

Authority Budget of:

Gloucester County Utilities Authority

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APPROVED COPY

State Filing Year

2018

For the Period:

November 1, 2017

to

October 31, 2018

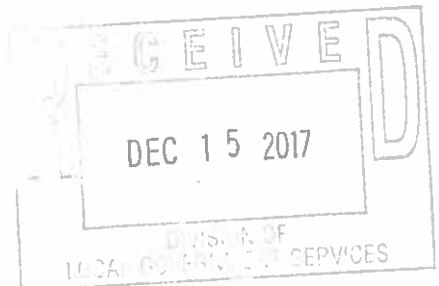
www.gcuanj.com

Authority Web Address

Department Of



**Community
Affairs**



Division of Local Government Services

2018 AUTHORITY BUDGET

Certification Section

2018

Gloucester County Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM November 1, 2017 TO October 31, 2018

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwata CPA, RMA Date: 12/22/2017

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2018 PREPARER'S CERTIFICATION

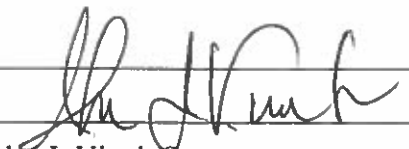
Gloucester County Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: 11/01/17 TO: 10/31/18

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	John J. Vinci, Sr.		
Title:	Executive Director		
Address:	2 Paradise Road West Deptford NJ 08066		
Phone Number:	856-423-3500	Fax Number:	856-423-5563
E-mail address	jvinci@gcuanj.com		

2018 APPROVAL CERTIFICATION

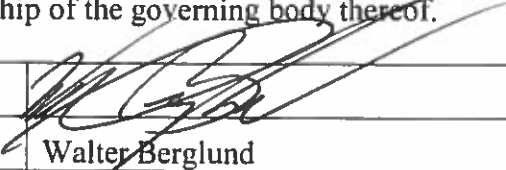
Gloucester County Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** 11/01/17 **TO:** 10/31/18

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Gloucester County Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 13th day of December, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Walter Berglund		
Title:	Secretary		
Address:	2 Paradise Road West Deptford NJ 08066		
Phone Number:	856-423-3500	Fax Number:	856-423-5563
E-mail address	jvinci@gcuanj.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: gcuanj.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- X A description of the Authority's mission and responsibilities
- X Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- X The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- X Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- X The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- X Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- X Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- X The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- X A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

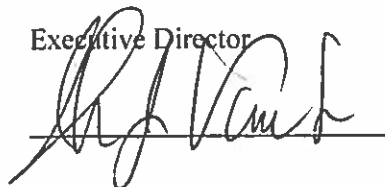
Name of Officer Certifying compliance

John J. Vinci, Sr.

Title of Officer Certifying compliance

Executive Director

Signature



2018 AUTHORITY BUDGET RESOLUTION

Gloucester County Utilities Authority

FISCAL YEAR: FROM: 11/01/17 TO: 10/31/18

WHEREAS, the Annual Budget and Capital Budget for the Gloucester County Utilities Authority for the fiscal year beginning, November 1, 2017 and ending, October 31, 2018 has been presented before the governing body of the Gloucester County Utilities Authority at its open public meeting of December 13, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$23,966,150, Total Appropriations, including any Accumulated Deficit if any, of \$ 25,186,409 and Total Unrestricted Net Position utilized of \$1,220,259; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$16,650,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$.00; and

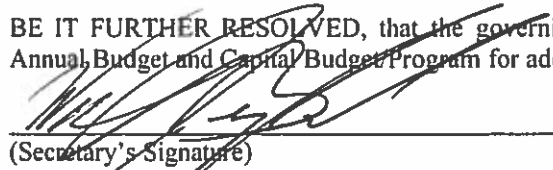
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Gloucester County Utilities Authority, at an open public meeting held on December 13, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Gloucester County Utilities Authority for the fiscal year beginning, November 1, 2017 and ending, October 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Gloucester County Utilities Authority will consider the Annual Budget and Capital Budget Program for adoption on January 10, 2018.


(Secretary's Signature)

December 13, 2017
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Howard Bruner	X			
James Sabetta	X			
Walter Berglund	X			
Salvatore Fogarino	X			
Thomas Bianco	X			
Joseph Bilbow	X			
Richard Giuliani	X			
Danielle Halpin	X			
Ralph Cossaboon	X			

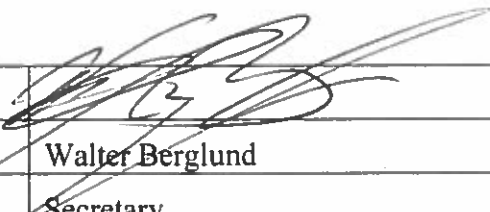
2018 ADOPTION CERTIFICATION

Gloucester County Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: 11/01/17 TO: 10/31/18

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Gloucester County Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 10th day of, January, 2018.

Officer's Signature:			
Name:	Walter Berglund		
Title:	Secretary		
Address:	2 Paradise Road West Deptford NJ 08066		
Phone Number:	856-423-3500	Fax Number:	856-423-5563
E-mail address	jvinci@gcuanj.com		

2018 ADOPTED BUDGET RESOLUTION

Gloucester County Utilities Authority AUTHORITY

FISCAL YEAR: FROM: 11/01/17 TO: 10/31/18

WHEREAS, the Annual Budget and Capital Budget/Program for the Gloucester County Utilities Authority for the fiscal year beginning November 1, 2017 and ending, October 31, 2018 has been presented for adoption before the governing body of the Gloucester County Utilities Authority at its open public meeting of January 10, 2018; and

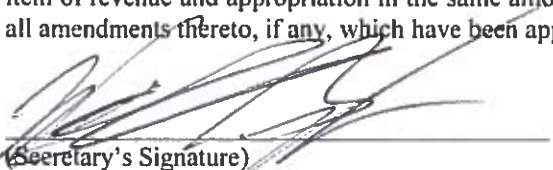
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$23,966,150, Total Appropriations, including any Accumulated Deficit, if any, of \$25,186,409 and Total Unrestricted Net Position utilized of \$1,220,259; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$16,650,000 and Total Unrestricted Net Position planned to be utilized of \$.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Gloucester County Utilities Authority, at an open public meeting held on January 10, 2018 that the Annual Budget and Capital Budget/Program of the Gloucester County Utilities Authority for the fiscal year beginning, November 1, 2017 and, ending, October 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

January 10, 2018
(Date)

Governing Body
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

Howard Bruner	X			
James Sabetta	X			
Walter Berglund	X			
Salvatore Fogarino	X			
Thomas Bianco	X			
Joseph Bilbow	X			
Richard Giuliani	X			
Danielle Halpin	X			
Ralph Cossaboon	X			

2018 AUTHORITY BUDGET

Narrative and Information Section

2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

Gloucester County Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: 11/01/17 TO: 10/31/18

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018/2018-2019 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

Administrative Fringe Benefits increase due to an increase in pension expense for the year. Hunter Street Expenses increased due to on going pump system upgrade. Computer Services increase due to WiFi upgrade and new hosted Microsoft exchange to handle OPRA requests. Laboratory Services/Supplies increase due to new Bioassay Testing change in permit requirement. Building and Grounds Maintenance increase due to new ductwork needs to be replaced due to age and deterioration of existing ductwork. Vehicles decrease due to purchase of roll off dump truck in 2017. Electrical/Communication Equipment increase due to purchase of new VFD's for Shoppers Lane.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

The proposed annual budget has a decrease in Septage/Industrial Charges due to the EPA regulations requiring GCUA to shut down Incinerator #1. The GCUA no longer has the ability to treat outside waste.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The state of the local economy will not affect the planned capital projects because they are rehabilitative in nature and must be done for the upkeep of the system.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The reason for the Authority using Unrestricted Net Position in the proposed budget is to stabilize rates and balance the budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

Reason for funds transferred to County is to help stabilize County Budget.

6. The proposed budget must not reflect an anticipated deficit from 2018/2018-2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**)

N/A. There is no anticipated deficit from 2017 operations or accumulated deficit from prior year budget.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

Copy of existing rate schedule and proposed rate schedule is attached. The rate increase of 2% is due to increase in operational needs.

