

**GLOUCESTER COUNTY UTILITIES AUTHORITY**

**REORGANIZATION MEETING  
PUBLIC BOARD MEETING MINUTES**

**FEBRUARY 08, 2017**

**CALL TO ORDER**

The Public Meeting of the Gloucester County Utilities Authority was called to order at 6:00 PM in the Alice Corsey conference room of the Administration Building, 2 Paradise Road, West Deptford, New Jersey.

Colleen O'Brien stated for the record that the date, place and time of this meeting were published in the Gloucester County Times, Courier Post and on our web site as required by the Open Public Meetings Act.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

James Pierson took roll:

Present were: W. Berglund, J. Bilbow, T. Bianco, H. Bruner, S. Fogarino, R. Giuliani, J. Sabetta, D. Halpin and R. Cossaboon

Absent was: no one

Also present: J. Vinci, C. O'Brien, D. Hilbmann, and Dan Christy – Freeholder Liaison to the GCUA

Others present: James Pierson, Esquire; Dennis Yoder - Remington & Vernick:

**REORGANIZATION**

**Election of Officers**

**Chairman**

James Pierson asked for nominations for Chairman. J. Sabetta nominated H. Bruner for Chairman. Motion was seconded by S. Fogarino. T. Bianco made a motion to close the nominations, seconded by R. Giuliani Motion unanimously approved by voice vote. Motion to appoint H. Bruner as Chairman of the Gloucester County Utilities Authority was unanimously approved by voice vote.

The gavel was then turned over to the newly appointed Chairman.

**Vice Chairman**

Chairman Bruner opened the nominations for the office of Vice Chairman. W. Berglund nominated J. Sabetta for Vice Chairman. Motion was seconded by T. Bianco. S. Fogarino made a motion to close the nominations, seconded by R. Giuliani. Motion unanimously approved by voice vote. Motion to appoint J. Sabetta as Vice Chairman of the Gloucester County Utilities Authority was unanimously approved by voice vote.

**Secretary**

Chairman Bruner opened the nominations for the office of Secretary. T. Bianco nominated W. Berglund for

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Secretary. J. Bilbow seconded the motion. R. Giuliani made a motion to close the nominations, seconded by S. Fogarino. Motion unanimously approved by voice vote. Motion to appoint W. Berglund as Secretary of the Gloucester County Utilities Authority was unanimously approved by voice vote.

**Treasurer**

Chairman Bruner opened the nominations for the office of Treasurer. J. Sabetta nominated S. Fogarino for Treasurer. Motion was seconded by T. Bianco. J. Bilbow made a motion to close the nominations, seconded by D. Halpin. Motion unanimously approved by voice vote. Motion to appoint S. Fogarino as Treasurer of the Gloucester County Utilities Authority was unanimously approved by voice vote.

**Establishment of Committees, Appointment of Professionals, and Other Reorganization Matters**

Resolution No. 2017-034	Resolution and Notice of Regular Meetings of the Gloucester County Utilities Authority
Resolution No. 2017-035	Resolution Designating the Depository of Funds for the Gloucester County Utilities Authority
Resolution No. 2017-036	Resolution Designating the Official Publications of the Gloucester County Utilities Authority
Resolution No. 2017-037	Resolution Appointing Members to the Committees of the Gloucester County Utilities Authority
Resolution No. 2017-038	Resolution Appointing Counsel for the Gloucester County Utilities Authority for Legal Services Related to the Creation of a new Regional Utilities Authority (Florio Perrucci Steinhardt & Fader)
Resolution No. 2017-039	Resolution Appointing Counsel for the Gloucester County Utilities Authority for Legal Services Related to the Creation of a new Regional Utilities Authority - Parker McCay
Resolution No. 2017-040	Resolution Appointing Financial Advisor for Services Related to the Creation of a new Regional Utilities Authority – NW Financial
Resolution No. 2017-041	Resolution Appointing Nick L Petroni, CPA as Auditor for the Gloucester County Utilities Authority
Resolution No. 2017-042	Resolution Appointing a Bond Counsel for the Gloucester County Utilities Authority – Parker McCay
Resolution No. 2017-043	Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority – Remington & Vernick
Resolution No. 2017-044	Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority – CME Associates

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Resolution No. 2017-045	Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority – Bach and Associates
Resolution No. 2017-046	Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority –Sickels and Associates
Resolution No. 2017-047	Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority – Federici & Akin
Resolution No. 2017-048	Resolution Appointing a Consulting Engineer for the Gloucester County Utilities Authority – Churchill Consulting
Resolution No. 2017-049	Resolution Appointing a Financial Advisor for the Gloucester County Utilities Authority – NW Financial
Resolution No. 2017-050	Resolution Appointing a General Counsel for the Gloucester County Utilities Authority – Michael Angelini
Resolution No. 2017-051	Resolution Appointing a Labor Attorney for the Gloucester County Utilities Authority – Archer & Greiner
Resolution No. 2017-052	Resolution Appointing a Labor Attorney for the Gloucester County Utilities Authority – Parker McCay
Resolution No. 2017-053	Resolution Appointing Arbitrage Calculation Services for the Gloucester County Utilities Authority – Bowman and Company, LP
Resolution No. 2017-054	Resolution Appointing Special Litigation Counsel for the Gloucester County Utilities Authority – Brown & Connery
Resolution No. 2017-055	Resolution Appointing Special Litigation Counsel for the Gloucester County Utilities Authority – Parker McCay

A motion was made by S. Fogarino to approve the above listed Resolutions 2017-034 through and including 2017-055. This motion was seconded by J. Sabetta. The motion was approved by a unanimous voice vote.

