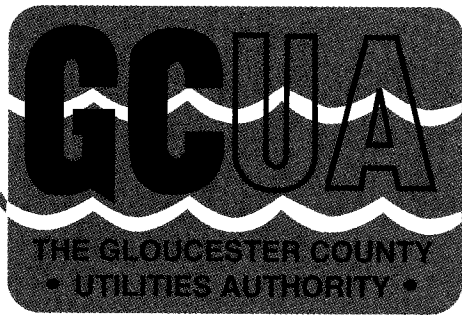


**GLOUCESTER COUNTY UTILITIES AUTHORITY  
REPORT OF AUDIT  
YEAR ENDED OCTOBER 31, 2013**

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## INTRODUCTION

The Gloucester County Utilities Authority, hereafter referred to as the “Authority” is pleased to present the Annual Financial Report developed in compliance with Statement of Governmental Accounting Standard No. 34, entitled “Basic Financial Statements – Management’s Discussion and Analysis – For State and Local Governments” (hereafter “GASB 34”), and related standards.

### **Mission**

The mission of the Authority is to contribute toward the high quality of life expected and enjoyed by all residents of the Authority’s service area, the county and the region by creatively applying the Authority’s human, technical and financial resources. By following this general principle, the Authority will provide the facilities and services for meeting today’s and tomorrow’s environmental protection and economic development needs without compromising the accessibility to these resources for meeting the needs and desires of future customers, ratepayers and generations, at a reasonable cost.

### **Responsibility and Control**

The Authority has prepared and is responsible for the financial statements and related information in this report. The opinion of the independent auditors, Petroni & Associates LLC, is included in this report. In management’s opinion the financial statements represent fairly, in all material aspects, the financial position, results of operations and cash flows of the Authority for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### **Summary of Organization and Business**

The Authority is a public body corporate and politic of the State created under the name The Gloucester County Sewerage Authority, pursuant to a resolution of the Board of Chosen Freeholders of the County adopted July 21, 1967, and the Sewerage Authorities Law, constituting Chapter 138 of the Laws of 1946 of the State of New Jersey, as amended and supplemented. The Authority has been renamed, reorganized and has continued as a public body corporate and politic pursuant to a resolution of the Board of Chosen Freeholders of the County adopted August 7, 1978, and the Act.

The service area of the Authority is the geographical area of the County. Presently, the Authority’s service area comprises approximately 166 square miles in the northwestern area of the County and covers all or portions of the Borough of Clayton, the Township of Deptford, the Township of East Greenwich, the Township of Elk, the Borough of Glassboro, the Township of Mantua, the Township of Monroe, the Borough of National Park, the Borough of Paulsboro, the Borough of Pitman, the Township of Washington, the Borough of Wenonah, the Township of West Deptford, the Borough of Westville,

### **Summary of Organization and Business (Continued)**

the City of Woodbury and the Borough of Woodbury Heights. The total population in the region is approximately 289,920 with the System presently serving an estimated population of 231,982. The service area is predominately residential.

The Authority has the power under the Act to acquire, construct, maintain, operate and use sanitation facilities for the relief of waters in, bordering or entering the areas within the territorial boundaries of the County from pollution or threatened pollution and for the improvement of conditions affecting the public health. Under the Act, the Board of Chosen Freeholders of the County may authorize the Authority to acquire, construct, maintain, operate or improve a water system, a solid waste system or a hydroelectric system.

### **The System**

The existing treatment and conveyance system consist of approximately 74 miles of both gravity sewer and force main pipe with 10 sewerage pumping stations and 53 meter and sampling sites. The treatment plant's surface water discharge permit was reredited by the New Jersey Department of Environmental Protection to 27 million gallons per day (mgd) in March of 2009.

During 2013 the Authority addressed several projects which were rehabilitative in nature as required to maintain the high quality of wastewater treatment. These included gas blower replacement and aeration basin piping and diffuser replacement, Warren Street pump station air release valve design and permitting, and stream erosion repairs to protect interceptor pipes. The funding for these projects is through the New Jersey Environmental Infrastructure Financing Program. The wastewater mining and treatment process for reclaimed water for beneficial reuse at the Pitman Golf Course was started in 2011. This project is being funded 60.8% through a New Jersey Department of Environmental Protection grant.

There are several other capital projects that the Authority is considering. The impact to users for these projects would be minimal. These projects include interceptor rehabilitation, plant upgrades, chlorine produced oxidants treatment system project, stream erosion repairs to protect interceptor pipes and incineration upgrades to comply with new air permit limits. These projects should be completed during the year 2014. The proposed projects will not be affected by the economy because they are rehabilitative in nature and are required to maintain the system.

In addition, the Authority with direction from engineering professionals shall continue to review ongoing and future regulatory programs by the Delaware River Basin Commission (DRBC) and New Jersey Department of Environmental Protection (NJDEP) affecting discharge requirements to the Delaware River.

# PETRONI & ASSOCIATES LLC

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MEMBER: AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS

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Deanna L. Roller, CPA, RMA

## INDEPENDENT AUDITOR'S REPORT

Honorable Chairman and  
Members of the Authority  
Gloucester County Utilities Authority  
2 Paradise Road  
West Deptford, New Jersey 08066

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the business-type activities, each major fund, and the aggregate remaining fund information of the Gloucester County Utilities Authority, a component unit of the County of Gloucester, as of and for the fiscal year ended October 31, 2013, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor

considers internal control relevant to the Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, each major fund, and the aggregate remaining fund information of the Gloucester County Utilities Authority as of October 31, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information identified in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Gloucester County Utilities Authority's basic financial statements. The schedule of expenditures of state financial assistance as required by NJ OMB 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, and the introductory sections are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The schedule of expenditures of state financial assistance as required by NJ OMB 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, is the responsibility of management and was derived from and relates directly to the underlying accounting and other

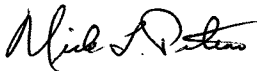
records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance as required by NJ OMB 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 27, 2014, on our consideration of the Gloucester County Utilities Authority's internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of our audit performed in accordance with *Government Auditing Standards* in considering Gloucester County Utilities Authority's internal control over financial reporting and compliance.

PETRONI & ASSOCIATES LLC



Nick L. Petroni  
Certified Public Accountant  
Licensed Public School Accountant #542

January 27, 2014

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED OCTOBER 31, 2013  
UNAUDITED**

The discussion of the Gloucester County Utilities Authority's financial performance provides an overall review of the Authority's financial activities for the fiscal year ended October 31, 2013. The intent of this discussion and analysis is to look at the Authority's financial performance as a whole; readers should also review the basic financial statements and notes to enhance their understanding of the Authority's financial performance.

The Management's Discussion and Analysis (MD&A) is an element of Required Supplementary Information specified in the Governmental Accounting Standards Board's (GASB) Statement No. 34 – Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments issued in June 1999. Certain comparative information between the current year (2012-2013) and the prior year (2011-2012) is required to be presented in the MD&A.

**Financial Highlights**

The Authority did not increase rates in the 2013 budget. The customer service charge to the Authority's municipal and private customers remained at \$2,691.00 per million gallons.

The FY2013 budget included a revenue projection of \$17,558,775.00 for sewer service charges. This projection was based upon projected flow of 17.9 million gallons per day (mgd). The actual flow to the plant averaged 19.2 mgd in FY2013. Revenues were \$18,145,877.60, an increase of \$587,102.60.

Construction Expansion Fees (CEF) collected were \$2,407,697.13. This is \$1,907,697.13 more than the anticipated revenue in the budget for FY2013. The Authority collects a CEF when a new connection is made into the wastewater system due to construction within its service area in the County.

**Statement of Net Position and the Statement of Changes in Net Position**

These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector businesses. This basis of accounting takes into account, all of the current year revenues and expenses regardless of when cash is received or paid.

These two statements report the Authority's net position and changes in that position. This change in net position is important because it tells the reader that, for the Authority as a whole, the financial position of the Authority has improved or diminished. The cause of this change may be the result of many factors, some financial and some not.

The Statement of Net Position provides the perspective of the Authority as a whole. Net position may serve over time as a useful indicator of a government's financial position.

The Authority's financial position is the product of several financial transactions including the net results of activities, the acquisition and payment of debt, the acquisition and disposal of capital assets, and the depreciation of capital assets.



**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED OCTOBER 31, 2013  
UNAUDITED**

**Statement of Net Position and the Statement of Changes in Net Position  
(Continued)**

Table 1 provides a summary of the Authority's net position for 2013 with comparative data from 2012.

Table 1  
Summary of Net Position

	<u>2013</u>	<u>2012</u>
Current & Other Assets	40,589,520.38	34,651,685.34
Capital Assets	<u>26,596,547.64</u>	<u>25,272,619.86</u>
Total Assets	<u>67,186,068.02</u>	<u>59,924,305.20</u>
Long-term Liabilities	41,327,323.45	39,979,012.55
Other Liabilities	<u>5,794,260.51</u>	<u>4,034,324.19</u>
Total Liabilities	<u>47,121,583.96</u>	<u>44,013,336.74</u>
Net Position:		
Invested in Capital Assets, Net of Related Debt	(10,624,991.26)	(11,885,995.74)
Restricted	19,841,949.46	17,251,562.73
Unrestricted	<u>10,847,525.86</u>	<u>10,545,401.47</u>
Total Net Position	<u>20,064,484.06</u>	<u>15,910,968.46</u>

The Authority's net assets were \$20,064,484.06 on October 31, 2013. This was an increase of \$4,153,515.60.

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED OCTOBER 31, 2013  
UNAUDITED**

**Statement of Net Position and the Statement of Changes in Net Position  
(Continued)**

Table 2 shows changes in net assets for fiscal year 2013, with comparative data from 2012.

Table 2  
Change in Net Position

	2013	2012
Revenues:		
Operating Revenues:		
Charges for Services	19,843,311.15	18,295,979.72
Other	1,394,722.51	534,121.41
Non-Operating Revenues	7,023,901.50	2,400,284.60
Total Revenues	28,261,935.16	21,230,385.73
Expenses:		
Operating Expenses	15,385,509.44	15,932,805.72
Non-Operating Expenses	8,843,781.12	5,756,317.89
Total Expenses	24,229,290.56	21,689,123.61
Capital Contributions	120,871.00	42,140.00
Change in Net Position	4,153,515.60	(416,597.88)
Beginning Net Position	15,910,968.46	16,327,566.34
Ending Net Position	20,064,484.06	15,910,968.46

Revenues from charges for services increased by \$1,547,331.43.

