

**GLOUCESTER COUNTY UTILITIES AUTHORITY**

**REORGANIZATION MEETING  
PUBLIC BOARD MEETING MINUTES**

**FEBRUARY 14, 2018**

**CALL TO ORDER**

The Public Meeting of the Gloucester County Utilities Authority was called to order at 6:00 PM in the Alice Corsey conference room of the Administration Building, 2 Paradise Road, West Deptford, New Jersey.

Colleen O'Brien stated for the record that the date, place and time of this meeting were published in the Gloucester County Times, Courier Post and on our web site as required by the Open Public Meetings Act.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

James Pierson took roll:

Present were: W. Berglund, J. Bilbow, T. Bianco, H. Bruner, S. Fogarino, R. Giuliani, J. Sabetta, D. Halpin and R. Cossaboon

Absent was: no one

Also present: J. Vinci, C. O'Brien and D. Hilbmann

Others present: James Pierson, Esquire; Dennis Yoder - Remington & Vernick:

**REORGANIZATION**

**Election of Officers**

**Chairman**

James Pierson asked for nominations for Chairman. J. Sabetta nominated H. Bruner for Chairman. Motion was seconded by J. Bilbow, T. Bianco made a motion to close the nominations, seconded by W. Berglund Motion unanimously approved by voice vote. Motion to appoint H. Bruner as Chairman of the Gloucester County Utilities Authority was unanimously approved by voice vote.

The gavel was then turned over to the newly appointed Chairman.

**Vice Chairman**

Chairman Bruner opened the nominations for the office of Vice Chairman. H. Bruner nominated J. Sabetta for Vice Chairman. Motion was seconded by S. Fogarino. T. Bianco made a motion to close the nominations, seconded by R. Giuliani. Motion unanimously approved by voice vote. Motion to appoint J. Sabetta as Vice Chairman of the Gloucester County Utilities Authority was unanimously approved by voice vote.

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**Secretary**

Chairman Bruner opened the nominations for the office of Secretary. J. Sabetta nominated W. Berglund for Secretary. S. Fogarino seconded the motion. T. Bianco made a motion to close the nominations, seconded by R. Giuliani. Motion unanimously approved by voice vote. Motion to appoint W. Berglund as Secretary of the Gloucester County Utilities Authority was unanimously approved by voice vote.

**Treasurer**

Chairman Bruner opened the nominations for the office of Treasurer. J. Bilbow nominated S. Fogarino for Treasurer. Motion was seconded by T. Bianco. W. Berglund made a motion to close the nominations, seconded by D. Halpin. Motion unanimously approved by voice vote. Motion to appoint S. Fogarino as Treasurer of the Gloucester County Utilities Authority was unanimously approved by voice vote.

**Establishment of Committees, Appointment of Professionals, and Other Reorganization Matters**

Resolution No. 2018-040	Resolution and Notice of Regular Meetings of the Gloucester County Utilities Authority
Resolution No. 2018-041	Resolution Designating the Depository of Funds for the Gloucester County Utilities Authority
Resolution No. 2018-042	Resolution Designating the Official Publications of the Gloucester County Utilities Authority
Resolution No. 2018-043	Resolution Appointing Members to the Committees of the Gloucester County Utilities Authority
Resolution No. 2018-044	Resolution Appointing Counsel for the Gloucester County Utilities Authority for Legal Services Related to the Creation of a new Regional Utilities Authority (Florio, Perrucci, Steinhardt & Fader)
Resolution No. 2018-045	Resolution Appointing Financial Advisor for Services Related to the Creation of a new Regional Utilities Authority (NW Financial)
Resolution No. 2018-046	Resolution Appointing Nick L Petroni, CPA as Auditor for the Gloucester County Utilities Authority
Resolution No. 2018-047	Resolution Appointing a Bond Counsel for the Gloucester County Utilities Authority – (Parker McCay)
Resolution No. 2018-048	Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority (Remington & Vernick)
Resolution No. 2018-049	Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority (CME Associates)

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| Resolution No. 2018-050 | Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority - (Bach and Associates)   |
| Resolution No. 2018-051 | Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority - (Sickels and Associates)  |
| Resolution No. 2018-052 | Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority - (Federici & Akin)   |
| Resolution No. 2018-053 | Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority - (Churchill Consulting)  |
| Resolution No. 2018-054 | Resolution Appointing a Financial Advisor for the Gloucester County Utilities Authority - (NW Financial)  |
| Resolution No. 2018-055 | Resolution Appointing a General Counsel for the Gloucester County Utilities Authority – (James P. Pierson Esquire of the law firm Angelini, Viniar & Freedman, LLP) |
| Resolution No. 2018-056 | Resolution Appointing a Labor Attorney for the Gloucester County Utilities Authority – (Archer & Greiner)   |
| Resolution No. 2018-057 | Resolution Appointing a Labor Attorney for the Gloucester County Utilities Authority – (Parker McCay)   |
| Resolution No. 2018-058 | Resolution Appointing Arbitrage Calculation Services for the Gloucester County Utilities Authority – (Bowman and Company, LP)                                       |
| Resolution No. 2018-059 | Resolution Appointing Special Litigation Counsel for the Gloucester County Utilities Authority – (Brown & Connery)  |

A motion was made by J. Sabetta to approve the above listed Resolutions 2018-040 through and including 2018-059. This motion was seconded by D. Halpin. The motion was approved by a unanimous voice vote.

**The Reorganization part of the meeting was now concluded and the Regular Public Board meeting started.**

**APPROVAL OF MINUTES**

Motion was made by W. Berglund seconded by R. Cossaboon to approve the minutes of the January 10, 2018 Public Board Meeting and Public Hearings on the Rate Schedule and Sanitary Sewerage Connection Fee. There were no questions on the motion. Motion was unanimously approved by voice vote.