GLOUCESTER COUNTY UTILITIES AUTHORITY

RATE SCHEDULE

TYPE OF WASTE	STANDARD RATE & VOLUME	VOLUME DISCOUNT & VOLUME
Domestic Wastewater	\$3,026/million gallons	N/A
Discharges from Contaminated Groundwater Sites	\$9,078/million gallons	N/A
Surcharge for BOD (Biological Oxygen Demand)	\$842/ton for all amounts in excess of 300 parts per million	N/A
Surcharge for SS (Suspended Solids)	\$842/ton for all amounts in excess of 300 parts per million	N/A
Screenings & Grit	\$90.00/ton (Originating in Gloucester County Only)	N/A
Domestic & Commercial Septage	\$0.05/gal	N/A
Grease	\$0.10/gal	N/A
Grit Slurry	\$0.07/gal	N/A
Sludge in Tank Trucks		
0 - 2.99% solids	\$0.050/gal - ≤100,000 gal/month	\$0.045/gal - > 100,000
3 - 4.99% solids	\$0.055/gal - ≤100,000 gal/month	\$0.050/gal - > 100,000
5 - 7.99% solids	\$0.065/gal - ≤100,000 gal/month	\$0.055/gal - > 100,000
8 - 9.99% solids	\$0.070/gal - ≤100,000 gal/month	\$0.065/gal - > 100,000
Sludge in Lugger Trucks		
14% - 19.99% solids	\$60/wet ton	N/A
20% - 27.99% solids	\$56/wet ton	N/A
28% - 32.99% solids	\$60/wet ton	N/A

ALL DELIVERIES MUST HAVE WEIGHT SLIPS

GLOUCESTER COUNTY UTILITIES AUTHORITY

RATE SCHEDULE

TYPE OF WASTE	STANDARD RATE & VOLUME	VOLUME DISCOUNT & VOLUME
Leachate & Non-Hazardous Industrial Waste		
1. Class 1 (0-20,000 mg/l COD)	\$0.06/gal - ≤70,000 gal/month	\$0.055/gal - >70,000
2. Class 2 (20,001-40,000 mg/l COD)	\$0.07/gal - ≤70,000 gal/month	\$0.065/gal - >70,000
3. Class 3 (40,001-60,000 mg/l COD)	\$0.08/gal - ≤70,000 gal/month	\$0.075/gal - >70,000
4. Class 4 (60,001-80,000 mg/l COD)	\$0.09/gal - ≤70,000 gal/month	\$0.085/gal - >70,000
5. Class 5 (80,001-100,000 mg/l COD)	\$0.10/gal - ≤70,000 gal/month	\$0.095/gal - >70,000
6. Class 6 (100,001-120,000 mg/l COD)	\$0.11/gal - ≤70,000 gal/month	\$0.105/gal - >70,000
7. Class 7 (120,001-140,000 mg/l COD)	\$0.12/gal - ≤70,000 gal/month	\$0.115/gal - >70,000
8. Class 8 (140,001-160,000 mg/l COD)	\$0.13/gal - ≤70,000 gal/month	\$0.125/gal - >70,000
9. Class 9 (160,001-180,000 mg/l COD)	\$0.14/gal - ≤70,000 gal/month	\$0.135/gal - >70,000
10. Class 10 (180,001-200,000 mg/l COD)	\$0.15/gal - ≤70,000 gal/month	\$0.145/gal - >70,000

Effective January 1, 2017

GLOUCESTER COUNTY UTILITIES AUTHORITY

PROPOSED RATE SCHEDULE

TYPE OF WASTE	STANDARD RATE & VOLUME	VOLUME DISCOUNT & VOLUME
Domestic Wastewater	\$3,086/million gallons	N/A
Discharges from Contaminated Groundwater Sites	\$9,258/million gallons	N/A
Surcharge for BOD (Biological Oxygen Demand)	\$858/ton for all amounts in excess of 300 parts per million	N/A
Surcharge for SS (Suspended Solids)	\$858/ton for all amounts in excess of 300 parts per million	N/A
Screenings & Grit	\$90.00/ton (Originating in Gloucester County Only)	N/A
Domestic & Commercial Septage	\$0.05/gal	N/A
Grease	\$0.10/gal	N/A
Grit Slurry	\$0.07/gal	N/A
Sludge in Tank Trucks		
0 - 2.99% solids	\$0.050/gal - ≤100,000 gal/month	\$0.045/gal - > 100,000
3 - 4.99% solids	\$0.055/gal - ≤100,000 gal/month	\$0.050/gal - > 100,000
5 - 7.99% solids	\$0.065/gal - ≤100,000 gal/month	\$0.055/gal - > 100,000
8 - 9.99% solids	\$0.070/gal - ≤100,000 gal/month	\$0.065/gal - > 100,000
Sludge in Luggers Trucks		
14% - 19.99% solids	\$60/wet ton	N/A
20% - 27.99% solids	\$56/wet ton	N/A
28% - 32.99% solids	\$60/wet ton	N/A

ALL DELIVERIES MUST HAVE WEIGHT SLIPS

G GLOUCESTER COUNTY UTILITIES AUTHORITY

PROPOSED RATE SCHEDULE

TYPE OF WASTE	STANDARD RATE & VOLUME	VOLUME DISCOUNT & VOLUME
Leachate & Non-Hazardous Industrial Waste		
1. Class 1 (0-20,000 mg/l COD)	\$0.06/gal - ≤70,000 gal/month	\$0.055/gal - >70,000
2. Class 2 (20,001-40,000 mg/l COD)	\$0.07/gal - ≤70,000 gal/month	\$0.065/gal - >70,000
3. Class 3 (40,001-60,000 mg/l COD)	\$0.08/gal - ≤70,000 gal/month	\$0.075/gal - >70,000
4. Class 4 (60,001-80,000 mg/l COD)	\$0.09/gal - ≤70,000 gal/month	\$0.085/gal - >70,000
5. Class 5 (80,001-100,000 mg/l COD)	\$0.10/gal - ≤70,000 gal/month	\$0.095/gal - >70,000
6. Class 6 (100,001-120,000 mg/l COD)	\$0.11/gal - ≤70,000 gal/month	\$0.105/gal - >70,000
7. Class 7 (120,001-140,000 mg/l COD)	\$0.12/gal - ≤70,000 gal/month	\$0.115/gal - >70,000
8. Class 8 (140,001-160,000 mg/l COD)	\$0.13/gal - ≤70,000 gal/month	\$0.125/gal - >70,000
9. Class 9 (160,001-180,000 mg/l COD)	\$0.14/gal - ≤70,000 gal/month	\$0.135/gal - >70,000
10. Class 10 (180,001-200,000 mg/l COD)	\$0.15/gal - ≤70,000 gal/month	\$0.145/gal - >70,000

Effective January 1, 2018

AUTHORITY CONTACT INFORMATION

2018

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Gloucester County Utilities Authority		
Federal ID Number:	22-1845330		
Address:	2 Paradise Road		
City, State, Zip:	West Deptford	NJ	08066
Phone: (ext.)	856-423-3500	Fax:	856-423-5563

Preparer's Name:	John J. Vinci, Sr.		
Preparer's Address:	2 Paradise Road		
City, State, Zip:	West Deptford	NJ	08066
Phone: (ext.)	856-423-3500	Fax:	856-423-5563
E-mail:	jvinci@gcuanj.com		

Chief Executive Officer:	John J. Vinci, Sr.		
Phone: (ext.)	856-423-3500	Fax:	856-423-5563
E-mail:	jvinci@gcuanj.com		

Chief Financial Officer:	Tracey Giordano		
Phone: (ext.)	856-853-3322	Fax:	856-251-6778
E-mail:	tgiordano@co.gloucester.nj.us		

Name of Auditor:	Nick L. Petroni CPA		
Name of Firm:	Petroni & Associates, LLC		
Address:	102 West High Street, Suite 100		
City, State, Zip:	Glassboro	NJ	08028
Phone: (ext.)	856-881-1600	Fax:	856-881-6860
E-mail:	nlp@petroni.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Gloucester County Utilities Authority

FISCAL YEAR: FROM: 11/01/17 TO: 10/31/18

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2016 or 2017) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 77
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2016 or 2017) Transmittal of Wage and Tax Statements: \$4,109,557
- 3) Provide the number of regular voting members of the governing body: 9
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2017 or 2018 deadline has passed 2017 or 2018) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes **If "no,"** provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all employees. Commissioner's salaries have not changed for over 18 years. All others listed are based upon evaluation and approval by Board of Commissioners.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? No *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use Yes, only Executive Director has personal use.
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
Gloucester County Utilities Authority**