Other operating revenues increased by \$860,601.10 mainly due to a reimbursement from the County of Gloucester.

Non-operating revenue increased by \$4,623,616.90 due to loans received from the NJEIT program and an increase in construction expansion fees collected.

Operating expenses decreased by \$547,296.28 due to varying factors.

**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the Authority's financial statements. This information is information that has not been presented on the face of the financial statements, for reasons of practicality, but is essential for the financial statements to be fairly presented.

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED OCTOBER 31, 2013  
UNAUDITED**

**Capital Assets**

At the end of the fiscal year 2013 the Authority had \$26,596,547.64 invested in land, site improvements, buildings, machinery and equipment and infrastructure. Note 6 shows fiscal year 2013 balances compared to 2012.

**Debt Administration**

At October 31, 2013, the Authority had \$37,395,364.95 in outstanding debt consisting of various bonds and loans. For more detailed information, please refer to the Notes to the Financial Statements.

**Final Comments**

The budget performance of year ended 2013 has highlighted that future budgets shall require the Authority, the Board of Commissioners and staff to regularly continue to evaluate the sewer service charge flow requirements based upon historical and current trends. The Authority recognizes the importance to compete in the market place to sustain the revenue source of outside commercial and industrial waste and has amended the rate schedule accordingly.

The Authority must regularly continue to prioritize the review and consideration for the capital requirements, regulatory requirements and operation and maintenance costs of the Authority recognizing adherence to the NJDEP permit requirements.

**Contacting the Authority**

This financial report is designed to provide the Authority's customers, investors, and creditors with a general overview of the Authority's finances and to demonstrate the Authority's accountability for the money it receives. If you have questions about this report or need additional information, contact Mr. John J. Vinci, Sr., Executive Director, at Gloucester County Utilities Authority, 2 Paradise Road, Thorofare, New Jersey 08066. Please visit our website at [www.gcuanj.com](http://www.gcuanj.com).

GLOUCESTER COUNTY UTILITIES AUTHORITY  
COMPARATIVE STATEMENT OF NET POSITION

<b>ASSETS</b>	Year Ended October 31	
	2013	2012
<b>Current Assets:</b>		
Cash and Cash Equivalents	5,801,887.77	10,161,080.39
Investments	4,887,810.78	
Service Charges Receivable	2,502,837.93	2,056,522.07
Due from County of Gloucester	1,429,352.39	
Prepaid Expenses		81,381.34
Total Current Assets	14,621,888.87	12,298,983.80
<b>Restricted Assets:</b>		
Cash and Cash Equivalents	8,014,595.09	21,332,681.49
Investments	16,350,797.37	
Loans Receivable	1,156,684.00	
Grant Receivable	271,729.00	812,677.00
Total Restricted Assets	25,793,805.46	22,145,358.49
Net Capital Assets	26,596,547.64	25,272,619.86
Bond/Loan Issuance Costs and Discounts, Net	173,826.05	207,343.05
Total Assets	67,186,068.02	59,924,305.20
<b>LIABILITIES AND NET POSITION</b>		
<b>Current Liabilities:</b>		
Accounts Payable	929,369.61	846,335.13
Payroll Taxes Payable	2,471.58	780.41
Compensated Absences Payable	60,088.29	78,601.33
Due to County of Gloucester	1,039,623.00	
Current Portion of Long Term Debt	2,887,673.50	2,559,739.10
Accrued Interest Payable	481,787.05	519,343.67
Total Current Liabilities	5,401,013.03	4,004,799.64
<b>Current Liabilities Payable from Restricted Assets:</b>		
Contracts Payable	344,052.68	
Escrow Accounts	49,194.80	29,524.55
Total Current Liabilities Payable from Restricted Assets	393,247.48	29,524.55

See accompanying notes to the basic financial statements.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
COMPARATIVE STATEMENT OF NET POSITION

	Year Ended October 31	
	2013	2012
Long Term Liabilities:		
Bonds and Loans Payable	34,507,691.45	34,806,219.55
Other Post-Employment Benefit Obligation	6,819,632.00	5,172,793.00
Total Long Term Liabilities	41,327,323.45	39,979,012.55
Total Liabilities	47,121,583.96	44,013,336.74
Net Position:		
Investment in Capital Assets, Net of Related Liabilities Restricted for Capital Activity and Debt Service	(10,624,991.26)	(11,885,995.74)
Restricted for Grant Expenditures	19,593,416.84	16,462,402.57
Unrestricted	248,532.62	789,160.16
Total Net Position	10,847,525.86	10,545,401.47
Total Liabilities and Net Position	67,186,068.02	59,924,305.20

See accompanying notes to the basic financial statements.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

	Year Ended October 31	
	2013	2012
Operating Revenues:		
Sewer Service Charges	18,145,877.60	16,914,670.52
Septage and Industrial Charges	1,697,433.55	1,381,309.20
PSE&G Standard Offer Payments		184,866.78
Miscellaneous Income	1,394,722.51	349,254.63
Total Operating Revenues	<u>21,238,033.66</u>	<u>18,830,101.13</u>
Operating Expenses:		
Personnel Services	5,960,208.48	5,879,491.69
Contractual Services	4,769,151.09	5,324,240.10
Materials and Supplies	1,848,283.50	1,481,296.46
Equipment	173,110.15	751,537.27
Depreciation	2,634,756.22	2,496,240.20
Total Operating Expenses	<u>15,385,509.44</u>	<u>15,932,805.72</u>
Operating Income (Loss):	<u>5,852,524.22</u>	<u>2,897,295.41</u>
Non-Operating Revenue (Expense):		
Interest Earned	(1,522.13)	5,504.85
Construction Expansion Fees	2,407,697.13	1,153,519.80
CEF Reimbursement from County		620,815.69
County Appropriation	(1,039,623.00)	
Earnings, Project Funds and Savings Credit	270,826.85	262,445.24
Loan Receivable	3,877,084.00	
Loan Receivable Canceled		(454,504.00)
Grant Expenditures	(540,627.54)	(759,013.98)
Loan De-obligated	227,752.00	
Interest on Revenue Bonds	(1,476,290.00)	(1,609,184.60)
Contracts Payable	(4,106,884.58)	(1,279,554.55)
Renewal and Replacement Expenses		(225,279.73)
Prior Year Payables/Contracts Canceled	242,063.65	357,999.02
Amortization of Bond Issue Costs	(33,517.00)	(35,930.03)
Annual OPEB Cost	(1,942,887.00)	(1,889,351.00)
Annual OPEB Contribution	296,048.00	496,500.00
Total Non-Operating Revenue (Expense)	<u>(1,819,879.62)</u>	<u>(3,356,033.29)</u>
Increase (Decrease) in Net Assets Before Capital Contributions	4,032,644.60	(458,737.88)
Capital Contributions	120,871.00	42,140.00
Increase (Decrease) in Net Position	<u>4,153,515.60</u>	<u>(416,597.88)</u>
Net Position at Beginning of Year	<u>15,910,968.46</u>	<u>16,327,566.34</u>
Net Positions at End of Year	<u><u>20,064,484.06</u></u>	<u><u>15,910,968.46</u></u>

See accompanying notes to the basic financial statements.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
COMPARATIVE STATEMENT OF CASH FLOWS

	Year Ended October 31	
	2013	2012
Cash Flows from Operating Activities:		
Cash Received from Customers	19,399,172.76	19,318,347.13
Cash Paid to Suppliers	(10,060,918.87)	(10,549,206.58)
Cash Paid to Employees	(3,892,260.82)	(3,812,641.49)
Other Receipts	30,011.84	517,700.50
Net Cash Provided (Used) by Operating Activities	<u>5,476,004.91</u>	<u>5,474,199.56</u>
Cash Flows from Investing Activities:		
Purchase of Investments	(21,242,500.00)	
Proceeds from Sale of Investments		13,797,504.51
Interest Income	1,712.60	5,292.55
Net Cash Provided (Used) by Investing Activities	<u>(21,240,787.40)</u>	<u>13,802,797.06</u>
Cash Flows from Non-Capital Financing Activities:		
Grant Receipts	540,948.00	1,391,690.00
Escrow Fees Received	40,000.00	28,574.15
Escrow Fees Disbursed	(20,329.75)	(34,181.40)
Construction Expansion Fees	2,407,697.13	1,153,519.80
CEF Reimbursements from County		620,815.69
Contracts Payable	(2,777,537.44)	(2,158,004.55)
Renewal & Replacement Expenses		(225,279.73)
Net Cash Provided (Used) by Non-Capital Financing Activities	<u>190,777.94</u>	<u>777,133.96</u>
Cash Flows from Capital and Related Financing Activities:		
Principal Payments on Debt	(3,580,654.70)	(4,093,896.59)
Interest Paid on Debt	(1,513,846.62)	(1,668,422.64)
Loan Receipts	2,720,400.00	1,614,198.00
Earnings, Project Fund and Savings Credits	270,826.85	262,445.24
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>(2,103,274.47)</u>	<u>(3,885,675.99)</u>
Increase (Decrease) in Cash and Cash Equivalents	(17,677,279.02)	16,168,454.59
Cash and Cash Equivalents at Beginning of Year	31,493,761.88	15,325,307.29
Cash and Cash Equivalents at End of Year	<u><u>13,816,482.86</u></u>	<u><u>31,493,761.88</u></u>

See accompanying notes to the basic financial statements.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
COMPARATIVE STATEMENT OF CASH FLOWS

	Year Ended October 31	
	2013	2012
Reconciliation to Balance Sheet:		
Unrestricted Cash and Cash Equivalents	5,801,887.77	10,161,080.39
Restricted Cash and Cash Equivalents	8,014,595.09	21,332,681.49
	13,816,482.86	31,493,761.88
Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used for) Operating Activities:		
Operating Income (Loss)	5,852,524.22	2,897,295.41
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by (Used for) Operating Activities:		
Depreciation Expense	2,634,756.22	2,496,240.20
(Increase) Decrease in Accounts Receivable	(1,808,849.06)	1,005,946.50
Increase (Decrease) in Accounts Payable	(1,202,426.47)	(925,282.55)
Net Cash Provided (Used) by Operating Activities	5,476,004.91	5,474,199.56

See accompanying notes to the basic financial statements.