**The Reorganization part of the meeting was now concluded and the regular public Board meeting started.**

**APPROVAL OF MINUTES**

Motion was made by J. Sabetta seconded by R. Cossaboon to approve the minutes of the January 11, 2017 Public Board Meeting and Public Hearings on the Rate Schedule and Sanitary Sewerage Connection Fee. There were no questions on the motion. Motion was unanimously approved by voice vote from H. Bruner with two abstentions (D. Halpin, J. Bilbow)

**SOLICITORS REPORT**

- 1)Resolution No. 2017-056                      Resolution Authorizing the Awarding of a Contract to Univar USA, INC. for the 2017 Annual Liquid Caustic Soda Supply.
  
- 2)Resolution No. 2017-057                      Resolution of the Gloucester County Utilities Authority Authorizing and Accepting Change Order #2 Final for the Digester Foundation – Contract 1A.
  
- 3)Resolution No. 2017-058                      Resolution of the Gloucester County Utilities Authority Appointing Colleen O'Brien as Recording Secretary to the Board.
  
- 4)Resolution No. 2017-059                      Resolution of the Gloucester County Utilities Authority Authorizing Emergency Hauling Services during the Shutdown of Incinerator No.2
  
- 5)Resolution No. 2017-060                      Resolution of the Gloucester County Utilities Authority Authorizing the Emergency Repair of the Heat Exchanger on Incinerator No.2
  
- 6)Resolution No. 2017-061                      Resolution Authorizing the Award of a Contract to Vollers Excavating & Construction, INC. for the National Park Forcemain and Gravity Sewer Main Replacement Project.
  
- 7)Resolution No. 2017-062                      Resolution Endorsing an Application of the Deptford Township MUA for an Allocation of Capacity of 300 GPD for the Project Known as Virginia Woods, NJDEP Permit #09-0122.
  
- 8)Resolution No. 2017-063                      Resolution Endorsing an Application of the Borough of Glassboro for an Allocation of Capacity of 49,800 GPD for the Project Known as Nexus Properties A - 3 Buildings, NJDEP Permit #16-0100.

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- 9)Resolution No. 2017-064                      Resolution Endorsing an Application of the Washington Township Municipal Utilities Authority for an Allocation of Capacity of 2,100 GPD for the Project known as Parke Place, NJDEP Permit #96-0102-4.
  
- 10)Resolution No. 2017-065                      Resolution Endorsing an Application of the Township of East Greenwich for an Allocation of Capacity of 1,800 GPD for the Project Known as Villages at Whiskey Mill, NJDEP Permit #11-0358.
  
- 11)Resolution No. 2017-066                      Resolution Endorsing an Application of the Monroe Township MUA for an Allocation of Capacity of 225 GPD for the Project Known as Stirling Glen I & II, NJDEP Permit #08-0127.
  
- 12)Resolution No. 2017-067                      Resolution Consenting to the Proposed Water Quality Management (WQM) Plan Amendment Entitled: Riverwinds Sewer Service Area Block 328, Lots 3.01, 7.01, 7.04 (PORTION), 7.06 (PORTION), 7.071 and 7.08, West Deptford Township, Gloucester County, NJ.
  
- 13)Resolution No. 2017-068                      Resolution Authorizing the use of Proprietary Goods or Services for the Gloucester County Utilities Authority Wastewater Treatment Plant Upgrades and Energy Efficiency Measures Project.
  
- 14)Resolution No. 2017-069                      Resolution Authorizing the Awarding of Orege for Proprietary Goods and Services for the Gloucester County Utilities Authority.

Motion was made by J. Bilbow, seconded by S. Fogarino to adopt Resolutions No. 2017-056 through and including 2017-069. There were no questions on the motion.  
Motion was unanimously approved by voice vote.

**EXECUTIVE DIRECTORS REPORT:** Thanked Colleen O'Brien for doing a great job.

**MANAGER OF OPERATIONS REPORT:** Previously submitted

**ENGINEERS REPORTS**

Remington & Vernick: Submitted with packet

**COMMITTEE REPORTS**

**PAYMENT OF BILLS**

Motion was made by D. Halpin seconded by T. Bianco for payment of bills. There were no questions on the motion. Motion was unanimously approved by voice vote.

**NEW BUSINESS**

**ADJOURNMENT**

There being no further business to discuss, B. Berglund made a motion to adjourn the meeting. The motion was seconded by S. Fogarino and was unanimously approved by voice vote.

Respectfully submitted,



Colleen O'Brien  
Recording Secretary

ATTEST:

  
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SECRETARY

Approved by the GCUA Board of Commissioners at a Regular Public Meeting held on March 8, 2017.

## CERTIFICATION

I hereby certify that the Minutes of the Gloucester County Utilities Authority Meeting dated on February 8, 2017 as submitted are true and accurate. I personally took the minutes and recorded the same. It is to be noted that these minutes have not been adopted by our Board of Commissioners and will not be adopted until March 8, 2017.

A handwritten signature in black ink, reading "Colleen O'Brien". The signature is written in a cursive style with a large initial "C".

Colleen O'Brien  
Recording Secretary