Public Hearing on Establishing a Rate Schedule for FY2016.

Ted Bamford announced “In accordance with Title 40:14B-23, notifications of a Public Hearing for review and adoption of GCUA’s Fiscal Year 2016 Sanitary Sewerage Connection fee were published in the South Jersey Times on December 22, 2015 and the Courier Post newspapers on December 19, 2015.”

A transcript of the Public Hearing is attached hereto and made part of these minutes.

**PUBLIC HEARING**  
**ESTABLISHING A SANITARY SEWERAGE CONNECTION FEE FOR FISCAL YEAR 2016**

Vice Chairman Reitz announced that there was a Public Hearing on Establishing a Rate Schedule for FY2016.

Ted Bamford announced "In accordance with Title 40:14B-23, notifications of a Public Hearing for review and adoption of GCUA's Fiscal Year 2016 Sanitary Sewerage Connection fee were published in the South Jersey\_Times on December 22, 2015 and the Courier Post newspapers on December 19, 2015."

A transcript of the Public Hearing is attached hereto and made part of these minutes.

**SOLICITOR'S REPORT**

- 1) Resolution No. 2016-027 Resolution of the Gloucester County Utilities Authority Authorizing the Defeasance and Redemption of all of the Authorities Outstanding Sewer Revenue Refunding Bonds, 1993 Series; Authorizing and Approving the Execution of an Escrow Deposit Agreement and Other Necessary Agreements with Respect to the Defeasance, Redemption and Cancellation of Said Bonds; Authorizing and Approving the Execution and Delivery of any Notices and Certificates Required to Effectuate the Defeasance and Redemption of Said Bonds; and Authorizing any other Necessary Actions in Connection Therewith.

A motion was made by W. Berglund to approve Resolution No. 2016-027. This motion was seconded by S. Fogarino. A roll call vote was taken: L. Bercute – Aye; W. Berglund – Aye; T. Bianco – Aye; J. Bilbow – Aye; H. Bruner – Absent; S. Fogarino – Aye; R. Giuliani – Aye; G. Reitz – Aye; and J. Sabetta – Aye. Motion was approved with a unanimous vote.

- 2) Resolution No. 2016-028 Resolution Proposing Rate Schedule for the Gloucester County Utilities Authority.

A motion was made by J. Sabetta to approve Resolution No. 2016-028. This motion was seconded by S. Fogarino. A roll call vote was taken: L. Bercute – Aye; W. Berglund – Aye; T. Bianco – Aye; J. Bilbow – Aye; H. Bruner – Absent; S. Fogarino – Aye; R. Giuliani – Aye; G. Reitz – Aye; and J. Sabetta – Aye. Motion was approved with a unanimous vote.

- 3) Resolution No. 2016-029 Resolution of the Gloucester County Utilities Authority Establishing A Sanitary Sewerage Connection Fee For Fiscal Year 2016.

**Page Three**

A motion was made R. Giuliani to approve Resolution No. 2016-029. This motion was seconded by J. Sabetta. A roll call vote was taken: L. Bercute – Aye; W. Berglund – Aye; T. Bianco – Aye; J. Bilbow – Aye; H. Bruner – Absent; S. Fogarino – Aye; R. Giuliani – Aye; G. Reitz – Aye; and J. Sabetta – Aye. Motion was approved with a unanimous vote.

- 4) Resolution No. 2016-030 Resolution Adopting Annual Budget of Operating Expenses for the Fiscal Year Beginning November 1, 2015 by the Gloucester County Utilities Authority.

A motion was made by W. Berglund to approve Resolution No. 2016-030. This motion was seconded by S. Fogarino. A roll call vote was taken: L. Bercute – Aye; W. Berglund – Aye; T. Bianco – Aye; J. Bilbow – Aye; H. Bruner – Absent; S. Fogarino – Aye; R. Giuliani – Aye; G. Reitz – Aye; and J. Sabetta – Aye. Motion was approved with a unanimous vote.

- 5) Resolution No. 2016-031 Resolution Authorizing the Award of a Contract to C.N. Lattimer & Son Construction for the Grit Removal Equipment Replacement Project.
- 6) Resolution No. 2016-032 Resolution Authorizing the Award of a Contract to Envirodyne Systems, Inc. for the Equipment Supply for Clarifiers No. 1 & 4 Project.
- 7) Resolution No. 2016-033 Resolution Authorizing the Awarding of a Contract to Brenntag Northeast, Inc. in the Amount of \$173,760.00 for the 2016 Annual Liquid Caustic Soda Supply.
- 8) Resolution No. 2016-034 Resolution Authorizing the Awarding of a Contract to Whibco of New Jersey, Inc. in the Amount of \$108,292.00 for the 2016 Annual Reactor Sand Supply.
- 9) Resolution No. 2016-035 Resolution Authorizing the Awarding of a Contract to Kiely Equipment Co., LLC for the Purchase of Six (6) Allmand Night-Lite Pro II V-Series.
- 10) Resolution No. 2016-036 Resolution Designating a Public Agency Compliance Officer (P.A.C.O.) for the Gloucester County Utilities Authority.
- 11) Resolution No. 2016-037 Resolution Endorsing an Application of the Borough of Clayton for an Allocation of Capacity of 450 GPD for the Project Known as Academy Walk, NJDEP Permit #03-0432.
- 12) Resolution No. 2016-038 Resolution Endorsing an Application of the Deptford Township Municipal Utilities Authority for an Allocation of Capacity of 300 GPD for the Project Known as Shady Oak Farm, NJDEP Permit #07-0582.