FISCAL YEAR: FROM: 11/01/17 TO: 10/31/18

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the most recent W-2 and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period November 1, 2017 to October 31, 2018
Gloucester County Utilities Authority

Portion (Can Check more than 1 Column for each person)
Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Highest Compensated Employee			Former Commissioner	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
			Commissioner	Officer	Key Employee													
1 H. Bruner	Chairman	4	x	x		\$ 5,270				\$ 6,773	\$ 12,043	None					\$ 12,043	
2 J. Sabetta	Vice-Chairman	2	x	x		4,770				44,845	49,615	E.Greenwich/Woolwic Const. Officer		53	150,000	18,690	218,305	
3 W. Berglund	Secretary	2	x	x		4,770					4,770	None					4,770	
4 S. Fogarino	Treasurer	2	x	x		4,770					4,770	None					4,770	
5 T. Bianco	Commissioner	2	x			4,770						4,770 County/Clayton	Emp./Mayor	25	109,000	31,581	145,351	
6 J. Blibow	Commissioner	2	x			4,770				638	5,408	County	Road Inspector	35	72,000	26,847	104,255	
7 R. Giuliani	Commissioner	2	x			4,770					4,770	None					4,770	
8 D. Halpin	Commissioner	2	x			4,770					4,770	None					4,770	
9 R. Cossaboon	Commissioner	2	x			4,770					4,770	None					4,770	
10 J. Vinci	Exec. Director	40			x	125,430				38,280	163,710	None					4,770	
11 D. Hilbmann	Mgr. of Operations	40			x	122,619				31,813	154,432	None					163,710	
12											0						154,432	
13											0						0	
14											0						0	
15											0						0	
Total:											\$ 291,479	\$ -	\$ -	\$ 413,828	^	\$ 331,000	\$ 77,118	\$ 821,946

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Gloucester County Utilities Authority
For the Period November 1, 2017 to October 31, 2018

	# of Covered Members (Medical & Rx)	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	17	\$ 11,861	\$ 201,637	17	\$ 11,861	\$ 201,637	\$ -	0.0%
Parent & Child	3	20,112	60,336	2	20,112	40,225	20,111	50.0%
Employee & Spouse (or Partner)	13	23,722	308,386	13	23,722	308,386	-	0.0%
Family	24	33,093	794,232	17	33,093	562,581	231,651	41.2%
Employee Cost Sharing Contribution (enter as negative -)			(242,860)			(222,100)	(20,760)	9.3%
Subtotal	57		1,121,731	49		890,729	231,002	25.9%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage	15	16,734	251,010	13	16,734	217,542	33,468	15.4%
Parent & Child	0		-	0		-	-	#DIV/0!
Employee & Spouse (or Partner)	17	36,481	620,177	15	36,481	547,215	72,962	13.3%
Family	2	38,741	77,482	2	38,741	77,482	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	34		948,669	30		842,239	106,430	12.6%
GRAND TOTAL	91		\$ 2,070,400	79		\$ 1,732,968	\$ 337,432	19.5%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

yes	Yes or No
yes	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Gloucester County Utilities Authority

	For the Period	November 1, 2017	to	October 31, 2018
Operating income	\$1,000	\$1,000		
Depreciation	100	100		
Amortization	100	100		
Interest income	100	100		
Interest expense	(100)	(100)		
Income tax expense	(100)	(100)		
Change in accounts receivable	100	100		
Change in accounts payable	(100)	(100)		
Change in other assets	(100)	(100)		
Change in other liabilities	100	100		
Change in cash	100	100		

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

**Legal Basis for Benefit
(check applicable items)**

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability		Approved Labor Agreement	Resolution	Individual Employment Agreement
		\$	x			
United Steel Workers Local 10-901	54	\$ 38,493	x			
Non-Union Individuals	49	46,898				x
See attached schedule for Individual Information						
Total liability for accumulated compensated absences at beginning of current year		\$	85,391			

The total Amount Should agree to most recently issued audit report for the Authority

GLOUCESTER COUNTY UTILITY AUTHORITY
ACCRUED COMPENSATION

Union:	Employee Name		Hourly Rate	Sick Time	Retirement Payout	FICA	Total
	First Name	Last Name					
	Charles	Blasetto	34.17	346.00	5,911.41	452.22	6,363.63
	George	Blasetto	36.18	33.50	606.02	46.36	652.38
	Mark	Bridges	33.02	13.00	214.63	16.42	231.05
	Brian	Bullock	36.18	108.00	1,953.72	149.46	2,103.18
	Thomas	Canning	33.71	115.50	1,946.75	148.93	2,095.68
	Brian	Carr	36.18	8.00	144.72	11.07	155.79
	Bernard	Clayton	33.02	8.00	132.08	10.10	142.18
	Sean	Cooper	17.33	24.00	207.96	15.91	223.87
	Leonard	Curtis	28.58	32.00	457.28	34.98	492.26
	Anthony	DeFrancesco	41.37	16.00	330.96	25.32	356.28
	Vincent	Fanelli	20.80	82.00	852.80	65.24	918.04
	John	Fasano	36.18	194.50	3,518.51	269.17	3,787.67
	Franklin	Green	35.58	142.00	2,526.18	193.25	2,719.43
	Keith	Hallion	35.14	113.50	1,994.20	152.56	2,146.75
	Terill	Hargrove	35.58	104.00	1,850.16	141.54	1,991.70
	Steven	Keeny	41.37	64.00	1,323.84	101.27	1,425.11
	Ronald	Killeen	33.02	53.25	879.16	67.26	946.41
	Donald	MacNeill	35.14	116.00	2,038.12	155.92	2,194.04
	Martin	Baney	17.33	32.00	277.28	21.21	298.49
	Tony	Morina	21.23	40.00	424.60	32.48	457.08
	Bertram	Parks	33.02	100.00	1,651.00	126.30	1,777.30
	Charles	Rainer	16.64	16.75	139.36	10.66	150.02
	Paul	Rivell	36.59	56.00	1,024.52	78.38	1,102.90
	Charles	Shawaryn	41.37	9.50	196.51	15.03	211.54
	Patrick	Spring	35.58	0.50	8.90	0.68	9.58
	John	Szymborski	21.23	48.00	509.52	38.98	548.50
	Dean	Tassi	35.14	40.00	702.80	53.76	756.56
	Mathew	Troxell	33.02	111.00	1,832.61	140.19	1,972.80
	Timothy	Vedder	35.58	32.75	582.62	44.57	627.19
	Joseph	Weber	35.14	8.00	140.56	10.75	151.31
	Joyce	White	34.17	4.00	68.34	5.23	73.57
	Raymond	Williams	36.10	48.00	914.40	69.95	984.35
	Carmen	Zampaglione	33.02	24.00	396.24	30.31	426.55
Total Union				2,143.75	35,757.74	2,735.47	38,493.21
Non-Union:							
	Edmund	Barnford	45.93	8.00	183.72	14.05	197.77
	Joseph	Boring	34.51	262.00	4,520.81	345.84	4,866.65
	Edward	Bowman	47.38	408.00	9,665.52	739.41	10,404.93
	John	Dabback	42.90	200.00	4,290.00	328.19	4,618.19
	Robert	Gezzi	47.38	272.00	6,443.68	492.94	6,936.62
	David	Hillmann	58.68	216.00	6,337.44	484.81	6,822.25
	Stephanie	Killeen	22.36	0.75	8.39	0.64	9.03
	Dixie	Kolman	17.17	32.00	274.72	21.02	295.74
	Edward	Kwityn	35.01	112.50	1,969.31	150.65	2,119.96
	Linda	Leeds	35.83	37.75	676.29	51.74	728.03
	Wayne	Love	29.18	16.00	233.44	17.86	251.30
	Joseph	Stoever	34.51	209.00	3,606.30	275.88	3,882.18
	John	Vinci	60.01	178.50	5,355.89	409.73	5,765.62
Total Non-Union				1,952.50	43,565.51	3,332.76	46,898.27
Total Liability				4,096.25	79,323.25	6,068.23	85,391.47

Schedule of Shared Service Agreements

For the Period	November 1, 2017	to	October 31, 2018
<p align="center">Gloucester County Utilities Authority</p>			

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

If No Shared Services X this Box

2018 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period **Gloucester County Utilities Authority**
November 1, 2017 to **October 31, 2018**

