

**GLOUCESTER COUNTY UTILITIES AUTHORITY  
PUBLIC BOARD MEETING MINUTES  
December 13, 2017**

**CALL TO ORDER**

The Public Meeting of the Gloucester County Utilities Authority was called to order at 6:00 P.M. by Chairman Howard Bruner in the large conference room of the Administration Building, 2 Paradise Road, West Deptford, New Jersey.

Colleen O'Brien stated for the record that the date, place and time of this meeting were published in the Gloucester County Times, Courier Post and on our web site as required by the Open Public Meetings Act.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

W. Berglund took roll:

Present were: H. Bruner; W. Berglund; J. Bilbow; T. Bianco; R. Giuliani; D. Halpin; J. Sabetta and S. Fogarino; R. Cossaboon

Absent was:

Also present: John Vinci, Dave Hilbmann, and Colleen O'Brien

Others present: James Pierson, Esquire – Angelini, Viniar & Freedman and Dennis Yoder – Remington & Vernick Engineers.

**APPROVAL OF MINUTES**

Motion was made by J. Sabetta, seconded by J. Bilbow to approve the minutes of the November 8, 2017 Regular Public Board Meeting. There were no questions on the motion. Motion was unanimously approved by a voice vote.

**SOLICITOR'S REPORT**

- 1) Resolution No. 2018-008 Resolution Adopting Preliminary Annual Budget of Operating Expenses For the Fiscal Year Beginning November 1, 2017, by the Gloucester County Utilities Authority, Gloucester County, New Jersey.

A motion was made by J. Sabetta to approve Resolution No. 2018-008. This motion was seconded by W. Berglund. A roll call vote was taken: W. Berglund – Aye; J. Bilbow – Aye; T. Bianco – Aye; H. Bruner – Aye; R. Giuliani – Aye; D. Halpin – Aye; R. Cossaboon – Aye; J. Sabetta – Aye; and S. Fogarino – Aye. Motion was approved with a unanimous vote.

**Public Board Meeting Minutes  
December 13, 2017  
Page Two**

2) Resolution No. 2018-009 Resolution of the Gloucester County Utilities Authority Authorizing an Appropriation to the County of Gloucester in an Amount Equal to 5% of The Gloucester County Utilities Authority Operating Budget.

3) Resolution No. 2018-010 Resolution Proposing Rate Schedule for the Gloucester County Utilities Authority.

A motion was made by J. Sabetta to approve Resolution No. 2018-010. This motion was seconded by J. Bilbow. A roll call vote was taken: W. Berglund – Aye; J. Bilbow- Aye; T. Bianco – Aye; H. Bruner – Aye; R. Giuliani – Aye; D. Halpin – Aye; R. Cossaboon – Aye; J. Sabetta – Aye; and S. Fogarino – Aye. Motion was approved with a unanimous vote.

4) Resolution No. 2018-011 Resolution Adjusting the Compensation of all Full Time Non-Union Employees of the Gloucester County Utilities Authority.

5) Resolution No. 2018-012 Resolution Concerning Flexible Spending Accounts.

6) Resolution No. 2018-013 Resolution Establishing a Flexible Spending Bank Account.

7) Resolution No. 2018-014 Resolution Authorizing a Shared Services Agreement with the County of Gloucester for Technical Assistance and Guidance from the Department Of Economic Development.

8) Resolution No. 2018-015 Resolution of the Gloucester County Utilities Authority Authorizing the Emergency Repair of a Sewer Force Main at the Westville Pump Station.

9) Resolution No. 2018-016 Resolution of the Gloucester County Utilities Authority Authorizing and Accepting Change order #1 Final for the National Park Force Main and Gravity Sewer Main Replacement Project.

10) Resolution No. 2018-017 Resolution Authorizing the Award of a Contract to Ricci Bros. Sand Co., Inc. for the 2018 Annual Reactor Sand Supply.

11) Resolution No. 2018-018 Resolution Authorizing the Awarding of a Contract to Univar USA, Inc. For the 2018 Annual Liquid Caustic Soda Supply.

**Public Board Meeting Minutes  
December 13, 2017  
Page Three**

- 12) Resolution No. 2018-019 Resolution Endorsing an Application of the Township of East Greenwich For an Allocation of Capacity of 2,000 GPD for the Project known as Berkley Square, NJDEP Permit #17-0286.
- 13) Resolution No. 2018-020 Resolution Endorsing an Application of the Township of East Greenwich For an Allocation of Capacity of 600 GPD for the Project known as Edward's Run NJDEP Permit #12-0308.
- 14) Resolution No. 2018-021 Resolution Endorsing an Application of the Township of East Greenwich For an Allocation of Capacity of 2,400 GPD for the Project known as Villages at Berkley Square NJDEP #17-0286.
- 15) Resolution No. 2018-022 Resolution Endorsing an Application of the Monroe Township Municipal Utilities Authority for an Allocation of Capacity of 1,200 GPD for the Project known as St. Matthew's Day Care, NJDEP Permit #17-0385.
- 16) Resolution No. 2018-023 Resolution Endorsing an Application of the Monroe Township Municipal Utilities Authority for an Allocation of Capacity of 900 GPD for the Project Known as Stirling Glen I & II, NJDEP Permit #08-0127.
- 17) Resolution No. 2018-024 Resolution Endorsing an Application of the Washington Township Municipal Utilities Authority for an Allocation of Capacity of 1,800 GPD For the project known as Parke Place, NJDEP Permit #96-0102-4.
- 18) Resolution No. 2018-025 Resolution Endorsing an Application of the Township of West Deptford Allocation of Capacity of 300 GPD for the Project known as Paradise Estates NJDEP Permit #05-0601.

**A motion was made by W. Berglund to approve the above listed Resolutions 2018-009 and including 2018-011 through 2018-025 this motion was seconded by R. Giuliani. The motion was approved by a unanimous voice vote with one abstention on Resolution 2018-014 by T. Bianco.**

**EXECUTIVE DIRECTORS REPORT:** Previously submitted

**MANAGER OF OPERATIONS REPORT:** Previously submitted

**ENGINEERS REPORTS:** Remington & Vernick: Submitted with packet

**PAYMENT OF BILLS:**

Motion was made by R. Cossaboon, seconded by S. Fogarino for payment of bills. There were no questions on the motion. Motion was unanimously approved by voice vote

**PUBLIC PORTION:** No one from Public spoke during Public Portion.

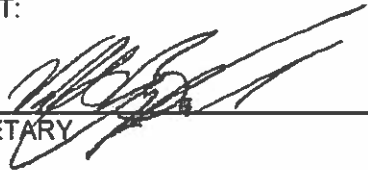
**ADJOURNMENT**

There being no further business to discuss, J. Sabetta made a motion to adjourn the meeting. The Motion was seconded by R. Giuliani. Motion was unanimously approved by voice vote.

Respectfully submitted,

  
Colleen O'Brien  
Recording Secretary

ATTEST:

  
\_\_\_\_\_  
SECRETARY

Approved by the GCUA Board of Commissioners at a Regular Public Meeting held on January 10, 2018

### Certification

I hereby certify that the Minutes of the Gloucester County Utilities Authority Meeting dated on December 13, 2017 as submitted are true and accurate. I personally took the minutes and recorded the same. It is to be noted that these minutes have not been adopted by our Board of Commissioners and will not be adopted until January 10, 2018.



Colleen O'Brien  
Recording Secretary