

**GLOUCESTER COUNTY UTILITIES AUTHORITY  
PUBLIC BOARD MEETING MINUTES**

**March 13, 2024**

**CALL TO ORDER**

The Public Meeting of the Gloucester County Utilities Authority was called to order by Howard Bruner at 5:00 PM in the Alice Corsey conference room of the Administration Building, 2 Paradise Road, West Deptford, New Jersey.

Courtney Troxell stated for the record that the date, place and time of this meeting were published in the South Jersey Times and on our website as required by the Open Public Meetings Act.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Courtney Troxell took roll:

Present were: W. Berglund, T. Bianco, H. Bruner, E. Coryell, R. Cossaboon, S. Fogarino, R. Giuliani, D. Halpin, and J. Mackenzie

Absent was:

Also present: J. Vinci - GCUA Executive Director; Courtney Troxell -GCUA Board Secretary

Others present: James Pierson – Angelini, Viniar & Freedman Law Firm

**APPROVAL OF MINUTES**

Motion was made by E. Coryell seconded by T. Bianco to approve the minutes of the February 14th, 2024 Reorganization/Board meeting. There were no questions on the motion. Motion was unanimously approved by a voice vote with one abstention from S. Fogarino

**SOLICITORS REPORT:**

**ESTABLISHING A SANITARY SEWERAGE CONNECTION FEE FOR 2024**

**James Pierson announced that there was a Public Hearing on Establishing a Sanitary Sewerage Connection Fee for 2024.**

**James Pierson announced “In accordance with Title 40: 14b-23, notifications of Public Hearing for review and adoption of GCUA’s 2024 Sanitary Sewerage Connection fee were published in the South Jersey Times on March 4, 2024.**

**Bowman & Company, LLP Annual Calculation of the Construction Expansion Fund Assessment Fees dated October 31<sup>st</sup>, 2023 was entered into the record.**

**A transcript of the Public Hearing is attached hereto and made part of these minutes.**

Resolution No. 2024-046

Resolution of the Gloucester County Utilities Authority Establishing a Sanitary Sewerage Connect Fee

A motion was made by E. Coryell to approve Resolution No. 2024-046 This motion was seconded by W. Berglund. A roll call vote was taken: W. Berglund – Aye; T. Bianco – Aye; H. Bruner– Aye; E. Coryell –Aye; R. Cossaboon – Aye; R. Giuliani – Aye; S. Fogarino – Aye; D. Halpin – Aye; J. Mackenzie – Aye; there were no questions on the motion. Motion was approved with a unanimous vote.