	FY 2018 Proposed Budget							FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations			
								All Operations		
REVENUES										
Total Operating Revenues	\$ 21,516,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,516,150	\$ 21,130,650	\$ 385,500	1.8%
Total Non-Operating Revenues	2,450,000	-	-	-	-	-	2,450,000	2,450,000	-	0.0%
Total Anticipated Revenues	23,966,150	-	-	-	-	-	23,966,150	23,580,650	385,500	1.6%
APPROPRIATIONS										
Total Administration	4,936,400	-	-	-	-	-	4,936,400	4,727,150	209,250	4.4%
Total Cost of Providing Services	14,366,880	-	-	-	-	-	14,366,880	13,686,530	680,350	5.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	3,200,319	-	-	-	-	-	3,200,319	3,174,495	25,824	0.8%
Total Operating Appropriations	22,503,599	-	-	-	-	-	22,503,599	21,588,175	915,424	4.2%
Total Interest Payments on Debt	757,630	-	-	-	-	-	757,630	951,835	(194,205)	-20.4%
Total Other Non-Operating Appropriations	1,925,180	-	-	-	-	-	1,925,180	1,829,409	95,771	5.2%
Total Non-Operating Appropriations	2,682,810	-	-	-	-	-	2,682,810	2,781,244	(98,434)	-3.5%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	25,186,409	-	-	-	-	-	25,186,409	24,369,419	816,990	3.4%
Less: Total Unrestricted Net Position Utilized	1,220,259	-	-	-	-	-	1,220,259	788,769	431,490	54.7%
Net Total Appropriations	23,966,150	-	-	-	-	-	23,966,150	23,580,650	385,500	1.6%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Revenue Schedule

Gloucester County Utilities Authority
For the Period November 1, 2017 to October 31, 2018

	FY 2018 Proposed Budget						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential							\$ -	\$ -	#DIV/0!
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental	20,136,150						20,136,150	19,744,650	391,500 2.0%
Other							-	-	#DIV/0!
Total Service Charges	20,136,150	-	-	-	-	-	20,136,150	19,744,650	391,500 2.0%
<i>Connection Fees</i>									
Residential							-	-	#DIV/0!
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Septage/Industrial Charges	250,000						250,000	330,000	(80,000) -24.2%
Construction Expansion Fees	800,000						800,000	750,000	50,000 6.7%
Sale of Effluent	330,000						330,000	306,000	24,000 7.8%
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Total Other Revenue	1,380,000	-	-	-	-	-	1,380,000	1,386,000	(6,000) -0.4%
Total Operating Revenues	21,516,150	-	-	-	-	-	21,516,150	21,130,650	385,500 1.8%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
CEF and Bond Fund Appropriations	2,400,000						2,400,000	2,400,000	- 0.0%
Miscellaneous	50,000						50,000	50,000	- 0.0%
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Total Other Non-Operating Revenue	2,450,000	-	-	-	-	-	2,450,000	2,450,000	- 0.0%
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned							-	-	#DIV/0!
Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Interest	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Revenues	2,450,000	-	-	-	-	-	2,450,000	2,450,000	- 0.0%
TOTAL ANTICIPATED REVENUES	\$ 23,966,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,966,150	\$ 23,580,650	\$ 385,500 1.6%

Prior Year Adopted Revenue Schedule

Gloucester County Utilities Authority

FY 2017 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental	19,744,650						19,744,650
Other							-
Total Service Charges	19,744,650	-	-	-	-	-	19,744,650
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Septage/Industrial Charges	330,000						330,000
Construction Expansion Fees	750,000						750,000
Sale of Effluent	306,000						306,000
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	1,386,000	-	-	-	-	-	1,386,000
Total Operating Revenues	21,130,650	-	-	-	-	-	21,130,650
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
CEF and Bond Fund Appropriations	2,400,000						2,400,000
Miscellaneous	50,000						50,000
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	2,450,000	-	-	-	-	-	2,450,000
<i>Interest on Investments & Deposits</i>							
Interest Earned							-
Penalties							-
Other							-
Total Interest	-	-	-	-	-	-	-
Total Non-Operating Revenues	2,450,000	-	-	-	-	-	2,450,000
TOTAL ANTICIPATED REVENUES	\$ 23,580,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,580,650

Appropriations Schedule

Gloucester County Utilities Authority
For the Period November 1, 2017 to October 31, 2018

	FY 2018 Proposed Budget						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 594,000						\$ 594,000	\$ 546,000	\$ 48,000 8.8%
Fringe Benefits	723,500						723,500	626,500	97,000 15.5%
Total Administration - Personnel	1,317,500	-	-	-	-	-	1,317,500	1,172,500	145,000 12.4%
<i>Administration - Other (List)</i>									
See Attached Schedule	3,618,900						3,618,900	3,554,650	64,250 1.8%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous Administration*							-	-	#DIV/0!
Total Administration - Other	3,618,900	-	-	-	-	-	3,618,900	3,554,650	64,250 1.8%
Total Administration	4,936,400	-	-	-	-	-	4,936,400	4,727,150	209,250 4.4%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	4,740,000						4,740,000	4,352,000	388,000 8.9%
Fringe Benefits	2,364,400						2,364,400	2,172,000	192,400 8.9%
Total COPS - Personnel	7,104,400	-	-	-	-	-	7,104,400	6,524,000	580,400 8.9%
<i>Cost of Providing Services - Other (List)</i>									
See Attached Schedule	7,262,480						7,262,480	7,162,530	99,950 1.4%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	7,262,480	-	-	-	-	-	7,262,480	7,162,530	99,950 1.4%
Total Cost of Providing Services	14,366,880	-	-	-	-	-	14,366,880	13,686,530	680,350 5.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	3,200,319	-	-	-	-	-	3,200,319	3,174,495	25,824 0.8%
Total Operating Appropriations	22,503,599	-	-	-	-	-	22,503,599	21,588,175	915,424 4.2%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	757,630	-	-	-	-	-	757,630	951,835	(194,205) -20.4%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	#DIV/0!
Municipality/County Appropriation	1,125,180						1,125,180	1,079,409	45,771 4.2%
Other Reserves	800,000						800,000	750,000	50,000 6.7%
Total Non-Operating Appropriations	2,682,810	-	-	-	-	-	2,682,810	2,781,244	(98,434) -3.5%
TOTAL APPROPRIATIONS	25,186,409	-	-	-	-	-	25,186,409	24,369,419	816,990 3.4%
ACCUMULATED DEFICIT									#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	25,186,409	-	-	-	-	-	25,186,409	24,369,419	816,990 3.4%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	1,125,180	-	-	-	-	-	1,125,180	1,079,409	45,771 4.2%
Other	95,079						95,079	(290,640)	385,719 -132.7%
Total Unrestricted Net Position Utilized	1,220,259	-	-	-	-	-	1,220,259	788,769	431,490 54.7%
TOTAL NET APPROPRIATIONS	\$ 23,966,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,966,150	\$ 23,580,650	\$ 385,500 1.6%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 1,125,179.95 \$ - \$ - \$ - \$ - \$ - \$ - \$ 1,125,179.95

Prior Year Adopted Appropriations Schedule

Gloucester County Utilities Authority

FY 2017 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 546,000						\$ 546,000
Fringe Benefits	626,500						626,500
Total Administration - Personnel	1,172,500	-	-	-	-	-	1,172,500
<i>Administration - Other (List)</i>							
See Attached Schedule	3,554,650						3,554,650
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	3,554,650	-	-	-	-	-	3,554,650
Total Administration	4,727,150	-	-	-	-	-	4,727,150
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	4,352,000						4,352,000
Fringe Benefits	2,172,000						2,172,000
Total COPS - Personnel	6,524,000	-	-	-	-	-	6,524,000
<i>Cost of Providing Services - Other (List)</i>							
See Attached Schedule	7,162,530						7,162,530
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	7,162,530	-	-	-	-	-	7,162,530
Total Cost of Providing Services	13,686,530	-	-	-	-	-	13,686,530
Total Principal Payments on Debt Service in Lieu of Depreciation	3,174,495	-	-	-	-	-	3,174,495
Total Operating Appropriations	21,588,175	-	-	-	-	-	21,588,175
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	951,835	-	-	-	-	-	951,835
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation	1,079,409						1,079,409
Other Reserves	750,000						750,000
Total Non-Operating Appropriations	2,781,244	-	-	-	-	-	2,781,244
TOTAL APPROPRIATIONS	24,369,419	-	-	-	-	-	24,369,419
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	24,369,419	-	-	-	-	-	24,369,419
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	1,079,409	-	-	-	-	-	1,079,409
Other	(290,640)						(290,640)
Total Unrestricted Net Position Utilized	788,769	-	-	-	-	-	788,769
TOTAL NET APPROPRIATIONS	\$ 23,580,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,580,650