GLOUCESTER COUNTY UTILITIES AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2013

**NOTE 1: AUTHORITY DESCRIPTION**

The Authority was duly created, under the name Gloucester County Sewerage Authority, by resolution of the Board of Chosen Freeholders of the County of Gloucester, New Jersey, duly adopted July 21, 1967, as a public body corporate and politic of the State of New Jersey pursuant to the Sewerage Authorities Law, constituting Chapter 138 of the Laws of 1946 of the State of New Jersey and the acts amendatory thereof and supplemental thereto. The Authority has been renamed, reorganized and is continued pursuant to a resolution of the Board of Chosen Freeholders of the County of Gloucester, New Jersey adopted August 7, 1978, and the Act. The Authority is a component unit of the County of Gloucester.

The Act and the resolution creating the Authority provide that the governing body of the Authority shall consist of nine members, appointed by the Board of Chosen Freeholders of the County to five-year terms.

**NOTE 2: BASIS OF PRESENTATION**

The financial statements of the Authority have been prepared on the accrual basis of accounting and in accordance with generally accepted accounting principles ("GAAP") applicable to enterprise funds of state and local governments.

The Authority's financial statement includes all the accounts of the Authority's operations. The primary criterion for including activities within a reporting entity, as set forth in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, is whether:

- the organization is legally separate (can sue or be sued in their own name);
- the primary government holds the corporate powers of the organization;
- the primary government appoints a voting majority of the organizations board;
- the primary government is able to impose its will on the organization;
- the organization has the potential to impose a financial benefit/burden on the primary government;
- there is a fiscal dependency by the organization on the primary government.

Based on the above criterion, the Authority is a component unit of the County. The Authority does issue separate financial statements from the County. However, if the County presented its financial statement in accordance with GAAP, these financial statements would be included with the County's on a blended basis.

Based on the aforementioned criteria, the Authority has no component units.

**NOTE 3: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Financial Statement Presentation and Basis of Accounting**

The Authority's financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. As permitted by accounting principles generally accepted in the United States of

GLOUCESTER COUNTY UTILITIES AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2013

**NOTE 3: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Financial Statement Presentation and Basis of Accounting (Continued)**

America, the Authority has elected to apply only Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989. Local Finance Board rules as set forth in the New Jersey Administrative Code, including financial oversight and Division regulatory responsibilities, including review and approval of annual budgets pursuant to statute, shall apply and supersede the previous where applicable.

In June 1999 the Governmental Accounting Standards Board (GASB) unanimously approved *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments* (Statement No. 34). The Authority implemented the requirements of Statement No. 34, effective November 1, 2001.

The more significant of the Authority's accounting policies are described below.

The Authority prepares its financial statements on an Enterprise Fund Basis. Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private businesses where the intent is that all costs of providing certain goods and services to the general public be financed or recovered primarily through user charges.

The accounting and financial reporting treatment applied to the Authority is determined by its measurement focus. The transactions of the Authority are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operations are included on the balance sheet. Net position is segregated into "invested in capital assets, net of related debt;" "restricted for capital activity and debt service;" "restricted for grant expenditures" and "unrestricted" components.

**Budgetary Accounting**

The Authority adopts an annual operating budget by resolution prior to October 1. The budget details the Authority's plans to earn and expend funds for charges incurred for operation, maintenance, certain interest and general functions, and other charges for the fiscal year. All unexpended and unencumbered appropriations remaining in the budget at the end of the fiscal year, lapse. During the year, management is authorized to transfer budgeted amounts between line items. All amendments to the budget are approved and adopted by resolution of the Authority.

**Cash Equivalents, Deposits and Investments**

Cash and cash equivalents, for purposes of the Statement of Cash Flows, include restricted and unrestricted cash on hand or on deposit, certificates of deposit and investments with a maturity of three months or less.

The Authority invests available funds in interest bearing securities as prescribed by its various bond resolution and applicable law. Investments are intended to be held to maturity, the timing of which is based on anticipated cash flow requirements. Investments are obligations of the United State Government and are stated at fair value. Investments are not considered cash equivalents for purposes of the Statement of Cash Flows.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2013

**NOTE 3: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Restricted Assets**

Restricted assets represent cash, investments and receivables maintained in accordance with bond resolutions, loan agreements, grant agreements and other resolutions and formal actions of the Authority or by agreement for the purpose of funding certain debt service payments and improvements and extensions to the utility system.

**Receivables and Payables**

Receivables and payables between accounts are eliminated. Customer receivables represent various service fees earned but not yet collected.

**Capital Assets**

Property, plant and equipment are stated at cost which includes direct construction costs and other expenditures related to construction. Some construction costs are charged to construction in progress until such time as given segments of the system are completed and put into operation.

Maintenance and repairs, which do not significantly extend the value or life of property, plant and equipment, are expensed as incurred.

Assets are depreciated over their estimated useful lives using the straight-line method.

The cost and related accumulated depreciation of all capital assets retired or otherwise disposed of are removed from the accounts and any resulting gain or loss is included in income.

**Compensation for Future Absences**

Accumulated vacation and the portion of sick leave eligible to be paid to employees at termination are recorded as an expense and liability as the benefits are earned.

**Claims and Judgments**

These events and obligations are recorded on the accrual basis, when the event occurs and the obligation arises.

**Operating Revenues and Rate Structure**

Operating revenues are those revenues generated directly from the primary activity of the Authority and are recognized on the accrual basis and as earned. Services are supplied to customers under a rate structure designed to produce revenues sufficient to provide for operating and maintenance costs, capital outlay, debt service, reserves and debt service coverage.

**Special and Extraordinary Items**

Extraordinary items are transactions or other events that are both unusual in nature and infrequent in occurrence. Special items are significant transactions or other events within the control of management that are either unusual in nature or infrequent in occurrence. If such items exist during the reporting period, they are reported separately in the statement of revenues, expenses and changes in net position.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2013

**NOTE 3: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Accordingly, actual results could differ from those estimates.

**Net Position**

Net position comprise the various net earnings from operating and non-operating revenues, expenses and contributions of capital. Net position is classified in the following components: invested in capital assets, net of related liabilities; restricted for capital activity and debt service; restricted for grants; and unrestricted net assets. Invested in capital assets, net of related debt, consist of all capital assets, net of accumulated depreciation and reduced by outstanding debt that is attributable to the acquisition, construction and improvement of those assets; debt related to unspent proceeds or other restricted cash and investments is excluded from the determination. Restricted for capital activity and debt service and grants consist of net assets for which constraints are placed thereon by external parties, such as lenders, grantors, contributors, laws, regulations and enabling legislation, including self-imposed legal mandates, less any related liabilities. Unrestricted consists of all other assets not included in the above categories.

**Accounting Changes**

The Authority has implemented GASB No. 63, which modified the terminology of net assets to net position. This change did not result in any monetary restatement, but the Authority has restated prior years to reflect net position instead of net assets.

**NOTE 4: CASH AND CASH EQUIVALENTS AND INVESTMENTS**

**Cash and Cash Equivalents**

The Authority has defined cash and cash equivalents to consist primarily of petty cash, change funds, cash on deposit, certificates of deposit, money market accounts, and short term investments with original maturities of three months or less.

Additionally, the Authority requires its' funds to be deposited in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey.

NJSA 17:9-41 et. seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include savings and loan institutions, banks (both state and national banks) and savings banks the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2013

**NOTE 4: CASH AND CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)**

**Cash and Cash Equivalents (Continued)**

If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the governmental units.

The carrying amount of the Authority's cash and cash equivalents at October 31, 2013 and 2012, was \$13,816,482.86 and \$31,493,761.88, respectively, and the bank balance was \$13,999,980.55 and \$31,376,903.36, respectively.

Custodial Credit Risk for deposits is the risk that in the event of a bank failure, the Authority's deposits may not be returned or the Authority will not be able to recover the value of its deposits or investments. Deposits are considered to be exposed to Custodial Credit Risk if they are: uncollateralized (securities not pledged to the depositor), collateralized with securities held by the pledging financial institution, or collateralized with securities held by the financial institution's trust department or agent but not in the government's name. At October 31, 2013, all of the Authority's deposits were collateralized by securities held in its name and, accordingly, not exposed to Custodial Credit Risk. The Authority does not have a policy for Custodial Credit Risk.

**Investments**

Investments are stated fair value. The investment of funds are limited by the various Bond Resolutions to any bond, debenture, note or participation certificate issued by certain agencies identified within the Bond Resolutions, any fully secured or non-negotiable certificates of deposit and repurchase agreements, obligations of the New Jersey Cash Management Fund and other obligations of the United States of America or the State of New Jersey.

As of October 31, 2012, the Authority held no investments. As of October 31, 2013, the Authority held investments in the amount of \$21,238,608.15.

**NOTE 5: ACCOUNTS RECEIVABLE**

Accounts receivable were composed of the following:

Sewer Service Charges	2,309,096.71
Septage and Industrial Charges	<u>193,741.22</u>
	<u><u>2,502,837.93</u></u>

**NOTE 6: RESTRICTED ASSETS**

Certain proceeds of revenue bonds and notes, as well as resources set aside for their repayment or to satisfy restrictive covenants of the bond agreements, are classified as restricted assets on the balance sheet because their use is limited by those bond covenants. The "debt service fund" accounts are used to segregate resources accumulated for debt service payments equal to any unpaid interest or principal due, plus any interest or principal to become due at or before the first day of January next ensuing.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
 NOTES TO FINANCIAL STATEMENTS  
 YEAR ENDED OCTOBER 31, 2013

**NOTE 6: RESTRICTED ASSETS (CONTINUED)**

The “debt service reserve fund” accounts are used to report resources set aside to make up potential future deficiencies in revenue bond debt service funds or to effect whole or partial redemption of the bonds. The “renewal and replacement” account is used to accumulate resources to pay the costs of major repairs, renewals and replacements of the Utility System.

Amounts required by Section 507 of the Bond Resolution for the above are as follows:

1. At October 31, 2013, the Bond Service Requirement was \$3,619,104.09 comprised of interest due January 1, 2017, of \$716,430.59 and principal due January 1, 2014, of \$2,902,673.50.
2. At October 31, 2013, the Bond Service Reserve Requirement was \$5,395,494.20.
3. At October 31, 2013, the System Reserve Requirement was \$1,500,000.00.

All of the above requirements were met as of October 31, 2013.