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- Resolution No. 2024-047 Resolution of the Gloucester County Utilities Authority Awarding a Contract to JSH International for the Purchase of Non-Bacterial Biological Enhancer
- Resolution No. 2024-048 Resolution of the Gloucester County Utilities Authority Awarding a Contract to the Wind River Environmental "DBA Franc Environmental" for the Wet Well Cleaning at the N. Warren Street Pump Station
- Resolution No. 2024-049 Resolution of the Gloucester County Utilities Authority Authorizing a Purchase of Proprietary Software and Services from Edmunds Govtech Software Services
- Resolution No. 2024-050 Resolution Endorsing an Application of the Monroe Township Municipal Utilities Authority for an Allocation of Capacity of 31,500 GPD for the Project known as Blaze Mill, NJDEP Permit #23-0393
- Resolution No. 2024-051 Resolution Endorsing an Application of the Monroe Township Municipal Utilities Authority for an Allocation of Capacity of 800 GPD for the Project known as Sunny Estates, NJDEF Permit # 01-0296
- Resolution No. 2024-052 Resolution authorizing the Award of a Contract to the Power Equipment Company for the Generator Preventative Maintenance Contract
- Resolution No. 2024-053 Resolution of the Gloucester County Utilities Authority Authorizing a Contract for Repairs to the Man Lift at the mantua Pump Station Under New Jersey State Contract
- Resolution No. 2024-054 Resolution Authorizing the Awarding of a Contract to Polydyne, INC. for the 2024 Biennial Dry Polymer Supply
- Resolution No. 2024-055 Resolution of the Gloucester County Utilities Authority Authorizing the Purchase of an Annual Process Support, Maintenance Services and Extended Warranty for the Orege SLG100 Solution System
- Resolution No. 2024-056 Resolution Consenting to the Proposed Water Quality Management (WQM) Plan Amendment Entitled: Proposed Amendment to the Tri-County Water Quality Management plan for the 422 Swedesboro Avenue – block 201, lot 22, Township of East Greenwich, Gloucester County
- Resolution No. 2024-057 Resolution of the Gloucester County Utilities Authority Authorizing an Emergency Contract to Pioneer Pipe Contractors, INC. for Repair of Sewer Force Main Break on Greentree Road in Washington Township
- Resolution No. 2024-058 Resolution of the Gloucester County Utilities Authority Authorizing an Emergency Contract to Pioneer Pipe Contractors, INC. to Replace three (3) Valves at the Pitman Water Reuse Plant
- Resolution No. 2024-059 Resolution of the Gloucester County Utilities Authority Authorizing and Accepting Change Order #2 for the Combined Heat and Power Engines as part of the anaerobic Digester Project
- Resolution No. 2024-060 Resolution Appointing Bach Associates as a Consulting Engineer for the Gloucester County Utilities Authority
- Resolution No. 2024-061 Resolution Appointing Bryson & Yates Consulting Engineers, LLC as a Consulting Engineer for the Gloucester County Utilities Authority

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| Resolution No. 2024-062 | Resolution Appointing Remington & Vernick Engineers, INC. as a Consulting Engineer for the Gloucester Country utilities Authority  |
| Resolution No. 2024-063 | Resolution appointing Sickles & associates, INC. as a Consulting Engineer for the Gloucester County Utilities Authority  |
| Resolution No. 2024-064 | Resolution Appointing NW Financial as Financial Advisor for the Gloucester County Utilities Authority  |
| Resolution No. 2024-065 | Resolution of the Gloucester County Utilities Authority Authorizing the Purchase of Preventative Maintenance Services from Cimarron Energy, INC. for the Abutec High Temperature Flare (HTF) |

A motion was made by E. Coryell to approve the above listed Resolutions 2024-047 through and including 2024-065. The motion was seconded by T. Bianco. There were no questions on the motion. Motion was unanimously approved by voice vote.

**EXECUTIVE DIRECTORS REPORT:** Previously submitted.

**ENGINEERS REPORTS:** Remington & Vernick: Submitted with packet.

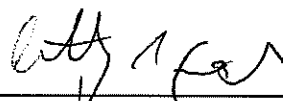
**PAYMENT OF BILLS:** Motion was made T. Bianco seconded by W. Berglund for payment of bills. There were no questions on the motion. Motion was unanimously approved by voice vote.

**PUBLIC PORTION:**

**ADJOURNMENT:**

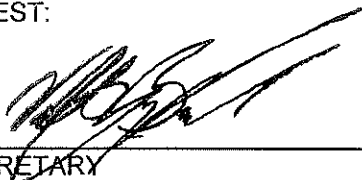
There being no further business to discuss, T. Bianco made a motion to adjourn the meeting. The motion was seconded by R. Cossaboon and was unanimously approved by voice vote.

Respectfully submitted,



Courtney Troxell  
Recording Secretary

ATTEST:



SECRETARY

Approved by the GCUA Board of Commissioners at a Regular Public Meeting held on April 10th, 2024

**CERTIFICATION**

I hereby certify that the minutes of the Gloucester County Utilities Authority Meeting dated on March 13th, 2024 as submitted are true and accurate.

I personally took the minutes and recorded the same. It is to be noted that these minutes have not been adopted by our Board of Commissioners and will not be adopted until April 10th, 2024.

*Courtney Troxell*

Courtney Troxell  
Recording Secretary