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 1,079,408.75 \$ - \$ - \$ - \$ - \$ - \$ - \$ 1,079,408.75

GLOUCESTER COUNTY UTILITIES AUTHORITY
APPROPRIATION SCHEDULE - ADMINISTRATION - OTHER

DESCRIPTION	PROPOSED BUDGET	CURRENT YEAR ADOPTED BUDGET	\$ Increase (Decrease) Proposed vs Current Year	% Increase (Decrease) Proposed vs Current Year
ADVERTISING	\$ 8,500.00	\$ 6,500.00	\$ -	
TRAVEL EXPENSE	2,500.00	2,500.00	-	
POSTAGE	6,500.00	6,500.00	-	
TELEPHONE	39,000.00	39,000.00	-	
PRINTING	6,000.00	6,000.00	-	
ADMINISTRATION DUES & MEMBERSHIPS	12,000.00	12,000.00	-	
ADMIN. EQUIPMENT MAINTENANCE	25,000.00	25,000.00	-	
EQUIPMENT RENTAL	11,000.00	11,000.00	-	
TRAINING & SEMINARS	5,000.00	5,000.00	-	
PERMITS & REGISTRATIONS	248,100.00	240,100.00	8,000.00	3.3%
PROFESSIONAL SERVICES	212,000.00	212,000.00	-	
ACCOUNTING/AUDITING	100,000.00	96,650.00	3,350.00	3.5%
LEGAL SERVICES	235,000.00	235,000.00	-	
ENGINEERING	600,000.00	600,000.00	-	
TRUSTEE'S FEES	139,100.00	139,100.00	-	
COMPUTER SERVICES	73,500.00	63,500.00	10,000.00	15.7%
INSURANCE	846,600.00	846,600.00	-	
OTHER EXPENSES	55,000.00	53,700.00	1,300.00	2.4%
BOOKS & PUBLICATIONS	500.00	500.00	-	
OFFICE SUPPLIES	17,000.00	17,000.00	-	
MISCELLANEOUS SUPPLIES	1,000.00	1,000.00	-	
OFFICE EQUIPMENT	26,000.00	26,000.00	-	
JOINT COUNTY BOND PAYMENT	363,000.00	370,000.00	(7,000.00)	-1.9%
COUNTY INFRASTRUCTURE IMPROVEMENTS	588,600.00	540,000.00	48,600.00	9.0%
	<u>\$ 3,618,900.00</u>	<u>\$ 3,554,650.00</u>		

GLOUCESTER COUNTY UTILITIES AUTHORITY
APPROPRIATION SCHEDULE - COST OF SERVICES - OTHER

DESCRIPTION	PROPOSED BUDGET	CURRENT YEAR ADOPTED BUDGET	\$ Increase (Decrease) Proposed vs Current Year	% Increase (Decrease) Proposed vs Current Year
TRAVEL EXPENSE	\$ 2,700.00	\$ 2,700.00	\$ -	
NATURAL GAS	160,000.00	160,000.00	-	
ELECTRIC	2,100,000.00	2,100,000.00	-	
WATER & SEWER	19,000.00	17,500.00	1,500.00	8.6%
HUNTER STREET EXPENSE	45,000.00	25,000.00	20,000.00	80.0%
ENERGY PROJECT COSTS	1,010,000.00	990,000.00	20,000.00	2.0%
OPERATIONS DUES & MEMBERSHIPS	3,200.00	3,200.00	-	
MOTOR VEHICLE MAINTENANCE	40,000.00	40,000.00	-	
EQUIPMENT MAINTENANCE	373,500.00	358,500.00	15,000.00	4.2%
INTERCEPTOR REHABILITATION	290,000.00	290,000.00	-	
EQUIPMENT RENTAL	33,500.00	33,500.00	-	
TRAINING & SEMINARS	23,000.00	23,000.00	-	
INCINERATOR TITLE V/MACT RULES	250,000.00	250,000.00	-	
DOCTOR	8,000.00	8,000.00	-	
SLUDGE DISPOSAL	180,000.00	168,000.00	12,000.00	7.1%
BOOKS & PUBLICATIONS	3,700.00	3,700.00	-	
MAINT.BLDG. & CONST. SUPPLIES	11,000.00	11,000.00	-	
FUEL & LUBRICANTS	92,500.00	92,500.00	-	
INCINERTOR FUEL	530,400.00	530,400.00	-	
INCINERATOR SAND	40,280.00	40,280.00	-	
MOTOR VEHICLE PARTS	34,000.00	34,000.00	-	
LABORATORY SUPPLIES	86,600.00	62,000.00	24,600.00	39.7%
JANITORIAL SUPPLIES	7,500.00	7,500.00	-	
OPERATIONS ELECTR/COMM SUPP	200,000.00	200,000.00	-	
OPERATIONS HARDWARE/MINOR TOOLS	28,900.00	28,900.00	-	
OPERATIONS EQUIP/MACH PARTS	287,600.00	287,600.00	-	
PLUMBING/HEATING SUPPLIES	46,700.00	46,700.00	-	
SAFETY SUPPLIES	36,100.00	34,050.00	2,050.00	6.0%
CHEMICALS & GASES	64,000.00	64,000.00	-	
SODIUM HYDROXIDE	135,800.00	130,000.00	5,800.00	4.5%
POLYMER	210,000.00	205,000.00	5,000.00	2.4%
CHLORINE	188,500.00	188,500.00	-	
ODOR/H2S CONTROL	75,000.00	75,000.00	-	
OPERATIONS BLDG/GROUNDS MAINT.	87,400.00	27,400.00	60,000.00	219.0%
INTERCEPTOR SUPPLIES	13,300.00	13,300.00	-	
MISCELLANEOUS SUPPLIES	300.00	300.00	-	
VEHICLES	195,000.00	301,000.00	(106,000.00)	-35.2%
LABORATORY EQUIPMENT	14,000.00	14,000.00	-	
OPERATIONS ELEC/COMM EQUIPMENT	125,000.00	85,000.00	40,000.00	47.1%
OPERATIONS GENERAL EQUIPMENT	191,000.00	191,000.00	-	
PITMAN REUSE PLANT	20,000.00	20,000.00	-	
	<u>\$ 7,262,480.00</u>	<u>\$ 7,162,530.00</u>		

Debt Service Schedule - Principal

Gloucester County Utilities Authority

If Authority has no debt X this box

	Adopted Budget Year 2017	Proposed Budget Year 2018	Fiscal Year Ending in					Thereafter	Total Principal Outstanding
			2019	2020	2021	2022	2023		
Sewer									
See Attached Schedule	\$ 3,174,495	\$ 3,200,319	\$ 3,075,027	\$ 2,766,525	\$ 2,861,294	\$ 1,791,274	\$ 1,846,105	\$ 9,074,763	\$ 24,615,307
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	3,174,495	3,200,319	3,075,027	2,766,525	2,861,294	1,791,274	1,846,105	9,074,763	24,615,307
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 3,174,495	\$ 3,200,319	\$ 3,075,027	\$ 2,766,525	\$ 2,861,294	\$ 1,791,274	\$ 1,846,105	\$ 9,074,763	\$ 24,615,307

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Moody's	Fitch	Standard & Poors
Bond Rating		
Year of Last Rating		