**NOTE 7: CAPITAL ASSETS**

Capital asset activity during the year was as follows:

	Oct. 31, 2012	Additions	Deletions	Oct. 31, 2013
Construction in Progress		746,992.00		746,992.00
Land	6,074,500.00			6,074,500.00
Site Improvements	4,367,306.00			4,367,306.00
Buildings	12,123,680.44	553,048.00		12,676,728.44
Machinery & Equipment	6,714,656.34	731,966.00		7,446,622.34
Infrastructure	80,300,781.00	1,926,678.00		82,227,459.00
Total Capital Assets	109,580,923.78	3,958,684.00		113,539,607.78
Accumulated Depreciation	(84,308,303.92)	(2,634,756.22)		(86,943,060.14)
Net Capital Assets	<u>25,272,619.86</u>	<u>1,323,927.78</u>		<u>26,596,547.64</u>

**NOTE 8: BONDS PAYABLE AND LOANS PAYABLE**

**Bonds Payable**

There were bonds payable on October 31, 2013, in the amount of \$22,560,000.00.

On August 1, 1993, the Authority issued \$15,400,000.00 in bonds to finance the construction of a sewage treatment plant and distribution system. Principal payments are due annually on January 1 through the year 2018. Interest is paid semi-annually at a rate of 5.25% per annum. The balance remaining at October 31, 2013, was \$1,410,000.00.

On April 15, 2003, the Authority issued \$9,970,000.00 in bonds to finance the refunding of refunding sewer revenue bonds of 1985 and 1990. Principal payments are due annually on January 1 through the year 2030. Interest is paid semi-annually at rates of 3.75% to 4.6% per annum. The balance remaining at October 31, 2013, was \$7,335,000.00.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2013

**NOTE 8: BONDS PAYABLE AND LOANS PAYABLE (CONTINUED)**

On August 18, 2005, the Authority issued \$2,125,000.00 in bonds to finance the refunding of refunding sewer revenue bonds of 1999. Principal payments are due annually on January 1 through the year 2019. Interest is paid semi-annually at rates of 3.7% to 4.125% per annum. The balance remaining at October 31, 2013 was \$1,340,000.00.

On October 5, 2005, the Authority issued \$18,040,000.00 in bonds to finance the refunding of refunding sewer revenue bonds of 1996. Principal payments are due annually on January 1 through the year 2024. Interest is paid semi-annually at the rate of 5% per annum. The balance remaining at October 31, 2013, was \$12,475,000.00.

**Loans Payable**

There were loans payable on October 31, 2013, in the amount of \$14,835,364.95.

The Authority issued a total of \$22,257,320.00 in loans to finance the Mantua Creek Force Main and Upper Mantua Creek Interceptor Project on November 1, 1995. The financing of these projects was done through participation in the New Jersey Wastewater Treatment Trust. Since actual costs were less than anticipated, the obligation was reduced by \$3,420,418.00. Principal payments are due annually on July 1 through the year 2015. Interest is paid semi-annually at the rate of 5.25% per annum. The balance remaining at October 31, 2013, was \$1,900,000.00.

On October 15, 1998, the Authority issued a total of \$3,815,000.00 in loans to finance the Incinerator No. 1 Project & Upgrade & Rehabilitation of the Existing Aeration Tank. The financing of these projects was done through participation in the New Jersey Wastewater Treatment Trust. Principal payments are due annually on January 1 through the year 2018. Interest is paid semi-annually at rates of 0% to 4.5% per annum. The balance remaining at October 31, 2013, was \$1,172,919.66.

On October 15, 1999, the Authority issued a total of \$683,411.00 in loans to finance the Incinerator No. 1 Project and Upgrade and Rehabilitation of the Existing Aeration Tank. The financing of these projects was done through participation in the New Jersey Wastewater Treatment Trust. Principal payments are due annually on January 1 through the year 2019. Interest is paid semi-annually at rates of 0% to 5.7% per annum. The balance remaining at October 31, 2013, was \$255,959.26.

On October 15, 2001, the Authority issued a total of \$4,444,383.00 in loans to finance an Odor Control Project. The financing of this project was done through participation in the New Jersey Wastewater Treatment Trust. Since allowable costs were less than anticipated, the obligation was reduced by \$218,248. Principal payments are due annually on January 1 through the year 2021. Interest is paid semi-annually at rates of 0% to 5% per annum. The balance remaining at October 31, 2013, was \$1,922,805.12.

On November 6, 2008, the Authority issued a total of \$3,255,582.00 in loans to finance various structural and electrical improvements, upgrades, and rehabilitation of the existing sanitary sewer system. The financing of this project was done through participation in the New Jersey Environmental Infrastructure Trust Loan Program. Since allowable costs were less than anticipated, the obligation was reduced by \$227,752. Principal payments are due annually on July 1 through the year 2028. Interest is paid semi-annually at rates of 0% to 5% per annum. The balance remaining at October 31, 2013, was \$2,444,147.65.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
 NOTES TO FINANCIAL STATEMENTS  
 YEAR ENDED OCTOBER 31, 2013

**NOTE 8: BONDS PAYABLE AND LOANS PAYABLE (CONTINUED)**

On March 10, 2010, the Authority issued a total of \$1,742,007.44 in loans to finance various structural and electrical improvements, upgrades, and rehabilitation of the existing sanitary sewer system. The financing of this project was done through participation in the New Jersey Environmental Infrastructure Trust Loan Program. A portion of this financing, \$465,157.44, was a pass-through of American Recovery and Reinvestment Act (ARRA) funds. Principal payments are due annually on January 1 through the year 2029. Interest is paid semi-annually at rates of 0% to 5% per annum. On the date of execution of the loan agreement the State forgave a portion of the ARRA loan in the amount of \$230,000.00. The balance remaining at October 31, 2013, was \$1,296,851.82.

On December 2, 2010, the Authority issued a total of \$2,192,500.00 in loans to finance the 2010 capital projects. The financing of this project was done through participation in the New Jersey Environmental Infrastructure Trust Loan Program. Principal payments are due annually on January 1 through the year 2030. Interest is paid semi-annually at rates of 0% to 5% per annum. The balance remaining at October 31, 2013, was \$2,004,868.44.

On May 22, 2013, the Authority issued a total of \$3,837,813.00 in loans to finance the 2013 capital projects. The financing of this project was done through participation in the New Jersey Environmental Infrastructure Trust Loan Program. Principal payments are due annually on January 1 through the year 2032. Interest is paid semi-annually at rates of 0% to 5% per annum. The balance remaining at October 31, 2013, was \$3,837,813.00.

**Changes in Debt During the Year**

	Balance Oct. 31, 2012	Additions	Reductions	Balance Oct. 31, 2013	Due Within One Year
Bonds	24,465,000.00		1,905,000.00	22,560,000.00	1,940,000.00
Loans	12,900,958.65	3,837,813.00	1,903,406.70	14,835,364.95	2,039,707.44
Total	<u>37,365,958.65</u>	<u>3,837,813.00</u>	<u>3,808,406.70</u>	<u>37,395,364.95</u>	<u>3,979,707.44</u>

Remaining debt service payments at October 31, 2013, are as follows:

	Interest	Principal	Total
2014	1,384,629.93	3,979,707.44	5,364,337.37
2015	1,223,303.05	4,033,382.40	5,256,685.45
2016	1,053,350.30	3,163,999.16	4,217,349.46
2017	927,749.66	3,310,514.21	4,238,263.87
2018	795,352.51	3,426,338.77	4,221,691.28
2019-2023	2,264,564.85	12,030,328.44	14,294,893.29
2024-2028	634,567.12	5,592,377.11	6,226,944.23
2029-2032	62,561.38	1,858,717.42	1,921,278.80
	<u>8,346,078.80</u>	<u>37,395,364.95</u>	<u>45,741,443.75</u>



GLOUCESTER COUNTY UTILITIES AUTHORITY  
 NOTES TO FINANCIAL STATEMENTS  
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**NOTE 9: REQUIRED RATES AND CHARGES**

Section 612 of the Bond Resolution dated as of August 8, 1978, stipulates that so long as bonds of any series shall be outstanding, the Authority shall make, impose, charge and collect Annual Charges in accordance with the Service Contract and the Customer Agreements and shall charge and collect Service Charges in accordance with the Act to the extent permitted by the Service Contract and Customer Agreements. Such Annual Charges shall be so estimated, computed, made, charged, imposed and collected pursuant to the Customer Agreements or the Service Contract, and such Service Charges shall be so fixed, charged and collected under the Act, that the Revenues collected (including any proceeds to the Authority of use and occupancy insurance) and paid to the Trustee hereunder will be at least sufficient:

1. to provide in each fiscal year a sum equal to the operating fund requirement for such fiscal year in order to maintain, preserve and keep the system in good repair, working order and condition; and
2. to provide in each fiscal year a sum equal to the Bond Service for such fiscal year (except any part thereof the payment of which has been provided for by the deposit of proceeds of Bonds in the Bond Service Fund) calculated as of the beginning of such fiscal year; and
3. at all times, by deposit and application in accordance with the Resolution of said Revenues paid to the Trustee, to pay all interest and principal installments becoming due with respect to the Bonds at the end of each fiscal year, and to maintain in the Bond Reserve Fund an amount at least equal to the Bond Reserve Requirement and in the Renewal and Replacement Fund an amount at least equal to the amount required to be deposited pursuant to Section 507(4); and
4. at all times to provide for any deficits of the Authority resulting from failure to receive any Annual Charges or Service Charges or from any other cause and comply in all respects with the terms and provisions of the Resolution and of the Act and pay and discharge all charges or liens payable out of the Revenues when due and enforceable.

As is reflected in the following calculation, the Authority met the sufficiency of revenue required under Section 612 of the Bond Resolution dated as of August 8, 1978.

Total Revenue	23,650,271.59
Less:	
Operating Expenses	12,750,753.22
Bond Service Requirement	5,074,632.76
Transfer to Construction Expansion Fund	2,407,697.13
Total	20,233,083.11
Excess in Revenues Realized Required by Section 612	3,417,188.48

GLOUCESTER COUNTY UTILITIES AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2013

**NOTE 10: PENSION PLAN**

**Description of Plan** - All eligible employees of the Authority are covered by the Public Employees' Retirement System (PERS), a cost-sharing, multiple-employer defined benefit pension plan which has been established by state statute and is administered by the New Jersey Department of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of the System will be assumed by the State of New Jersey should the System terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees' Retirement System. The reports may be obtained by writing to the Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey 08625 or can be accessed on the internet at <http://www.state.nj.us/treasury/pensions/actuarial-rpts.shtml>.