**SOLICITORS REPORT**

- 1) Resolution No. 2018-060                      Resolution Endorsing an Application of the Deptford Township Municipal Utilities Authority for an Allocation of Capacity of 300 GPD for the project known as 613 Woodland Ave, NJDEP Permit #17-0399.
  
- 2) Resolution No. 2018-061                      Resolution Endorsing an Application of the Township of East Greenwich for an Allocation of Capacity of 1,200 GPD for the project known as Meadows at Greenwich Crossing, NJDEP Permit #08-0160a.
  
- 3) Resolution No. 2018-062                      Resolution Endorsing an Application of the Mantua Township Municipal Utilities Authority for an Allocation of Capacity of 5,850 GPD for the project known as Country Gardens, NJDEP Permit #17-0428.
  
- 4) Resolution No. 2018-063                      Resolution Endorsing an Application of the Washington Township Municipal Utilities Authority for an Allocation of Capacity of 2,400 GPD for the project known as Pinnacle Place, NJDEP Permit #15-0339.
  
- 5) Resolution No. 2018-064                      Resolution Endorsing an Application of the Township of West Deptford for an Allocation of Capacity of 600 GPD for the project Known as Paradise Estates, NJDEP Permit #05-0601.
  
- 6) Resolution No. 2018-065                      Resolution Endorsing an Application of the Township of West Deptford for an Allocation of Capacity of 85,000 GPD for the Project known as West Deptford Distribution Center, NJDEP Permit #17-0427.
  
- 7) Resolution No. 2018-066                      Resolution of the Gloucester County Utilities Authority Endorsing An Application of the Deptford Township Municipal Utilities Authority for an NJDEP Treatment Works Approval for the Project known as The Landings at Cooper Street.
  
- 8) Resolution No. 2018-067                      Resolution of the Gloucester County Utilities Authority Endorsing An Application of the Monroe Township Municipal Utilities Authority for an NJDEP Treatment Works Approval for the Project Known as single family home- Michael Jacobi.

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- 9) Resolution No. 2018-068                      Resolution of the Gloucester County Utilities Authority Endorsing An Application of the Washington Township Municipal Utilities Authority for an NJDEP Treatment Works Approval for the Project known as Kennedy University Hospital.
- 10) Resolution No. 2018-069                      Resolution of the Gloucester County Utilities Authority Authorizing the Emergency Repair of Heat Exchanger on Incinerator No.2
- 11) Resolution No. 2018-070                      Resolution of the Gloucester County Utilities Authority Authorizing the Emergency Sludge Disposal Services.
- 12) Resolution No. 2018-071                      Resolution of the Gloucester County Utilities Authority Appointing Colleen O'Brien as Secretary to the Board.

A motion was made by J. Bilbow to approve the above listed Resolutions 2018-060 through and including 2018-071. This motion was seconded by D. Halpin. The motion was approved by a unanimous voice vote.

- 13) Resolution No. 2018-072                      Resolution of the Gloucester County Utilities Authority Authorizing a Contract with Costigan Mechanical Company for Furnishing and Installing a Rental Conveyor System.

A motion was made by J. Sabetta to approve Resolution No. 2018-072. This motion was seconded by J. Bilbow. A roll call vote was taken: W. Berglund – Aye; J. Bilbow-Aye; T. Bianco – Aye; H. Bruner – Aye; R. Giuliani – Aye; D. Halpin – Aye; R. Cossaboon – Aye; J. Sabetta – Aye; and S. Fogarino – Aye. Motion was approved with a unanimous vote

- 14) Resolution No. 2018-073                      Resolution of the Gloucester County Utilities Authority Authorizing The Contract with Clyde N. Lattimer & Son Construction Co., INC., for Aeration System Upgrades & Energy Efficiency Improvements.

A motion was made by J. Bilbow to approve Resolution No. 2018-073. This motion was seconded by T. Bianco. A roll call vote was taken: W. Berglund – Aye; J. Bilbow-Aye; T. Bianco – Aye; H. Bruner – Aye; R. Giuliani – Aye; D. Halpin – Aye; R. Cossaboon – Aye; J. Sabetta – Aye; and S. Fogarino – Aye. Motion was approved with a unanimous vote

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**EXECUTIVE DIRECTORS REPORT:** John Vinci stated that the Board Meetings will be changed to 5:30 p.m. from 6:00 p.m. starting with the March 14, 2018 meeting.

**MANAGER OF OPERATIONS REPORT:** Previously submitted

**ENGINEERS REPORTS:** Remington & Vernick: Submitted with packet

**COMMITTEE REPORTS**

**PAYMENT OF BILLS**

Motion was made by D. Halpin seconded by J. Sabetta for payment of bills. There were no questions on the motion. Motion was unanimously approved by voice vote.

**NEW BUSINESS**

**ADJOURNMENT**

There being no further business to discuss, B. Berglund made a motion to adjourn the meeting. The motion was seconded by R. Giuliani and was unanimously approved by voice vote.

Respectfully submitted,



Colleen O'Brien  
Recording Secretary

ATTEST:



SECRETARY

Approved by the GCUA Board of Commissioners at a Regular Public Meeting held on March 14, 2018

#### CERTIFICATION

I hereby certify that the Minutes of the Gloucester County Utilities Authority Meeting dated on February 14, 2018 as submitted are true and accurate. I personally took the minutes and recorded the same. It is to be noted that these minutes have not been adopted by our Board of Commissioners and will not be adopted until March 14, 2018.



Colleen O'Brien  
Recording Secretary