**GLOUCESTER COUNTY UTILITIES AUTHORITY
FIVE YEAR DEBT SERVICE SCHEDULE PRINCIPAL**

Bond Issue	Current Year 2017	2018	2019	2020	2021	2022	2023	Thereafter	Total
1998 trust	140,000.00	150,000.00							150,000.00
1998 fund	97,407.00	99,762.00							99,762.00
1999 trust	25,000.00	25,000.00	30,000.00						55,000.00
1999 fund	17,266.00	16,408.00	18,636.00						35,045.00
2001 trust	145,000.00	150,000.00	160,000.00	165,000.00	175,000.00				650,000.00
2001 fund	120,394.00	118,921.00	120,558.00	20,355.00					259,834.00
2003 ref	430,000.00								
2005a ref	230,000.00	235,000.00	250,000.00						485,000.00
2005b ref	1,285,000.00								
2008 trust	75,000.00	80,000.00	85,000.00	90,000.00	95,000.00	100,000.00	105,000.00	605,000.00	1,160,000.00
2008 fund	81,736.00	82,407.00	82,866.00	83,041.00	82,989.00	82,773.00	82,392.00	179,996.00	676,464.00
ARRA trust	5,683.00	5,811.00	5,958.00	6,120.00	6,296.00	6,492.00	6,704.00	45,535.00	82,916.00
ARRA fund	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	36,000.00	72,000.00
2010A trust	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	20,000.00	20,000.00	130,000.00	230,000.00
2010A fund	50,361.00	50,361.00	50,361.00	50,361.00	50,361.00	50,361.00	50,361.00	302,166.00	604,332.00
2010B trust	45,000.00	45,000.00	50,000.00	50,000.00	55,000.00	60,000.00	60,000.00	515,000.00	835,000.00
2010B fund	58,816.00	58,816.00	58,816.00	58,816.00	58,816.00	58,816.00	58,816.00	411,712.00	764,608.00
2013A trust	35,000.00	35,000.00	45,000.00	45,000.00	45,000.00	50,000.00	50,000.00	515,000.00	785,000.00
2013A fund	147,855.00	147,855.00	147,855.00	147,855.00	147,855.00	147,855.00	147,855.00	1,171,966.00	2,059,096.00
2015 trust	35,000.00	35,000.00	40,000.00	40,000.00	45,000.00	45,000.00	50,000.00	690,000.00	945,000.00
2015 fund	128,977.00	128,977.00	128,977.00	128,977.00	128,977.00	128,977.00	128,977.00	1,417,388.00	2,191,250.00
2017 ref		1,715,000.00	1,780,000.00	1,860,000.00	1,950,000.00	1,035,000.00	1,080,000.00	3,055,000.00	12,475,000.00
	<u>3,174,495.00</u>	<u>3,200,319.00</u>	<u>3,075,027.00</u>	<u>2,766,525.00</u>	<u>2,861,294.00</u>	<u>1,791,274.00</u>	<u>1,846,105.00</u>	<u>9,074,763.00</u>	<u>24,615,307.00</u>

Debt Service Schedule - Interest

Gloucester County Utilities Authority

If Authority has no debt X this box

☐

	Adopted Budget Year 2017	Proposed Budget Year 2018	Fiscal Year Ending in					Thereafter	Total Interest Payments Outstanding
			2019	2020	2021	2022	2023		
Sewer									
See Attached Schedule	\$ 951,835	\$ 757,630	\$ 660,110	\$ 551,700	\$ 436,198	\$ 344,746	\$ 278,109	\$ 735,238	\$ 3,763,731
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	951,835	757,630	660,110	551,700	436,198	344,746	278,109	735,238	3,763,731
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 951,835	\$ 757,630	\$ 660,110	\$ 551,700	\$ 436,198	\$ 344,746	\$ 278,109	\$ 735,238	\$ 3,763,731

**GLOUCESTER COUNTY UTILITIES AUTHORITY
FIVE YEAR DEBT SERVICE SCHEDULE INTEREST**

Bond Issue	Current Year 2017	2018	2019	2020	2021	2022	2023	Thereafter	Total
1998 trust	13,050.00	6,750.00							6,750.00
1998 fund									
1999 trust	4,510.00	3,135.00	1,710.00						4,845.00
1999 fund									
2001 trust	35,275.00	27,900.00	20,150.00	12,232.00	4,157.00				64,439.00
2001 fund									
2003 ref	257,505.00								
2005a ref	24,605.00	15,130.00	5,157.00						20,287.00
2005b ref	418,375.00								
2008 trust	63,913.00	60,163.00	56,163.00	51,700.00	46,750.00	41,525.00	36,025.00	93,750.00	386,076.00
2008 fund									
ARRA trust	2,955.00	2,827.00	2,680.00	2,518.00	2,341.00	2,146.00	1,934.00	6,288.00	20,734.00
ARRA fund									
2010A trust	10,000.00	9,250.00	8,500.00	7,900.00	7,150.00	6,700.00	5,900.00	18,700.00	64,100.00
2010A fund									
2010B trust	44,000.00	41,750.00	39,500.00	37,000.00	34,500.00	31,750.00	28,750.00	107,750.00	321,000.00
2010B fund									
2013A trust	33,997.00	27,750.00	26,350.00	24,550.00	22,750.00	20,950.00	18,950.00	80,950.00	222,250.00
2013A fund									
2015 trust	43,650.00	41,900.00	40,150.00	38,150.00	36,150.00	33,900.00	31,650.00	180,150.00	402,050.00
2015 fund									
2017 ref		521,075.00	459,750.00	377,650.00	282,400.00	207,775.00	154,900.00	247,650.00	2,251,200.00
	951,835.00	757,630.00	660,110.00	551,700.00	436,198.00	344,746.00	278,109.00	735,238.00	3,763,731.00

Net Position Reconciliation

Gloucester County Utilities Authority

For the Period

November 1, 2017

to

October 31, 2018

FY 2018 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 19,285,985						\$ 19,285,985
Less: Invested in Capital Assets, Net of Related Debt (1)	(1,914,594)						(1,914,594)
Less: Restricted for Debt Service Reserve (1)	21,077,521						21,077,521
Less: Other Restricted Net Position (1)	96,338						96,338
Total Unrestricted Net Position (1)	26,720	-	-	-	-	-	26,720
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	15,425,860						15,425,860
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	12,396,403						12,396,403
Plus: Estimated Income (Loss) on Current Year Operations (2)	750,000						750,000
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	28,598,983	-	-	-	-	-	28,598,983
Unrestricted Net Position Utilized to Balance Proposed Budget	95,079	-	-	-	-	-	95,079
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	1,125,180	-	-	-	-	-	1,125,180
Total Unrestricted Net Position Utilized in Proposed Budget	1,220,259	-	-	-	-	-	1,220,259
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 27,378,724	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,378,724

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 1,125,180 \$ - \$ - \$ - \$ - \$ - \$ 1,125,180

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2018
Gloucester County
Utilities Authority

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2018 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

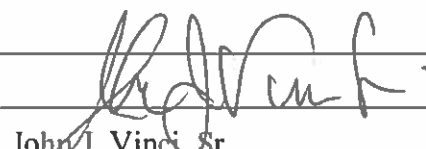
Gloucester County Utilities Authority

FISCAL YEAR: FROM: 11/01/17 TO: 10/31/18

X It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Gloucester County Utilities Authority, on the 13th day of December, 2017.

OR

[] It is hereby certified that the governing body of the _____ Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	John J. Vinci, Sr.		
Title:	Executive Director		
Address:	2 Paradise Road West Deptford NJ 08066		
Phone Number:	856-423-3500	Fax Number:	856-423-5563
E-mail address	jvinci@gcuanj.com		

2018 CAPITAL BUDGET/PROGRAM MESSAGE

Gloucester County Utilities Authority (Name)

FISCAL YEAR: **FROM:** 11/01/17 **TO:** 10/31/18

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program? No
2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority? Yes
3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared? Yes
4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules. All projects are financed through NJEIT and we have scheduled projects as debt service decrease from issues being paid off, new debt is created so that debt payments remain consistent therefore not affecting charges to municipalities and customers in a negative way.
5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan. N/A
6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan. N/A

Add additional sheets if necessary.