**Public Employees' Retirement System (PERS)** - The Public Employees' Retirement System was established in January 1955 under the provisions of NJSA 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement system is a cost-sharing, multiple-employer plan. Membership is generally required for substantially all full-time employees of the State or any county, municipality, school district or public agency provided the employee is not a member of another state-administered retirement system or other state or local jurisdiction.

**Funding Policy** - The contribution policy is set by NJSA 43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997 and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. Effective with the first payroll to be paid on or after October 1, 2011, the employee contribution for PERS increased from 5.5% of employees' annual compensations, as defined, to 6.5%. Subsequent increases will be phased in over 7 years (each July 1) to bring the total pension contribution rate to 7.5% as of July 1, 2018. Employers are required to contribute at an actuarially determined rate. The actuarially determined contribution includes funding for, cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums. The Authority's contributions for the years ending October 31, 2013, 2012 and 2011, were \$343,757.00, \$349,320.00 and \$324,552.00, respectively, equal to the required contributions for each year.

**NOTE 11: DEFERRED COMPENSATION**

The Authority offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plans, which are administered by the entities listed below, permits participants to defer a portion of their salary until future years. Amounts deferred under the plan are not available to employees until termination, retirement, death or unforeseeable emergency. The plan administrators are as follows:

Mutual of America  
Equitable Assurance Society

GLOUCESTER COUNTY UTILITIES AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
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**NOTE 12: COMPENSATED ABSENCES**

The Authority accounts for compensated absences (e.g., unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences." A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to benefits.

Authority employees are granted vacation and sick leave in accordance with the Authority's personnel policy and union contracts. Upon termination, employees are paid for accrued vacation and sick time. The Authority does not permit employees to accrue unused vacation pay. Unused sick days may be carried over for future use or a cash reimbursement may be requested.

The total value of compensated absences owed to employees as of October 31, 2013, was \$60,088.29.

**NOTE 13: LABOR CONTRACTS**

As of October 31, 2013, The Authority has a total of approximately 66 employees. Of this total, 39 employees are represented by the United Steel Workers union. The union agreement expires on June 16, 2014.

**NOTE 14: POST-EMPLOYMENT HEALTH CARE PLAN**

**Plan Description** - The Gloucester County Utilities Authority contributes to the Gloucester County Insurance Commission (GCIC), a cost-sharing, multiple-employer defined benefit post-employment healthcare plan. The Gloucester County Insurance Commission Fund was established in 2010, under NJSA 40A:10-6 et seq. to provide health benefits to employees, retirees and their dependents. GCIC provides medical and prescription drug coverage to eligible retirees and their spouses.

In 2010, the Gloucester County Utilities Authority authorized participation in the fund through resolution 2010-140 adopted on September 8, 2010. The Authority's policies provide for health insurance to eligible retirees and their spouses.

**Funding Policy** - The Authority intends to continue its policy of funding OPEB liabilities on a pay-as-you-go basis and to not pre-fund any unfunded annual required contribution as determined under GASB 45.

**Annual OPEB Cost and Net OPEB Obligation** - The Authority's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the *annual required contribution of the employer (ARC)*, an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The following table shows the components of the Authority's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Authority's net OPEB obligation to the plan:

GLOUCESTER COUNTY UTILITIES AUTHORITY  
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 YEAR ENDED OCTOBER 31, 2013

**NOTE 14: POST-EMPLOYMENT HEALTH CARE PLAN (CONTINUED)**

Annual Required Contribution	1,942,887.00
Contributions Made	<u>(296,048.00)</u>
Increase in Net OPEB Obligation	1,646,839.00
Net OPEB Obligation - Beginning of Year	<u>5,172,793.00</u>
Net OPEB Obligation - End of Year	<u><u>6,819,632.00</u></u>

The Annual Required Contribution for the year ended October 31, 2013, was the amount calculated in the most recent actuarial valuation dated October 31, 2012, adjusted for inflation based on rates determined by the U.S. Bureau of Labor Statistics.

The Authority's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2013, 2012 and 2011 are as follows:

Year Ended	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
10/31/2013	1,942,887.00	15.2%	6,819,632.00
10/31/2012	1,889,351.00	26.3%	5,172,793.00
10/31/2011	1,413,400.00	29.0%	3,779,942.00

**Funded Status and Funding Progress** – As of October 31, 2013, the Authority is considered to be an unfunded plan. There are no plan assets. The retiree benefits are paid annually on a cash basis.

**Actuarial Methods and Assumptions** - Projection of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing the benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the October 31, 2012, actuarial valuation, the entry age normal actuarial cost method was used. The actuarial assumptions included a 35% investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan assets at the valuation date, and an annual healthcare cost trend rate of 9% initially for 2009, reduced by decrements to an ultimate rate of 4.7%. The UAAL is being amortized as a level percentage of payroll on a closed basis. The remaining amortization period at October 31, 2012, was 27 years.

**NOTE 15: RISK MANAGEMENT**

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions, injuries to employees; and natural disasters. The

GLOUCESTER COUNTY UTILITIES AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED OCTOBER 31, 2013

**NOTE 15: RISK MANAGEMENT (CONTINUED)**

Authority maintains commercial insurance coverage for property, liability and surety bonds. The Authority is a member of the Gloucester County Insurance Commission. The Authority is obligated to remit insurance premiums to this commission for sufficient insurance coverage. There have been no claims in excess of coverage and no reduction in coverage during the year.

**NOTE 16: ECONOMIC DEPENDENCY**

The Authority is heavily reliant on the collection of sewer and septage and industrial service charges to fund the Authority's operations. This income funded approximately 84% of the Authority's operations.

**NOTE 17: CONTINGENT LIABILITIES AND LITIGATION**

The Authority participates in a state assisted grant/loan programs. These program are subject to program compliance audits by the grantor or its' representative. The Authority is potentially liable for expenditures which may be disallowed pursuant to the terms of these grant/loan programs. Management is not aware of any material items of noncompliance which would result in the disallowance of program expenditures.

It is the opinion of management and legal counsel, that there exists no litigation or contingent liability that may be pending against the Authority that would have an adverse effect on the financial position in the future.

**NOTE 18: SUBSEQUENT EVENTS**

On December 27, 2013, the Authority was notified by the County of Gloucester that they were requesting available undesignated fund balance in accordance with NJSA 40A:5A-12.1 for use in their county budget. On January 8, 2014, the Authority adopted a resolution amending their fiscal year 2013 budget to include this appropriation. This amendment has been reflected in the financial records for the year ending October 31, 2013.

Management has reviewed and evaluated all events and transactions that occurred between October 31, 2013 through January 27, 2014, the date that the financial statements were issued for possible disclosure and recognition in the financial statements, and no items have come to the attention of the Authority that require disclosure.

# PETRONI & ASSOCIATES LLC

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## **REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

### **Independent Auditor's Report**

Honorable Chairman and  
Members of the Authority  
Gloucester County Utilities Authority  
2 Paradise Road  
West Deptford, New Jersey 08066

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities, each major fund, and the aggregate remaining fund information of the Gloucester County Utilities Authority as of and for the year ended October 31, 2013, and the related notes to the financial statements, which collectively comprise Gloucester County Utilities Authority's basic financial statements, and have issued our report thereon dated January 27, 2014.

#### ***Internal Control over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Gloucester County Utilities Authority's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Gloucester County Utilities Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Gloucester County Utilities Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Local Finance Board and the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

PETRONI & ASSOCIATES LLC



Nick L. Petroni  
Certified Public Accountant  
Licensed Public School Accountant #542

January 27, 2014

# PETRONI & ASSOCIATES LLC

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## **REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE REQUIRED BY OMB CIRCULAR A- 133 AND NEW JERSEY OMB 04-04**

### **Independent Auditor's Report**

The Honorable Chairman and  
Members of the Authority  
Gloucester County Utilities Authority  
2 Paradise Road  
West Deptford, New Jersey 08066

#### ***Report on Compliance for Each Major State Program***

We have audited the Gloucester County Utilities Authority's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* and the *New Jersey State Aid/Grant Compliance Supplement* that could have a direct and material effect on each of the Gloucester County Utilities Authority's major state programs for the year ended October 31, 2013. Gloucester County Utilities Authority's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### ***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the Gloucester County Utilities Authority's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; and New Jersey OMB 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Those standards and OMB Circular A-133 and New Jersey OMB's 04-04, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to



above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Gloucester County Utilities Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Gloucester County Utilities Authority's compliance.

### ***Opinion on Each Major State Program***

In our opinion, the Gloucester County Utilities Authority complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended October 31, 2013.

### ***Report on Internal Control Over Compliance***

Management of Gloucester County Utilities Authority is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Gloucester County Utilities Authority's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with OMB Circular A-133, and New Jersey OMB's 04-04, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Gloucester County Improvement Authority's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

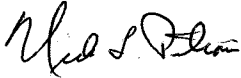
Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133 and New Jersey OMB's 04-04. Accordingly, this report is not suitable for any other purpose.

**Report on Schedules of Expenditures of State Financial Assistance Required by OMB Circular A-133 and New Jersey OMB 04-04**

We have audited the financial statements Gloucester County Utilities Authority as of and for the year ended October 31, 2013, and have issued our report thereon dated January 27, 2014, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by OMB Circular A-133 and New Jersey OMB 04-04 and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the financial statements as a whole.

