GLOUCESTER COUNTY UTILITIES AUTHORITY
PUBLIC BOARD MEETING MINUTES

December 10, 2025

CALL TO ORDER

The Public Meeting of the Gloucester County Utilities Authority was called to order by Edward Coryell at 5:00 PM in the Alice Corsey conference room of the Administration Building, 2 Paradise Road, West Deptford, New Jersey.

Courtney Troxell stated for the record that the date, place and time of this meeting were published in the South Jersey Times and on our website as required by the Open Public Meetings Act.

PLEDGE OF ALLEGIANCE

SWEARING IN: H. Pye serving term until February 1st, 2028

ROLL CALL:

Courtney Troxell took roll:

Present were: H. Bruner, E. Coryell, W. Berglund, R. Cossaboon, R. Giuliani, D. Halpin, H. Pye, J. Mackenzie and D. Spence

Absent was:

Also present: J. Vinci - GCUA Executive Director; Courtney Troxell -GCUA Board Secretary

Others present: James Pierson – Angelini, Viniar & Freedman Law Firm
Frank J. DiMarco – Director of the Gloucester County Board of Commissioners, GCUA Liaison

APPROVAL OF MINUTES

Motion was made by D. Halpin seconded by D. Spence to approve the minutes of the November 12, 2025 Board Meeting. There were no questions on the motion. Motion was unanimously approved by a voice vote with 4 abstentions from W. Berglund, H. Bruner, D. Halpin, H. Pye

Motion was made by W. Berglund seconded by R. Cossaboon to approve the minutes of the November 25, 2025 Special Board Meeting. There were no questions on the motion. Motion was unanimously approved by a voice vote with two abstentions from R. Giuliani, H. Pye

SOLICITORS REPORT:

PUBLIC HEARING
ESTABLISHING A SANITARY CONNECTION FEE FOR FISCAL YEAR 2026

James Pierson announced that there was a Public Hearing on Establishing a Sanitary Sewerage Connection Fee for 2026

James Pierson announced "In accordance with Title 40: 14B-23, notifications of Public Hearing for review and adoption of GCUA's 2026 Rate Schedule were published in the South Jersey Times on November 22nd

Bowman & Company, LLP Annual Calculation of the Construction Expansion Fund Assessment Fees dated October 31st, 2025 was entered into the record.
A transcript of the Public Hearing is Attached hereto and made part of these minutes

Resolution No. 2026-013	Resolution of the Gloucester County Utilities Authority Establishing a Sanitary Sewerage Connection Fee

A motion was made by R. Cossaboon to approve Resolution No. 2026-013. This motion was seconded by R. Giuliani. A roll call vote was taken: H. Bruner– Aye; E. Coryell– Aye; W. Berglund– Aye; R. Cossaboon– Aye: R. Giuliani– Aye; D. Halpin– Aye; H. Pye– Aye; J. Mackenzie– Aye; and D. Spence – Aye; there were no questions on the motion. Motion was approved with a unanimous vote.

Resolution No. 2026-014	Resolution of the Gloucester County Utilities Authority Authoring a Sewer Service Agreement Between the Gloucester County Utilities Authority and the Borough of Glassboro
Resolution No. 2026-015	Resolution of the Gloucester County Utilities Authority Authorizing a Service Agreement Under New Jersey State Contract 24-GNSV1-97473 for HVAC, Refrigeration and Boiler Services
Resolution No. 2026-016	Resolution of the Gloucester County Utilities Authority Authorizing the Purchase of Two (2) Penn Valley Double Disc Pump and Related Equipment Through a Cooperative Purchasing Agreement Passaic Valley Contract B454-17
Resolution No. 2026-017	Resolution of the Gloucester County Utilities Authority Authorizing the Purchase of Three (3) 3-Way Val-Matic Plug Valves Through a Cooperative Purchasing Agreement Passaic Valley Contract B454-17
Resolution No. 2026-018	Resolution of the Gloucester County Utilities Authority Awarding a Two-Year Contract for the Supply and Delivery of Triazine
Resolution No. 2026-019	Resolution Endorsing an Application of New Jersey American Water (Formerly Elk Township Municipal Authority) for an Allocation of Capacity of 41,250 GPD for the Project known as the Carriages at Orchard Glen-Phase 1, NJDEP Permit #25-0130
Resolution No. 2026-020	Resolution Endorsing an Application of the Township of Woolwich for an Allocation of Capacity of 15,300 GPD for the Project known as Kingsway Estates, NJDEP Permit #24-0478
Resolution No. 2026-021	Resolution of the Gloucester County Utilities Authority Endorsing an Application of the Washington Township Municipal Utilities Authority for an NJDEP Treatment Works Approval for the Project known as Black 82.13 Major Subdivision
Resolution No. 2026-022	Resolution of the Gloucester County Utilities Authority Authorizing the Use of Competitive Contracting
Resolution No. 2026-023	Resolution of the Gloucester County Utilities Authority Authorizing the Payment of Emergency Repair at the Wastewater Treatment Plant Primary Clarifier Degreasing Piping to Pioneer Pipe Contractors, INC.
Resolution No. 2026-024	Resolution of the Gloucester County Utilities Authority Establishing Salary Ranges of Various Officers and Employees

Resolution No. 2026-025	Resolution Adjusting the Compensation of all Full-Time Non-Union Employees of the Gloucester County Utilities Authority
Resolution No. 2026-026	Resolution Certifying Review of the Annual Report of Audit for the Year Ended October 31, 2024

A motion was made by W. Berglund to approve the above listed Resolutions 2026-014 through and including 2026-026. The motion was seconded by R. Cossaboon. There were no questions on the motion. Motion was unanimously approved by voice vote. With one abstention on 2026-014 by D. Spence.

EXECUTIVE DIRECTORS REPORT: Previously submitted.

ENGINEERS REPORTS: Remington & Vernick: Submitted with packet.

PAYMENT OF BILLS: Motion was made by D. Halpin seconded by R. Giuliani for payment of bills. There were no questions on the motion. Motion was unanimously approved by voice vote.

PUBLIC PORTION:

ADJOURNMENT: There being no further business to discuss D. Halpin made a motion to adjourn the meeting. The motion was seconded by D. Spence and was unanimously approved by voice vote.

Respectfully submitted,

Courtney Troxell
Recording Secretary

ATTEST:

SECRETARY

Approved by the GCUA Board of Commissioners at a Regular Public Meeting held on January 14th, 2026

CERTIFICATION

I hereby certify that the minutes of the Gloucester County Utilities Authority Meeting dated on December 10th, 2025 as submitted are true and accurate. I personally took the minutes and recorded the same. It is to be noted that these minutes have not been adopted by our Board of Commissioners and will not be adopted until January 14th, 2026.

Courtney Troxell

Courtney Troxell
Recording Secretary