Proposed Capital Budget

Gloucester County Utilities Authority

For the Period November 1, 2017

to

October 31, 2018

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
See Attached Schedule	\$ 16,650,000			\$ 16,650,000		
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	16,650,000	-	-	16,650,000	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
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Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 16,650,000	\$ -	\$ -	\$ 16,650,000	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Gloucester County Utilities Authority
For the Period November 1, 2017 to October 31, 2018

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2018	2019	2020	2021	2022	2023
Sewer							
See Attached Schedule	\$ 79,140,000	\$ 16,650,000	\$ 8,020,000	\$ 11,950,000	\$ 22,770,000	\$ 19,750,000	
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	79,140,000	16,650,000	8,020,000	11,950,000	22,770,000	19,750,000	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
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Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 79,140,000	\$ 16,650,000	\$ 8,020,000	\$ 11,950,000	\$ 22,770,000	\$ 19,750,000	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Gloucester County Utilities Authority

For the Period November 1, 2017

to

October 31, 2018

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
See Attached Schedule	\$ 79,140,000	\$ 79,140,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	79,140,000	-	-	79,140,000	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
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Total	-	-	-	-	-	-
N/A						
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Total	-	-	-	-	-	-
N/A						
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Total	-	-	-	-	-	-
N/A						
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Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 79,140,000	\$ -	\$ -	\$ 79,140,000	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 79,140,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

GLOUCESTER COUNTY UTILITIES AUTHORITY CAPITAL PROJECTS PLAN

24-Oct-17

FUTURE PROJECTS		Yr 2018	Yr 2019	Yr 2020	Yr 2021	Yr 2022	TOTAL
1.0	Interceptor Rehabilitation Future Phases	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000
	Design, Permitting & Construction Phase Engineering	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
	Interceptor Rehabilitation Televisive Cleaning and Repairs	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$1,750,000
2.0	Mantua Creek Pump Station Upgrade	\$0	\$0	\$300,000	\$3,350,000	\$4,750,000	\$8,400,000
	Design, Permitting & Construction Phase Engineering	\$0	\$0	\$300,000	\$350,000	\$250,000	\$900,000
	Construction Cost	\$0	\$0	\$0	\$3,000,000	\$4,500,000	\$7,500,000
3.0	Mantua Creek Central Region Pump Station	\$0	\$0	\$450,000	\$5,300,000	\$3,750,000	\$9,500,000
	Design, Permitting & Construction Phase Engineering	\$0	\$0	\$450,000	\$300,000	\$250,000	\$1,000,000
	Construction Cost	\$0	\$0	\$0	\$5,000,000	\$3,500,000	\$8,500,000
4.0	Belt Press 4 Rebuild & New Bio-Solids Pump + Replacement of Gravity Belt Thickeners	\$0	\$100,000	\$1,950,000	\$0	\$0	\$2,050,000
	Design, Permitting & Construction Phase Engineering	\$0	\$100,000	\$200,000	\$0	\$0	\$300,000
	Construction Cost	\$0	\$0	\$1,750,000	\$0	\$0	\$1,750,000
5.0	Electrical Blower Upgrades	\$1,850,000	\$350,000	\$0	\$0	\$0	\$2,200,000
	Design, Permitting & Construction Phase Engineering	\$150,000	\$50,000	\$0	\$0	\$0	\$200,000
	Construction Cost	\$1,500,000	\$300,000	\$0	\$0	\$0	\$1,800,000
6.0	Chlorine Produced Oxidants Treatment System Project	\$0	\$100,000	\$600,000	\$10,400,000	\$10,400,000	\$21,500,000
	Chlorine Produced Oxidants Treatment System Evaluation Study	\$0	\$100,000	\$0	\$0	\$0	\$100,000
	Design, Permitting & Construction Phase Engineering	\$0	\$0	\$600,000	\$400,000	\$400,000	\$1,400,000
	Construction Cost	\$0	\$0	\$0	\$10,000,000	\$10,000,000	\$20,000,000
7.0	Stream Erosion Repairs To Protect Interceptor Pipes	\$550,000	\$20,000	\$450,000	\$20,000	\$450,000	\$1,490,000
	Design, Permitting & Construction Phase Engineering	\$50,000	\$20,000	\$50,000	\$20,000	\$50,000	\$190,000
	Construction Cost	\$500,000	\$0	\$400,000	\$0	\$400,000	\$1,300,000
8.0	Anaerobic Digester System	\$10,500,000	\$2,850,000	\$0	\$0	\$0	\$13,350,000
	Design & Construction Phase Engineering	\$500,000	\$150,000	\$0	\$0	\$0	\$650,000
	Construction Cost	\$10,000,000	\$2,500,000	\$0	\$0	\$0	\$12,500,000
9.0	Bio-solids Processing, Conditioning and Drying	\$1,150,000	\$350,000	\$3,150,000	\$0	\$0	\$4,650,000
	Design, Permitting & Construction Phase Engineering	\$150,000	\$150,000	\$150,000	\$0	\$0	\$450,000
	Construction Cost	\$1,000,000	\$200,000	\$3,000,000	\$0	\$0	\$4,200,000
10.0	CHP with Biogas Conditioning & Storage	\$2,400,000	\$3,900,000	\$0	\$0	\$0	\$6,300,000
	Design, Permitting & Construction Phase Engineering	\$400,000	\$500,000	\$0	\$0	\$0	\$900,000
	Construction Cost	\$2,000,000	\$3,400,000	\$0	\$0	\$0	\$5,400,000
11.0	Fats, Oil and Grease Receiving Station	\$0	\$0	\$1,200,000	\$0	\$0	\$1,200,000
	Design, Permitting & Construction Phase Engineering	\$0	\$0	\$200,000	\$0	\$0	\$200,000
	Construction Cost	\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000
12.0	Chesnut Branch Interceptor Capacity Improvements	\$0	\$150,000	\$3,450,000	\$3,300,000	\$0	\$6,900,000
	Design, Permitting & Construction Phase Engineering	\$0	\$150,000	\$450,000	\$300,000	\$0	\$900,000
	Construction Cost	\$0	\$0	\$3,000,000	\$3,000,000	\$0	\$6,000,000
TOTAL		\$16,650,000	\$8,020,000	\$11,950,000	\$22,770,000	\$19,750,000	\$79,140,000

**RESOLUTION ADOPTING ANNUAL BUDGET OF OPERATING EXPENSES
FOR THE FISCAL YEAR BEGINNING NOVEMBER 1, 2017
BY THE GLOUCESTER COUNTY UTILITIES AUTHORITY**

WHEREAS, the Gloucester County Utilities Authority in the Township of West Deptford, County of Gloucester and State of New Jersey, on December 13, 2017 adopted a preliminary Annual Budget of Operating Expenses for the Fiscal Year which began on November 1, 2017; and

WHEREAS, the Division of Local Government Services in the New Jersey Department of Community Affairs on or about December 22, 2017, approved said Budget as submitted, in accordance with N.J.S.A. 40A:5A-11.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Gloucester County Utilities Authority that the Annual Budget of Operating Expenses, marked Exhibit "A", attached hereto, and incorporated herein by specific reference the same as if set forth in full herein, is hereby adopted and shall constitute the Final Budget of Operating Expenses for the 2018 Fiscal Year; and

That a certified copy of this Resolution, along with a copy of the said Annual Budget of Operating Expenses, shall be promptly filed with Bank of New York Mellon, Trustee, and Remington and Vernick Engineers, Consulting Engineer, in accordance with Section 610 of the original Bond Resolution of the Authority; and with the New Jersey Department of Community Affairs and each local unit pursuant to N.J.A.C. 5:31-2.8.

Adopted at a Regular Meeting of the Gloucester County Utilities Authority held on January 10, 2018.

GLOUCESTER COUNTY UTILITIES AUTHORITY

BY: 
HOWARD W. BRUNER, Chairman

ATTEST:


WALTER BERGLUND, SECRETARY

CERTIFICATION

The foregoing Resolution was duly adopted by the Committee of the Gloucester County Utilities Authority at a meeting held on the 10th day of January, 2018.



WALTER BERGLUND, SECRETARY

The foregoing Resolution was duly adopted at a regular meeting of the Gloucester County Utilities Authority held on 10th day of January, 2018 at its business office located at 2 Paradise Road, West Deptford, New Jersey.