PETRONI & ASSOCIATES LLC



Nick L. Petroni  
Certified Public Accountant  
Licensed Public School Accountant #542

January 27, 2014

GLOUCESTER COUNTY UTILITIES AUTHORITY  
 SCHEDULE OF EXPENDITURES OF STATE AWARDS  
 FOR THE YEAR ENDED OCTOBER 31, 2013

<u>State Funding Department/Program</u>	<u>State Grant/Project Number</u>	<u>Program Amount</u>	<u>Loan/Grant Period</u>		<u>Current Year Expenditures</u>	<u>Total Expenditures</u>
			<u>From</u>	<u>To</u>		
Department of Environmental Protection						
New Jersey Environmental Infrastructure						
2013 Fund/Trust Loan	S340902-09	3,153,248.00	5/22/13	N/A	2,709,646.68	2,709,646.68
2013 Fund/Trust Loan	S340902-10	408,344.00	5/22/13	N/A	70,930.00	70,930.00
2013 Fund/Trust Loan	S340902-11	315,492.00	5/22/13	N/A	283,876.00	283,876.00
1981 Water Supply Bond Fund	527-042-4840-030	2,465,515.00	1/1/09	1/1/19	540,627.54	2,216,982.38
		<u>6,342,599.00</u>			<u>3,605,080.22</u>	<u>5,281,435.06</u>

See accompanying notes to the schedule of expenditure of state awards.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
NOTES TO SCHEDULES OF EXPENDITURES OF STATE AWARDS  
FOR THE YEAR ENDED OCTOBER 31, 2013

**NOTE A: BASIS OF PRESENTATION**

The accompanying schedule of expenditures of State awards includes the state grant activity of the Gloucester County Utilities Authority and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organization*, New Jersey Circular Letter 04-04 OMB. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 FOR THE YEAR ENDED OCTOBER 31, 2013

**Section I - Summary of Auditor's Results**

**Financial Statements**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- 1) Material weakness(es) identified?        yes   X   no
- 2) Significant deficiency(ies) identified that are not considered to be material weaknesses?        yes   X   none reported

Noncompliance material to general-purpose financial statements noted?        yes   X   no

**Federal Awards** N/A

Type of auditor's report issued on compliance for major programs: \_\_\_\_\_

Internal Control over major programs:

- 1) Material weakness(es) identified?        yes        no
- 2) Significant deficiency(ies) identified that are not considered to be material weaknesses?        yes        none reported

Any audit findings disclosed that are required to be reported in accordance with Section .510(a) of Circular A-133?        yes        no

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program</u>
-----------------------	--------------------------------

Dollar threshold used to distinguish between type A and type B programs: \_\_\_\_\_

Auditee qualified as low-risk auditee?        yes        no

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED OCTOBER 31, 2013

**Section I - Summary of Auditor's Results**

**State Awards**

Type of auditor's report issued on compliance for major programs: Unmodified

Internal Control over major programs:

1) Material weakness(es) identified?        yes   X   no

2) Significant deficiency(ies) identified that are not considered to be material weaknesses?        yes   X   none reported

Any audit findings disclosed that are required to be reported in accordance with NJ OMB Circular Letter 04-04?

       yes   X   no

Identification of major programs:

State Grant /Project Number(s)  
S340902-09,10 & 11

Name of State Program  
NJEIT Fund/Trust Loans

Dollar threshold used to distinguish between type A and type B programs: \$300,000

Auditee qualified as low-risk auditee?   X   yes        no

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED OCTOBER 31, 2013

***Section II – Financial Statement Findings***

None

***Section III – Federal and State Awards Findings and Questioned Costs***

**FEDERAL AWARDS – N/A**

**STATE AWARDS**

No matters were reported.

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SUMMARY OF SCHEDULE OF PRIOR AUDIT FINDINGS  
YEAR ENDED OCTOBER 31, 2013

There were no prior year findings reported.



GLOUCESTER COUNTY UTILITIES AUTHORITY  
BUDGETARY COMPARISON SCHEDULE  
YEAR ENDED OCTOBER 31, 2013

	2013 Budget		2013 Actual	Variance of 2013 Actual Data To Budget	
	Original	Final		Dollars	%
					Favorable (Unfavorable)
<b>Operating Revenues:</b>					
Sewer Service Charges	17,558,775.00	17,558,775.00	18,145,877.60	587,102.60	3.34%
Septage and Industrial Charges	1,400,000.00	1,400,000.00	1,697,433.55	297,433.55	21.25%
Miscellaneous Income	50,000.00	50,000.00	1,394,722.51	1,344,722.51	2689.45%
<b>Total Operating Revenues</b>	<b>19,008,775.00</b>	<b>19,008,775.00</b>	<b>21,238,033.66</b>	<b>2,229,258.66</b>	<b>11.73%</b>
<b>Operating Expenses:</b>					
<b>Personnel Services:</b>					
Salaries and Wages	4,277,600.00	4,277,600.00	3,875,063.38	402,536.62	9.41%
Uniform Rental	25,000.00	25,000.00	17,900.00	7,100.00	28.40%
<b>Contributions to:</b>					
Public Employees' Retirement	380,000.00	380,000.00	343,757.00	36,243.00	9.54%
Social Security System	321,000.00	321,000.00	294,030.93	26,969.07	8.40%
Unemployment Compensation	31,000.00	31,000.00	28,400.13	2,599.87	8.39%
Employee Benefits	1,775,200.00	1,775,200.00	1,401,057.04	374,142.96	21.08%
<b>Total Personnel Services</b>	<b>6,809,800.00</b>	<b>6,809,800.00</b>	<b>5,960,208.48</b>	<b>849,591.52</b>	<b>12.48%</b>
<b>Contractual Services:</b>					
Advertising	7,000.00	7,000.00	1,617.34	5,382.66	76.90%
Travel Expense	6,700.00	6,700.00	560.10	6,139.90	91.64%
Postage Expense	10,000.00	10,000.00	3,351.18	6,648.82	66.49%
Telephone Expense	44,000.00	44,000.00	32,340.35	11,659.65	26.50%
Natural Gas	175,000.00	175,000.00	83,898.65	91,101.35	52.06%
Electricity	2,380,000.00	2,380,000.00	1,917,061.22	462,938.78	19.45%
Water and Sewer	9,000.00	9,000.00	5,150.18	3,849.82	42.78%
Hunter Street Expense	25,000.00	25,000.00	10,786.36	14,213.64	56.85%
Printing	6,000.00	6,000.00	3,933.64	2,066.36	34.44%
Energy Project Costs	1,240,000.00	1,240,000.00	743,873.53	496,126.47	40.01%
Dues and Memberships	11,200.00	11,200.00	8,364.50	2,835.50	25.32%
Motor Vehicle Maintenance	42,600.00	42,600.00	9,682.22	32,917.78	77.27%
Equipment Maintenance	429,300.00	429,300.00	265,116.04	164,183.96	38.24%
Interceptor Rehabilitation	80,000.00	80,000.00	13,705.35	66,294.65	82.87%
Equipment Rental	48,000.00	48,000.00	19,175.28	28,824.72	60.05%
Training and Seminars	29,200.00	29,200.00	5,644.00	23,556.00	80.67%
Permits and Registrations	142,900.00	142,900.00	120,112.10	22,787.90	15.95%
Professional Services	908,750.00	334,750.00	198,066.59	136,683.41	40.83%
Doctor	5,000.00	7,000.00	6,456.00	544.00	7.77%
Accounting/Auditing	91,500.00	91,500.00	81,730.00	9,770.00	10.68%
Legal Services	230,000.00	230,000.00	133,000.72	96,999.28	42.17%
Engineering	400,000.00	400,000.00	271,067.46	128,932.54	32.23%
Trustee's Fees	105,000.00	109,000.00	108,864.24	135.76	0.12%
Computer Services	45,500.00	45,500.00	32,839.54	12,660.46	27.83%
Insurance	911,000.00	911,000.00	661,167.31	249,832.69	27.42%
Sludge Disposal	35,000.00	35,000.00	35,000.00	35,000.00	100.00%
Other Expenses	45,000.00	45,000.00	31,587.19	13,412.81	29.81%
<b>Total Contractual Services</b>	<b>7,462,650.00</b>	<b>6,894,650.00</b>	<b>4,769,151.09</b>	<b>2,125,498.91</b>	<b>30.83%</b>

GLOUCESTER COUNTY UTILITIES AUTHORITY  
 BUDGETARY COMPARISON SCHEDULE  
 YEAR ENDED OCTOBER 31, 2013

	2013 Budget		2013 Actual	Variance of 2013 Actual Data To Budget	
	Original	Final		Dollars	%
				Favorable (Unfavorable)	
<b>Materials and Supplies:</b>					
Books and Publications	4,150.00	4,150.00	691.45	3,458.55	83.34%
Building and Construction Supplies	12,600.00	12,600.00	2,196.67	10,403.33	82.57%
Fuel and Lubricants	93,500.00	93,500.00	77,109.95	16,390.05	17.53%
Incinerator Fuel	656,250.00	656,250.00	546,380.60	109,869.40	16.74%
Incinerator Sand	64,900.00	64,900.00	40,862.48	24,037.52	37.04%
Motor Vehicle Parts	34,000.00	34,000.00	13,568.14	20,431.86	60.09%
Laboratory Services/Supplies	51,500.00	51,500.00	43,900.02	7,599.98	14.76%
Janitorial Supplies	7,000.00	7,000.00	5,870.15	1,129.85	16.14%
Office Supplies	20,000.00	20,000.00	8,476.24	11,523.76	57.62%
Electrical/Communication Supplies	202,800.00	202,800.00	197,876.48	4,923.52	2.43%
Hardware/Minor Tools	31,100.00	31,100.00	21,041.92	10,058.08	32.34%
Equipment/Machinery Parts	282,600.00	845,600.00	185,456.41	660,143.59	78.07%
Plumbing/Heating/HVAC Supplies	42,700.00	47,700.00	44,613.71	3,086.29	6.47%
Safety Supplies	29,100.00	29,100.00	14,884.12	14,215.88	48.85%
Chemicals and Gases	97,800.00	97,800.00	93,001.02	4,798.98	4.91%
Sodium Hydroxide	219,400.00	219,400.00	189,978.25	29,421.75	13.41%
Polymer	190,500.00	190,500.00	127,935.43	62,564.57	32.84%
Sodium Hypochlorite	188,000.00	188,000.00	163,685.81	24,314.19	12.93%
Odor/H2S Control	75,000.00	75,000.00	62,924.12	12,075.88	16.10%
Buildings/Grounds Maintenance Supplies	7,400.00	7,400.00	6,248.10	1,151.90	15.57%
Interceptor Supplies	10,500.00	10,500.00	1,582.43	8,917.57	84.93%
Miscellaneous Supplies	1,750.00	1,750.00		1,750.00	100.00%
Total Materials and Supplies	<u>2,322,550.00</u>	<u>2,890,550.00</u>	<u>1,848,283.50</u>	<u>1,042,266.50</u>	<u>36.06%</u>
<b>Equipment:</b>					
Vehicles/Rental	58,000.00	58,000.00	53,105.00	4,895.00	8.44%
Laboratory Equipment	14,100.00	14,100.00	13,296.74	803.26	5.70%
Office Equipment	20,000.00	20,000.00		20,000.00	100.00%
Electrical/Communication Equipment	85,000.00	85,000.00		85,000.00	100.00%
General Equipment	386,000.00	386,000.00	73,790.00	312,210.00	80.88%
Pitman Reuse Plant	53,700.00	53,700.00	32,918.41	20,781.59	38.70%
Total Equipment	<u>616,800.00</u>	<u>616,800.00</u>	<u>173,110.15</u>	<u>443,689.85</u>	<u>71.93%</u>
Total Operating Expenses	<u>17,211,800.00</u>	<u>17,211,800.00</u>	<u>12,750,753.22</u>	<u>4,461,046.78</u>	<u>25.92%</u>
Operating Income (Loss)	<u>1,796,975.00</u>	<u>1,796,975.00</u>	<u>8,487,280.44</u>	<u>6,690,305.44</u>	<u>372.31%</u>
<b>Non-Operating Revenue (Expense):</b>					
CEF Contribution to Debt Service	2,800,000.00	2,800,000.00	4,540.80	(2,795,459.20)	-99.84%
Construction Expansion Fees	500,000.00	500,000.00	2,407,697.13	1,907,697.13	381.54%
Unrestricted Net Assets Utilized	500,090.00	1,539,713.00	1,539,713.00		
Debt Service Requirements	(5,097,065.00)	(5,097,065.00)	(5,074,632.76)	22,432.24	0.44%
Transfers to CEF Fund	(500,000.00)	(500,000.00)	(2,407,697.13)	(1,907,697.13)	-381.54%
County Appropriation		(1,039,623.00)	(1,039,623.00)		
Total Non-Operating Revenue (Expense)	<u>(1,796,975.00)</u>	<u>(1,796,975.00)</u>	<u>(4,570,001.96)</u>	<u>(2,773,026.96)</u>	<u>-154.32%</u>
Increase (Decrease) in Budgeted Net Assets			<u>3,917,278.48</u>	<u>3,917,278.48</u>	