- 13) Resolution No. 2016-039 Resolution Endorsing an Application of the Deptford Township MUA for an Allocation of Capacity of 600 GPD for the Project Known as Tanyard Road (Final Major Subdivision), NJDEP Permit #11-0131.
- 14) Resolution No. 2016-040 Resolution Endorsing an Application of the Deptford Township MUA for an Allocation of Capacity of 300 GPD for the Project Known as Messner Tract, NJDEP Permit #13-0313.
- 15) Resolution No. 2016-041 Resolution Endorsing an Application of the Township of Elk for an Allocation of Capacity of 300 GPD for the Project Known as Aura-Phase1, NJDEP Permit #13-0305.
- 16) Resolution No. 2016-042 Resolution Endorsing an Application of the Borough of Glassboro for an Allocation of Capacity of 6,270 GPD for the Project Known as Camelot-Phase 1, NJDEP Permit #04-0133.
- 17) Resolution No. 2016-043 Resolution Endorsing an Application of the Monroe Township Municipal Utilities Authority for an Allocation of Capacity of 225 GPD for the Project Known as Stirling Glen I & II, NJDEP Permit #08-0127.
- 18) Resolution No. 2016-044 Resolution Endorsing an Application of the Washington Township Municipal Utilities Authority for an Allocation of Capacity of 1,800 GPD for the Project Known as Parke Place, NJDEP Permit #96-0102-4.

Motion was made by T. Bianco to approve Resolutions 2016-031 through and including 2016-044. The motion was seconded by R. Giuliani. There were no questions on the motion. Motion was unanimously approved by voice vote with an abstention on Resolution 2016-037 by T. Bianco and Resolution No. 2016-042 by S. Fogarino.

**EXECUTIVE DIRECTORS REPORT:** Previously submitted.

**MANAGER OF OPERATIONS REPORT:** Previously submitted

**ENGINEERS REPORTS**

Remington & Vernick: Submitted with packet

**NEW BUSINES**

The Vice Chairman appointed the following members to the RFP Review committee:

Ted Bamford; Chairman, John Vinci, Dave Hilbmann, Michael Angelini, Howard Bruner, James Sabetta, Walter Berglund, and Tom Bianco.

**PAYMENT OF BILLS**

Motion was made by J. Sabetta, seconded by L. Bercute for payment of bills. There were no questions on the motion. Motion was unanimously approved by voice vote.

**ADJOURNMENT**

There being no further business to discuss, T. Bianco made a motion to adjourn the meeting. The motion was seconded by L. Bercute. Motion was unanimously approved by voice vote.

Respectfully submitted,

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Ted Bamford  
Recording Secretary

ATTEST:

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SECRETARY

Approved by the GCUA Board of Commissioners at a Regular Public Meeting held on February 10, 2016.

**CERTIFICATION**

I hereby certify that the Minutes of the Gloucester County Utilities Authority Meeting dated on January 13, 2016 as submitted are true and accurate. I personally took the minutes and recorded the same. It is to be noted that these minutes have not been adopted by our Board of Commissioners and will not be adopted until February 10, 2016.

A handwritten signature in black ink, consisting of a large, stylized loop on the right side and a horizontal line extending to the left, crossing under the loop.

**TED BAMFORD  
RECORDING SECRETARY**

**GLOUCESTER COUNTY UTILITIES AUTHORITY  
PUBLIC HEARING  
ESTABLISHING A SANITARY SEWERAGE CONNECTION  
FEE FOR FISCAL YEAR 2016**

DATE: January 13, 2016  
PLACE: GLOUCESTER COUNTY UTILITIES AUTHORITY  
ADMINISTRATION BUILDING  
2 PARADISE ROAD  
WEST DEPTFORD, NEW JERSEY 08066  
TIME: 6:05 P.M.

Recorded by: Ted Bamford

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Ted Bamford  
Board Recording Secretary

ATTEST:

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W. Berglund  
Secretary

G. Reitz: We have a Public Hearing for establishing a Sanitary Sewerage Connection Fee for Fiscal year 2016.

TJ. Sabetta: Motion to open the public Hearing to the public

J. Bilbow: I second the motion

G. Reitz All in Favor

All Commissioners: Aye

G. Reitz: Does anyone wish to speak about this CEF Fee increase? (pause) As there is no one from the Public to speak can I have a motion to close the Public Portion of the Hearing?

J. Sabetta So moved.

S. Fogarino: Second

G. Reitz: All those in favor. All Commissioners voted in the affirmative.

At this time the Public Hearing ended and the Board went back to its scheduled Agenda



**GLOUCESTER COUNTY UTILITIES AUTHORITY  
PUBLIC HEARING  
ESTABLISHING RATE SCHEDULE  
FOR FISCAL YEAR 2016**

DATE: April 8, 2015

PLACE: GLOUCESTER COUNTY UTILITIES AUTHORITY  
ADMINISTRATION BUILDING  
2 PARADISE ROAD  
WEST DEPTFORD, NEW JERSEY 08066

TIME: 6:08 P.M.

Recorded by:

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Ted Bamford  
Board Recording Secretary

ATTEST:

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W. Berglund  
Secretary

G. Reitz: We have a Public Hearing for establishing a Rate Schedule for Fiscal year 2016.

J. Sabetta: Motion to open the public Hearing to the public

L. Bercute: I second the motion

G. Reitz: All those in favor

All Commissioners: Aye

G. Reitz: Does anyone wish to speak about this Rate Schedule? (pause) As there is no one from the Public to speak can I have a motion to close the Public Portion of the Hearing?

J. Sabetta So moved.

J. Bilbow: Second

G. Reitz: All those in favor. All Commissioners voted in the affirmative.

At this time the Public Hearing ended and the Board went back to its scheduled Agenda.