For: Remington and Vernick Consulting Engineers

FISCAL YEAR 2018 SUFFICIENCY OF REVENUES VS. EXPENDITURES**REVENUES**

I. Sewer Service Charges	
6525 mg \$3,086/mg	\$20,136,150
II. Septage/Industrial Charges	\$250,000
III. CEF Contribution to Debt Service	\$2,400,000
IV. Construction Expansion Fees	
350 EDCU @ \$2,280/EDCU	\$800,000
V. Miscellaneous Income	\$50,000
VI. Sale of Effluent	\$330,000
VII. Unrestricted Net Assets Utilized	\$1,220,259
TOTAL REVENUES	<u>\$25,186,409</u>

EXPENDITURES

I. Operating Expenses	\$19,303,280
II. Debt Service Requirement	\$3,957,949
III. Restricted Fund Requirements	
Transfers to CEF Fund	\$800,000
IV. County Appropriations	\$1,125,180
TOTAL EXPENDITURES	<u>\$25,186,409</u>

EXHIBIT "A"

FISCAL YEAR 2018 OPERATING EXPENSE BUDGET

PERSONNEL SERVICES

101 Salaries and Wages	\$5,133,000
103 Overtime	\$201,000
104 Uniform Rental	\$25,000
105 Employers's PERS	\$515,000
106 Vision Care Plan	\$20,000
107 Employer's FICA	\$411,000
108 SUI/TDI/LTD	\$43,000
109 Health Benefits	\$2,070,400
111 Meal Allowance	\$3,500
TOTAL PERSONNEL SERVICES	\$8,421,900

CONTRACTUAL SERVICES

201 Advertising	\$6,500
202 Travel Expense	\$5,200
205 Postage Expense	\$6,500
210 Telephone Expense	\$39,000
220 Natural Gas	\$160,000
221 Electricity	\$2,100,000
222 Water and Sewer	\$19,000
223 Hunter Street Expense	\$45,000
230 Printing	\$6,000
240 Energy Projects Costs	\$1,010,000
250 Dues and Memberships	\$15,200
265 Motor Vehicle Maintenance	\$40,000
270 Equipment Maintenance	\$398,500
282 Interceptor Rehabilitation	\$290,000
285 Equipment Rental	\$44,500
286 Training and Seminars	\$28,000
287 Permits and Registrations	\$248,100
289 Incinerator Title V/Mact Rules	\$250,000
290 Professional Services	\$212,000
291 Doctor	\$8,000
292 Accounting/Auditing	\$100,000
293 Legal Services	\$235,000
294 Engineering	\$600,000
295 Trustee's Fees	\$139,100
296 Computer Services	\$73,500
297 Insurance	\$846,600
298 Sludge Disposal	\$180,000
299 Other Expenses	\$55,000
TOTAL CONTRACTUAL SERVICES	\$7,160,700

EXHIBIT "A"

MATERIALS AND SUPPLIES

304 Books and Publications	\$4,200
305 Building and Construction Supplies	\$11,000
307 Fuel and Lubricants	\$92,500
308 Incinerator Fuel	\$530,400
309 Incinerator Sand	\$40,280
310 Motor Vehicle Parts	\$34,000
311 Laboratory Services/Supplies	\$86,600
314 Janitorial Supplies	\$7,500
316 Office Supplies	\$17,000
320 Electrical/Communication Supplies	\$200,000
322 Hardware/Minor Tools	\$28,900
325 Equipment/Machinery Parts	\$287,600
331 Plumbing/Heating/HVAC Supplies	\$46,700
333 Safety Supplies	\$36,100
340 Chemicals and Gases	\$64,000
341 Sodium Hydroxide	\$135,800
342 Polymer	\$210,000
343 Sodium Hypochlorite	\$188,500
344 Odor/H2S Control	\$75,000
380 Building/Grounds Maintenance Supplies	\$87,400
382 Interceptor Supplies	\$13,300
399 Miscellaneous Supplies	\$1,300
TOTAL MATERIALS AND SUPPLIES	<u>\$2,198,080</u>

EQUIPMENT

410 Vehicles/Rental	\$195,000
411 Laboratory Equipment	\$14,000
416 Office Equipment	\$26,000
420 Electrical/Communication Equipment	\$125,000
425 General Equipment	\$191,000
430 Pitman Reuse Plant	\$20,000
TOTAL EQUIPMENT	<u>\$571,000</u>

COUNTY EXPENSE

501 Joint County Bond Debt Payments	\$363,000
502 County Infrastructure Improvements	\$588,600
TOTAL COUNTY EXPENSES	<u>\$951,600</u>

TOTAL OPERATING EXPENSES	<u>\$19,303,280</u>
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**RESOLUTION ESTABLISHING RATE SCHEDULE FOR THE
GLOUCESTER COUNTY UTILITIES AUTHORITY**

WHEREAS, the Gloucester County Utilities Authority, on December 13, 2017, proposed a schedule of rates for services; and

WHEREAS, the proposed schedule of rates for services was published in the newspapers of record in accordance with New Jersey State statutes; and

WHEREAS, the Gloucester County Utilities Authority desires to formally adopt the rate schedule as introduced and incorporate it into the Fiscal Year 2018 Annual Operating Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Gloucester County Utilities Authority that, as detailed in the attached and incorporated herein by reference are adopted as the rates to be charged for various services as indicated. Said rates will apply to all services rendered on or after January 1, 2018 and will continue to be in force until amended by formal Resolution.

BE IT FURTHER RESOLVED that this schedule shall be mailed to all participants and customers of the Authority, in accordance with N.J.S.A. 40:14B-23.

THE GLOUCESTER COUNTY UTILITIES AUTHORITY



HOWARD W. BRUNER, CHAIRMAN


ATTEST:



WALTER BERGLUND, SECRETARY

CERTIFICATION

The foregoing Resolution was duly adopted by the Committee of the Gloucester County Utilities Authority at a meeting held on the 10th day of January, 2018.



WALTER BERGLUND, SECRETARY

The foregoing Resolution was duly adopted at a regular meeting of the Gloucester County Utilities Authority held on January 10, 2018 at its business office located at 2 Paradise Road, West Deptford, New Jersey.



For: Remington and Vernick Consulting Engineers

GLOUCESTER COUNTY UTILITIES AUTHORITY RATE SCHEDULE

TYPE OF WASTE	STANDARD RATE & VOLUME	VOLUME DISCOUNT & VOLUME
Domestic Wastewater	\$3,086/million gallons	N/A
Discharges from Contaminated Groundwater Sites	\$9,258/million gallons	N/A
Surcharge for BOD (Biological Oxygen Demand)	\$858/ton for all amounts in excess of 300 parts per million	N/A
Surcharge for SS (Suspended Solids)	\$858/ton for all amounts in excess of 300 parts per million	N/A
Screenings & Grit	\$90.00/ton (Originating in Gloucester County Only)	N/A
Domestic & Commercial Septage	\$0.05/gal	N/A
Grease	\$0.10/gal	N/A
Grit Slurry	\$0.07/gal	N/A
Sludge in Tank Trucks		
0 - 2.99% solids	\$0.050/gal - ≤100,000 gal/month	\$0.045/gal - > 100,000
3 - 4.99% solids	\$0.055/gal - ≤100,000 gal/month	\$0.050/gal - > 100,000
5 - 7.99% solids	\$0.065/gal - ≤100,000 gal/month	\$0.055/gal - > 100,000
8 - 9.99% solids	\$0.070/gal - ≤100,000 gal/month	\$0.065/gal - > 100,000
Sludge in Lugger Trucks		
14% - 19.99% solids	\$60/wet ton	N/A
20% - 27.99% solids	\$56/wet ton	N/A
28% - 32.99% solids	\$60/wet ton	N/A

ALL DELIVERIES MUST HAVE WEIGHT SLIPS

G GLOUCESTER COUNTY UTILITIES AUTHORITY RATE SCHEDULE

TYPE OF WASTE	STANDARD RATE & VOLUME	VOLUME DISCOUNT & VOLUME
Leachate & Non-Hazardous Industrial Waste		
1. Class 1 (0-20,000 mg/l COD)	\$0.06/gal - ≤70,000 gal/month	\$0.055/gal - >70,000
2. Class 2 (20,001-40,000 mg/l COD)	\$0.07/gal - ≤70,000 gal/month	\$0.065/gal - >70,000
3. Class 3 (40,001-60,000 mg/l COD)	\$0.08/gal - ≤70,000 gal/month	\$0.075/gal - >70,000
4. Class 4 (60,001-80,000 mg/l COD)	\$0.09/gal - ≤70,000 gal/month	\$0.085/gal - >70,000
5. Class 5 (80,001-100,000 mg/l COD)	\$0.10/gal - ≤70,000 gal/month	\$0.095/gal - >70,000
6. Class 6 (100,001-120,000 mg/l COD)	\$0.11/gal - ≤70,000 gal/month	\$0.105/gal - >70,000
7. Class 7 (120,001-140,000 mg/l COD)	\$0.12/gal - ≤70,000 gal/month	\$0.115/gal - >70,000
8. Class 8 (140,001-160,000 mg/l COD)	\$0.13/gal - ≤70,000 gal/month	\$0.125/gal - >70,000
9. Class 9 (160,001-180,000 mg/l COD)	\$0.14/gal - ≤70,000 gal/month	\$0.135/gal - >70,000
10. Class 10 (180,001-200,000 mg/l COD)	\$0.15/gal - ≤70,000 gal/month	\$0.145/gal - >70,000

Effective January 1, 2018