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF BONDS AND LOANS PAYABLE  
FOR THE YEAR ENDED OCTOBER 31, 2013

**1993 Series**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
8/1/93	15,400,000.00	Construction of Sewage Treatment Plant and Distribution System	<u>1,700,000.00</u>	<u>290,000.00</u>	<u>1,410,000.00</u>

Schedule of Annual Maturities

Due January 1	Interest Rate	Annual Principal Payment
2014	5.250%	250,000.00
2015	5.250%	265,000.00
2016	5.250%	280,000.00
2017	5.250%	300,000.00
2018	5.250%	315,000.00
		<u>1,410,000.00</u>

**Wastewater Trust Fund Loan - Trust Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
11/1/95	12,330,000.00	Mantua Creek Force Main and Upper Mantua Creek Interceptor Project	<u>2,780,000.00</u>	<u>880,000.00</u>	<u>1,900,000.00</u>

Schedule of Annual Maturities

Due July 1	Interest Rate	Annual Principal Payment
2014	5.250%	925,000.00
2015	5.250%	975,000.00
		<u>1,900,000.00</u>

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF BONDS AND LOANS PAYABLE  
FOR THE YEAR ENDED OCTOBER 31, 2013

**Wastewater Trust Fund Loan - Trust Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
10/15/98	1,965,000.00	Incinerator No. 1 Project & Upgrade & Rehabilitation of Existing Aeration Tank	800,000.00	120,000.00	680,000.00
Schedule of Annual Maturities					
			Due January 1	Interest Rate	Annual Principal Payment
			2014	4.500%	125,000.00
			2015	4.500%	130,000.00
			2016	4.500%	135,000.00
			2017	4.500%	140,000.00
			2018	4.500%	150,000.00
					680,000.00

**Wastewater Trust Fund Loan - Fund Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
10/15/98	1,850,000.00	Incinerator No. 1 Project & Upgrade & Rehabilitation of Existing Aeration Tank	592,203.67	99,284.01	492,919.66
Schedule of Annual Maturities					
			Due January 1	Interest Rate	Annual Principal Payment
			2014	0.00%	99,029.44
			2015	0.00%	98,631.66
			2016	0.00%	98,090.69
			2017	0.00%	97,406.52
			2018	0.00%	99,761.35
					492,919.66

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF BONDS AND LOANS PAYABLE  
FOR THE YEAR ENDED OCTOBER 31, 2013

**Wastewater Trust Fund Loan - Trust Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
10/15/99	350,000.00	Incinerator No. 1 Project & Upgrade & Rehabilitation of Existing Aeration Tank	<u>170,000.00</u>	<u>20,000.00</u>	<u>150,000.00</u>
Schedule of Annual Maturities					
			Due January 1	Interest Rate	Annual Principal Payment
			2014	5.50%	20,000.00
			2015	5.50%	25,000.00
			2016	5.50%	25,000.00
			2017	5.50%	25,000.00
			2018	5.70%	25,000.00
			2019	5.70%	30,000.00
					<u>150,000.00</u>

**Wastewater Trust Fund Loan - Fund Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
10/15/99	333,411.00	Incinerator No. 1 Project & Upgrade & Rehabilitation of Existing Aeration Tank	<u>123,193.39</u>	<u>17,234.13</u>	<u>105,959.26</u>
Schedule of Annual Maturities					
			Due January 1	Interest Rate	Annual Principal Payment
			2014	0.00%	16,548.77
			2015	0.00%	18,978.67
			2016	0.00%	18,121.97
			2017	0.00%	17,265.28
			2018	0.00%	16,408.58
			2019	0.00%	18,635.99
					<u>105,959.26</u>

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF BONDS AND LOANS PAYABLE  
FOR THE YEAR ENDED OCTOBER 31, 2013

**Wastewater Trust Fund Loan - Trust Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
10/15/01	2,185,000.00	2001 Capital Project	<u>1,300,000.00</u>	<u>115,000.00</u>	<u>1,185,000.00</u>

Schedule of Annual Maturities

Due January 1	Interest Rate	Annual Principal Payment
2014	5.00%	125,000.00
2015	5.00%	130,000.00
2016	5.00%	135,000.00
2017	5.00%	145,000.00
2018	5.00%	150,000.00
2019	5.00%	160,000.00
2020	4.75%	165,000.00
2021	4.75%	175,000.00
		<u>1,185,000.00</u>

**Wastewater Trust Fund Loan - Fund Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
10/15/01	2,259,383.00	2001 Capital Project	<u>855,465.37</u>	<u>117,660.25</u>	<u>737,805.12</u>

Schedule of Annual Maturities

Due January 1	Interest Rate	Annual Principal Payment
2014	0.00%	120,066.15
2015	0.00%	119,247.82
2016	0.00%	118,265.82
2017	0.00%	120,393.48
2018	0.00%	118,920.48
2019	0.00%	120,557.15
2020	0.00%	20,354.22
		<u>737,805.12</u>

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF BONDS AND LOANS PAYABLE  
FOR THE YEAR ENDED OCTOBER 31, 2013

**2003 Refunding Bonds**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
4/15/03	9,970,000.00	Revenue Refunding Bonds	<u>7,710,000.00</u>	<u>375,000.00</u>	<u>7,335,000.00</u>

Schedule of Annual Maturities

Due January 1	Interest Rate	Annual Principal Payment
2014	3.750%	385,000.00
2015	3.800%	400,000.00
2016	3.900%	415,000.00
2017	4.000%	430,000.00
2018	4.100%	450,000.00
2019	4.125%	470,000.00
2020	4.200%	490,000.00
2021	4.250%	510,000.00
2022	4.300%	530,000.00
2023	4.350%	555,000.00
2024	4.400%	575,000.00
2025	4.500%	600,000.00
2026	4.500%	280,000.00
2027	4.500%	290,000.00
2028	4.600%	305,000.00
2029	4.600%	320,000.00
2030	4.600%	330,000.00
		<u>7,335,000.00</u>

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF BONDS AND LOANS PAYABLE  
FOR THE YEAR ENDED OCTOBER 31, 2013

**2005A Refunding Bonds**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
8/18/05	2,125,000.00	Revenue Refunding Bonds	<u>1,535,000.00</u>	<u>195,000.00</u>	<u>1,340,000.00</u>

Schedule of Annual Maturities

Due January 1	Interest Rate	Annual Principal Payment
2014	3.700%	200,000.00
2015	3.800%	210,000.00
2016	3.900%	215,000.00
2017	4.050%	230,000.00
2018	4.100%	235,000.00
2019	4.125%	250,000.00
		<u>1,340,000.00</u>

**2005B Refunding Bonds**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
10/5/05	18,040,000.00	Revenue Refunding Bonds	<u>13,520,000.00</u>	<u>1,045,000.00</u>	<u>12,475,000.00</u>

Schedule of Annual Maturities

Due January 1	Interest Rate	Annual Principal Payment
2014	5.000%	1,105,000.00
2015	5.000%	1,150,000.00
2016	5.000%	1,210,000.00
2017	5.000%	1,285,000.00
2018	5.000%	1,340,000.00
2019	5.000%	1,410,000.00
2020	5.000%	1,480,000.00
2021	5.000%	1,550,000.00
2022	5.000%	620,000.00
2023	5.000%	645,000.00
2024	5.000%	680,000.00
		<u>12,475,000.00</u>



GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF BONDS AND LOANS PAYABLE  
FOR THE YEAR ENDED OCTOBER 31, 2013

**NJEIT Fund Loan - Trust Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
11/6/08	1,670,000.00	Sewer Revenue Bonds	<u>1,500,000.00</u>	<u>60,000.00</u>	<u>1,440,000.00</u>

Schedule of Annual Maturities

Due July 1	Interest Rate	Annual Principal Payment
2014	5.00%	65,000.00
2015	5.00%	70,000.00
2016	5.00%	70,000.00
2017	5.00%	75,000.00
2018	5.00%	80,000.00
2019	5.00%	85,000.00
2020	5.00%	90,000.00
2021	5.00%	95,000.00
2022	5.00%	100,000.00
2023	5.00%	105,000.00
2024	5.00%	110,000.00
2025	5.00%	115,000.00
2026	5.00%	120,000.00
2027	5.00%	125,000.00
2028	5.00%	135,000.00
		<u>1,440,000.00</u>

**NJEIT Trust Fund Loan - Fund Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
11/6/08	1,585,582.00	Sewer Revenue Bonds	<u>1,312,815.25</u>	<u>308,667.60</u>	<u>1,004,147.65</u>

Schedule of Annual Maturities

Due July 1	Interest Rate	Annual Principal Payment
2014	0.00%	82,033.94
2015	0.00%	83,003.16
2016	0.00%	80,915.59
2017	0.00%	81,735.71
2018	0.00%	82,406.72
2019	0.00%	82,865.23
2020	0.00%	83,040.44
2021	0.00%	82,988.25
2022	0.00%	82,772.04
2023	0.00%	82,391.80
2024	0.00%	82,011.57
2025	0.00%	81,638.79
2026	0.00%	16,344.41
		<u>1,004,147.65</u>

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF BONDS AND LOANS PAYABLE  
FOR THE YEAR ENDED OCTOBER 31, 2013

**NJEIT Fund Loan - Trust Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
3/10/10	320,000.00	Sewer Revenue Bonds	300,000.00	10,000.00	290,000.00

Schedule of Annual Maturities

Due Jan 1	Interest Rate	Annual Principal Payment
2014	5.00%	15,000.00
2015	5.00%	15,000.00
2016	5.00%	15,000.00
2017	5.00%	15,000.00
2018	5.00%	15,000.00
2019	4.00%	15,000.00
2020	5.00%	15,000.00
2021	3.00%	15,000.00
2022	4.00%	20,000.00
2023	4.00%	20,000.00
2024	4.00%	20,000.00
2025	4.00%	20,000.00
2026	3.50%	20,000.00
2027	4.00%	20,000.00
2028	4.00%	25,000.00
2029	4.00%	25,000.00
		<u>290,000.00</u>

**NJEIT Trust Fund Loan - Fund Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
3/10/10	956,850.00	Sewer Revenue Bonds	856,128.96	50,360.52	805,768.44

Schedule of Annual Maturities

Due Jan 1	Interest Rate	Annual Principal Payment
2014	0.00%	50,360.52
2015	0.00%	50,360.52
2016	0.00%	50,360.52
2017	0.00%	50,360.52
2018	0.00%	50,360.52
2019	0.00%	50,360.52
2020	0.00%	50,360.52
2021	0.00%	50,360.52
2022	0.00%	50,360.52
2023	0.00%	50,360.52
2024	0.00%	50,360.52
2025	0.00%	50,360.52
2026	0.00%	50,360.52
2027	0.00%	50,360.52
2028	0.00%	50,360.52
2029	0.00%	50,360.64
		<u>805,768.44</u>

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF BONDS AND LOANS PAYABLE  
FOR THE YEAR ENDED OCTOBER 31, 2013

**NJEIT ARRA Fund Loan - Trust Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
3/10/10	121,157.44	Sewer Revenue Bonds	110,467.79	5,384.41	105,083.38

Schedule of Annual Maturities

Due Jan 1	Interest Rate	Annual Principal Payment
2014	1.14%	5,428.02
2015	1.53%	5,489.90
2016	1.94%	5,573.90
2017	2.26%	5,682.03
2018	2.53%	5,810.45
2019	2.72%	5,957.45
2020	2.88%	6,119.49
2021	3.11%	6,295.74
2022	3.26%	6,491.53
2023	3.37%	6,703.16
2024	3.50%	6,929.05
2025	3.60%	7,171.57
2026	3.66%	7,429.75
2027	3.80%	7,701.68
2028	3.89%	7,994.34
2029	3.99%	8,305.32
		105,083.38

**NJEIT ARRA Trust Fund Loan - Fund Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
3/10/10	344,000.00	Sewer Revenue Bonds	102,000.00	6,000.00	96,000.00

Schedule of Annual Maturities

Due Jan 1	Interest Rate	Annual Principal Payment
2014	0.00%	6,000.00
2015	0.00%	6,000.00
2016	0.00%	6,000.00
2017	0.00%	6,000.00
2018	0.00%	6,000.00
2019	0.00%	6,000.00
2020	0.00%	6,000.00
2021	0.00%	6,000.00
2022	0.00%	6,000.00
2023	0.00%	6,000.00
2024	0.00%	6,000.00
2025	0.00%	6,000.00
2026	0.00%	6,000.00
2027	0.00%	6,000.00
2028	0.00%	6,000.00
2029	0.00%	6,000.00
		96,000.00

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF BONDS AND LOANS PAYABLE  
FOR THE YEAR ENDED OCTOBER 31, 2013

**NJEIT Fund Loan - Trust Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
12/2/10	1,075,000.00	Sewer Revenue Bonds	1,040,000.00	35,000.00	1,005,000.00

Schedule of Annual Maturities

Due Jan 1	Interest Rate	Annual Principal Payment
2014	5.00%	40,000.00
2015	5.00%	40,000.00
2016	5.00%	45,000.00
2017	5.00%	45,000.00
2018	5.00%	45,000.00
2019	5.00%	50,000.00
2020	5.00%	50,000.00
2021	5.00%	55,000.00
2022	5.00%	60,000.00
2023	5.00%	60,000.00
2024	5.00%	65,000.00
2025	5.00%	65,000.00
2026	5.00%	70,000.00
2027	5.00%	75,000.00
2028	5.00%	75,000.00
2029	5.00%	80,000.00
2030	5.00%	85,000.00
		<u>1,005,000.00</u>

**NJEIT Trust Fund Loan - Fund Share**

Date of Issue	Amount of Issue	Description	Balance Oct. 31, 2012	Redeemed	Balance Oct. 31, 2013
12/2/10	1,117,500.00	Sewer Revenue Bonds	1,058,684.22	58,815.78	999,868.44

Schedule of Annual Maturities

Due Jan 1	Interest Rate	Annual Principal Payment
2014	0.00%	58,815.78
2015	0.00%	58,815.78
2016	0.00%	58,815.78
2017	0.00%	58,815.78
2018	0.00%	58,815.78
2019	0.00%	58,815.78
2020	0.00%	58,815.78
2021	0.00%	58,815.78
2022	0.00%	58,815.78
2023	0.00%	58,815.78
2024	0.00%	58,815.78
2025	0.00%	58,815.78
2026	0.00%	58,815.78
2027	0.00%	58,815.78
2028	0.00%	58,815.78
2029	0.00%	58,815.78
2030		58,815.96
		<u>999,868.44</u>

GLOUCESTER COUNTY UTILITIES AUTHORITY  
SCHEDULE OF BONDS AND LOANS PAYABLE  
FOR THE YEAR ENDED OCTOBER 31, 2013

**NJEIT Fund Loan - Trust Share**

Date of Issue	Amount of Issue	Description	Issued	Balance Oct. 31, 2013
5/22/13	930,000.00	Sewer Revenue Bonds	<u>930,000.00</u>	<u>930,000.00</u>

Schedule of Annual Maturities

Due Jan 1	Interest Rate	Annual Principal Payment
2014	3.00%	40,000.00
2015	4.00%	35,000.00
2016	4.00%	35,000.00
2017	4.00%	35,000.00
2018	4.00%	35,000.00
2019	4.00%	45,000.00
2020	4.00%	45,000.00
2021	4.00%	45,000.00
2022	4.00%	50,000.00
2023	5.00%	50,000.00
2024	5.00%	50,000.00
2025	3.00%	55,000.00
2026	3.00%	55,000.00
2027	3.00%	55,000.00
2028	3.00%	55,000.00
2029	3.00%	60,000.00
2030	3.00%	60,000.00
2031	3.00%	60,000.00
2032	3.00%	65,000.00
		<u>930,000.00</u>

**NJEIT Trust Fund Loan - Fund Share**

Date of Issue	Amount of Issue	Description	Issued	Balance Oct. 31, 2013
5/22/13	2,907,813.00	Sewer Revenue Bonds	<u>2,907,813.00</u>	<u>2,907,813.00</u>

Schedule of Annual Maturities

Due Jan 1	Interest Rate	Annual Principal Payment
2014	0.00%	246,424.82
2015	0.00%	147,854.89
2016	0.00%	147,854.89
2017	0.00%	147,854.89
2018	0.00%	147,854.89
2019	0.00%	147,854.89
2020	0.00%	147,854.89
2021	0.00%	147,854.89
2022	0.00%	147,854.89
2023	0.00%	147,854.89
2024	0.00%	147,854.89
2025	0.00%	147,854.89
2026	0.00%	147,854.89
2027	0.00%	147,854.89
2028	0.00%	147,854.89
2029	0.00%	147,854.89
2030	0.00%	147,854.89
2031	0.00%	147,854.89
2032	0.00%	147,855.05
		<u>2,907,813.00</u>

	Balance Oct. 31, 2012	Issued/ (Redeemed)	Balance Oct. 31, 2013
Summary Total of all Bonds and Loans	<u>37,365,958.65</u>	<u>29,406.30</u>	<u>37,395,364.95</u>

Issued	3,837,813.00
Redeemed	(3,808,406.70)
	<u>29,406.30</u>

## **GENERAL COMMENTS**

### **Contracts and Agreements Required to be Advertised for NJSA 40A:11-4**

NJSA 40A:11-4 states "Every contract or agreement, for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds, not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in, or the amount calculated by the Governor pursuant to Section 3 of P.L. 1971, c. 198 (C.40A:11-3), except by contract or agreement."

The Authority has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the calendar year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per NJSA 40A:11-5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishings of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the bid threshold "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertisements or where a resolution had been previously adopted under the provisions of NJSA 40A:11-6.

### **Cash Management Program**

The Authority adopted a cash management plan in accordance with NJAC 5:31-3.1.

All money received by the Authority is deposited within 48 hours in its legal depositories. The investment of Authority funds is in interest bearing accounts. The practice of cashing checks with public funds is prohibited.

All disbursements are made only after the approval of the members of the Authority. All other transfers are made by the Trustee who is also responsible for investing Authority funds in accordance with the Bond Resolution.

### **Examination of Claims**

An examination of claims paid during the period under review indicated no discrepancies with respect to claimant's certification and acknowledgment of receipt as required by NJAC 5:31-4.1.

**Accounting System**

The records maintained by the Authority were found to be in good condition.

A general ledger has been established by the Authority. The general ledger is the official permanent financial record of the Authority which provides a summary of all financial transactions as they have been recorded in the books of original entry utilizing a "double entry" accounting system.

**Fixed Assets**

A fixed asset accounting and reporting system has been established by the Authority. Fixed assets comprise the most significant investment of the Authority; therefore, it is important that these assets are properly safeguarded. A system for maintaining and verifying fixed assets can provide these safeguards as well as provide valuable management information.

**RECOMMENDATIONS**

None

**Acknowledgment**

We received the complete cooperation of all the officials of the Authority and we greatly appreciate the courtesies extended to the members of the audit team.

Respectfully submitted,

PETRONI & ASSOCIATES LLC



Nick L. Petroni  
Certified Public Accountant  
Registered Municipal Accountant #252